



# LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

750 Phelps Way, New Castle, PA 16101-5099 ♦ 724-658-3583 Fax 724-658-4753 ♦ www.lcvt.tec.pa.us

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## Safety/Crisis Response Team Minutes November 16, 2017

### I. LCCTC Crisis Response Team

Call to order by Ms. Cwynar, School Nurse @ 1:36p.

Call to order by Michael Milanovich, Principal @ \_\_\_\_\_.

### II. Roll Call of Members

Mary Ann Cwynar	<u>  x  </u>	Kirby Kegal	<u>  x  </u>
Leonard Rich	<u>  x  </u>	Michael Milanovich	<u>  x  </u>
Vince Pavia	<u>  x  </u>	Pete Montini	<u>  x  </u>
George Dudich	<u>  x  </u>	PJ Shaffer	<u>  x  </u>
Morgan Lynch	<u>  x  </u>	Janine Mangino	<u>  x  </u>
Resource Officer	<u>  x  </u>	John Goebel	<u>  x  </u>
Mary Kosek	<u>      </u>		

### III. Visitors/Speakers

### IV. Review of Last Minutes

### V. Approval of Previous Minutes

Motion by J. Mangino \_\_\_\_\_ Seconded by M. Milanovich \_\_\_\_\_

Vote \_\_\_\_\_ Abstentions \_\_\_\_\_

### VI. Discussion of Unfinished Business

#### A. Reports on Matters Held Over from Last Meeting

- a. Safety walk through-vocational area complete. Mr. Dudich will complete report and review at next meeting.

ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer. Mohawk having an ALICE training, Mr. Rich will discuss with Mr. Lietera.

- b. Kirby to update crisis number list/staff list
- c. Suggestions/Brain storm –meeting ideas, changes, improvements?



## Crisis Response Suggestions

### B. Discussion of New Business

- a. Radio check/walkie talkies-Need better response
- b. Review Crisis Plan flip charts
- c. Raptor system updated.
- d. Mr. Montini discussed the need for audio/visual fire alarms in some of the newer shops such as Vet Tech due to back rooms and noise levels it is difficult to hear the hall alarms.
- e. Mr. Dudich discussed Oil and Gas shop, some safety issues and the need for a shut off valve.

### C. Report on crisis incidents:

#### A. Post incident analysis-evaluate the plans effectiveness

- ♦ What was the crisis?
- ♦ What conditions contributed to the crisis?  
Why did the conditions exist?
- ♦ What can be done to mitigate another such incident Committee reports:

#### A. Subcommittee formation/Roles

#### D. Suggestion box:

- A. Discussion of submitted suggestions.
- B. Assignment of suggestions for action.

#### E. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR

- A. Weather related
- B. Fire- -



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- a. Fire drills—TBA B week After Thanksgiving break
  - i. Review of fire drill hall assignments
    - 1. Cwynar-Lobby
    - 2. Priesel-Gym/RT
    - 3. Dudich-D wing
    - 4. Pavia-E wing
    - 5. Montni-F wing
    - 6. Goebel-G wing
    - 7. Lynch-Academic wing

C. Intruder-lock down

D. Medical/Mental emergency

Announcement of next meeting date. December 21, 2017

F. Adjournment. 1:56

Motion by Mrs. Kegal Seconded by Mr. Milanovich

Vote all Abstentions none