

LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

Notice of Meeting and Agenda

NOTICE OF MEETING

An Executive Session followed by a regular meeting of the Lawrence County Career and Technical Center Joint Operating Committee will be held on **Thursday, September 15, 2016** in the library at 750 Phelps Way, New Castle, PA at 6:30 p.m.

An EXECUTIVE SESSION for Personnel Matters will be held at 5:30 p.m.

Open meeting with the Pledge of Allegiance and a moment of silence.

ROLL CALL OF JOC MEMBERS:

MEMBERS:	Leroy Cortez	___	Michael Hink	___	Denise Palkovich	___
	Robert Curry	___	Mark Kirkwood	___	Mark Panella	___
	Stephen Fornataro	___	James McFarland	___	Anthony Ross	___
	Jeff Hammerschmidt	___	Matthew Morella	___	Scott Singer	___

OTHERS:	Mr. Michael Leitera	___	Mr. Leonard Rich	___	Mr. Michael Milanovich	___
	Attorney Matt Mangino	___	Nancy Kolodziej	___		

AGENDA

1. PUBLIC COMMENTS

Public comments (maximum three minutes (3) per individual).

2. APPROVE THE MINUTES FROM THE AUGUST 18, 2016 MEETING

It is the recommendation of the administrative director to the JOC to approve the minutes from the August 18, 2016 meeting.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

3. UNFINISHED BUSINESS

A.

4. ADDITIONS TO THE AGENDA

5. NEW BUSINESS

A. PRIDE AND PROMISE

The administrative director wishes to recognize as September's recipient of the Pride and Promise Award, Mr. George Dudich and the maintenance staff.

B. APPROVE THE INVOICE PAYMENT REGISTER FOR AUGUST

It is the recommendation of the administrative director to the JOC to approve the invoice payment register for August 2016.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

C. PERSONNEL

1. APPROVE THE FOLLOWING LCCTC STAFF AS MENTORS FOR NEW HIRES

It is the recommendation of the administrative director to the JOC to approve the following LCCTC staff as mentors for newly hired employees for the 2016-2017 school year.

- A. Carolyn McVicker for Emily Discello
- B. Matt Barker for Bradley Windhorst
- C. Justin Simon for Julianne Pia

All mentors will receive a \$600 stipend for the school year. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

2. APPROVE A MEDICAL SABBATICAL LEAVE TO MARY CLARK

It is the recommendation of the administrative director to the JOC to approve a medical sabbatical leave to Mary Clark for the first semester of the 2016-2017 school year. Documentation will be requested for the second semester. Ms. Clark will receive one-half her annual salary, full medical benefits and credit with PSERS as stated in the teacher's contract.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

3. APPROVE A MEDICAL SABBATICAL LEAVE TO JEFF DEPORZIO

It is the recommendation of the administrative director to the JOC to approve a medical sabbatical leave to Jeff DePorzio for the first semester of the 2016-2017 school year. Documentation will be requested for the second semester. Mr. DePorzio will receive one-half his annual salary, full medical benefits and credit with PSERS as stated in the teacher's contract.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

4. APPROVE FMLA TO THOMAS FONTANA

It is the recommendation of the administrative director to the JOC to approve FMLA to Thomas Fontana for the 2016-2017 school year.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

D. APPROVE THE HIRING OF JENNIFER PRICE, RESTAURANT TRADES TEACHER

It is the recommendation of the administrative director to the JOC to approve the hiring of Jennifer Price, with an emergency certification, as the Restaurant Trades teacher retroactive to August 30, 2016. The starting salary for this position is \$45,963, which is Step 1B of the teacher's contract. This hiring includes full benefits. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

E. APPROVE THE HIRING OF EVAN BANNER, COLLISION REPAIR TEACHER

It is the recommendation of the administrative director to the JOC to approve the hiring of Evan Banner, with an emergency certification, as the Collision Repair teacher retroactive to September 8, 2016. Starting salary for this position is \$45,963, which is Step 1B of the teacher's contract. This hiring includes full benefits. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

F. APPROVE INCREASING THE EVERYDAY SUB RATE

It is the recommendation of the administrative director to the JOC to increase the everyday sub rate to \$90 per day. Our current sub rate will remain at \$80 per day. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

G. APPROVE THE RESOLUTION APPROVING AMENDMENTS TO THE MIDWESTERN HEALTH CONSORTIUM AGREEMENT

It is the recommendation of the administrative director to the JOC to approve the resolution approving amendments to the Midwestern Health Consortium.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

H. APPROVE THE AGREEMENT WITH THE RESCHINI GROUP TO COMPLETE ACA REPORTING FORMS

It is the recommendation of the administrative director to the JOC to approve the agreement with the Reschini Group to complete the 2016 IRS forms for ACA (Affordable Care Act) reporting. The fee will be \$6.00 per 1095 form with a \$500 annual minimum charge. **(Roll Call)**

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

ACCEPT CONFLICT OF INTEREST, POLICY NO. 827

It is the recommendation of the administrative director to the JOC to accept Conflict of Interest, Policy No. 827.

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

6. REPORTS OF ADMINISTRATION

1. Mr. Leonard Rich, Administrative Director
2. Mr. Michael Milanovich, Principal
2. Mr. Michael Leitera, Superintendent of Record
3. Attorney Matt Mangino

ADJOURNMENT

Motion by _____ Seconded by _____

Vote _____ Abstentions _____