



Safety/Crisis Response Team Agenda October 20, 2016

I. LCCTC Crisis Response Team

Call to order by Mrs. Maryann Cwynar, School Nurse @_____.

Call to order by Leonard Rich, LCCTC Admin. Director @_____.

II. Roll Call of Members

Mary Ann Cwynar	_____	Ashlee Lamenza	_____
Leonard Rich	_____	Michael Milanovich	_____
Vince Pavia	_____	Pete Montini	_____
George Dudich	_____	PJ Shaffer	_____
Morgan Lynch	_____	Janine Mangino	_____
Resource Officer	_____	Bob Seminara	_____
Mary Kosek	_____		

III. Visitors/Speakers

IV. Review of Last Minutes

V. Approval of Previous Minutes

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

VI. Discussion of Unfinished Business

A. Reports on Matters Held Over from Last Meeting

- a. Safety walk through to be scheduled-George Dudich will schedule day and notify adm.
- b. Revisit security magnets-many teachers not using, some doors won't close with. Maryann Cwynar sent out an email to identify any missing magnets and replace. Encourage staff to use. Many voiced that doors are not closing when in use.
- c. Emergency binders have been approved and were distributed to staff.
- d. Ashlee will add cell numbers of crisis team members to call list.



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e. Ashlee to speak with Ms. Gabriel and COT about revising the evacuation map (larger maps for walls).

B. Crisis Response Suggestions

VII. Discussion of New Business—

- a. ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer.
- b. Fire drills---November to be scheduled. First drill with NCFD went well. Timing was good. Assistant chief noted that some doors were left open. We did have a lot of subs in the building that day.
- c. Green cards and red cards-the teachers will hold up the green card if all students are accounted for and red if students are missing from their roster. Some teachers not using. Some subs could

VIII. Report on crisis incidents:

A. Post incident analysis-evaluate the plans effectiveness

- ♦ What was the crisis?
- ♦ What conditions contributed to the crisis?
Why did the conditions exist?
- ♦ What can be done to mitigate another such incident Committee reports:

A. Subcommittee formation/Roles

IX. Suggestion box:

- A. Discussion of submitted suggestions.
- B. Assignment of suggestions for action.

X. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR

A. Weather related



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- B. Fire- - Mark Panella said that the NCFD typically come to schools for 2 drills, one in the fall and spring. The schools do practice drills monthly around that.
- C. Intruder-lock down
- D. Medical/Mental emergency

Announcement of next meeting date.

- A. November 17, 2016

XI. Adjournment. _____ pm

Motion by _____ Seconded by _____

Vote _____ Abstentions _____