LAWRENCE COUNTY CAREER AND TECHNICAL CENTER



750 Phelps Way, New Castle, PA 16101-5099 ◆ 724-658-3583 Fax 724-658-4753 ◆ www.lcvt.tec.pa.us

Safety/Crisis Response Team Agenda October 20, 2016

1.	LCCTC Crisis Response Team			
	Call to order by Mrs. M	laryann Cwyn	ar, School Nurse @1341	
	Call to order by Leonard Rich, LCCTC Admin. Director @			
II.	Roll Call of Members			
	Mary Ann Cwynar	x	Ashlee Lamenzax	
	Leonard Rich	x	Michael Milanovichx	
	Vince Pavia	x	Pete Montini _x_	
	George Dudich	x	PJ Shafferx	
	Morgan Lynch	x	Janine Mangino _x	
	Resource Officer	x	Bob Seminara	
	Mary Kosek			
III.	Visitors/Speakers			
IV.	Review of Last Minutes			
V.	Approval of Previous Minu	ıtes		
	Motion by _M. Lynch		Seconded byA. Lamenza	
	Voteall in favor		Abstentionsnone	

VI. Discussion of Unfinished Business

- A. Reports on Matters Held Over from Last Meeting
 - a. Safety walk through to be scheduled-George Dudich will schedule day and notify adm.
 - b. Revisit security magnets-many teachers not using, some doors won't close with. Maryann Cwynar sent out an email to identify any missing magnets and replace. Encourage staff to use. Many voiced that doors are not closing when in use. Maryann will forward doors not closing well to Mr. Dudich for assessment. Other types of magnets are available.
 - c. Emergency binders have been approved and were distributed to staff.
 - d. Ashlee will add cell numbers of crisis team members to call list. Almost complete.

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e. Ashlee to speak with Ms. Gabriel and COT about revising the evacuation map (larger maps for walls). Almost complete.

B. Crisis Response Suggestions

VII. Discussion of New Business—

- a. ALICE Training-Review? In-service? New hires? Mr. Milanovich will discuss with Mr. Rich to train all staff at an inservice. Mr. Milanovich is a trainer.
- b. Fire drills---November to be scheduled. First drill with NCFD went well. Timing was good. Assistant chief noted that some doors were left open. We did have a lot of subs in the building that day.
- c. Green cards and red cards-the teachers will hold up the green card if all students are accounted for and red if students are missing from their rooster. Some teachers not using. Some subs could not find them. Email was sent to remind staff to leave cards in red emergency binder.
- d. Officer Priesel to research any current issues/trends noted in high school.

VIII. Report on crisis incidents:

- A. Post incident analysis-evaluate the plans effectiveness
 - ♦ What was the crisis?
 - ♦ What conditions contributed to the crisis? Why did the conditions exist?
 - ♦ What can be done to mitigate another such incident Committee reports:

A. Subcommittee formation/Roles

IX. Suggestion box:

- A. Discussion of submitted suggestions.
- B. Assignment of suggestions for action.
- X. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR

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A. Weather related
B. Fire Mark Panella said that the NCFD typically come to schools for 2 drills, one in the fall and spring. The schools do practice drills monthly around that.
C. Intruder-lock down
D. Medical/Mental emergency
A. November 17, 2016
II. Adjournment1410pm Motion byM. Lynch Seconded byA. Lamenza Vote all in favor Abstentionsnone