



LAWRENCE COUNTY CAREER AND TECHNICAL CENTER

750 Phelps Way, New Castle, PA 16101-5099 ♦ 724-658-3583 Fax 724-658-4753 ♦ www.lcvt.tec.pa.us

Safety/Crisis Response Team Agenda Sept 15, 2016

I. LCCTC Crisis Response Team

Call to order by Mrs. Maryann Cwynar, School Nurse @ _____.

Call to order by Leonard Rich, LCCTC Admin. Director @ _____.

II. Roll Call of Members

Mary Ann Cwynar	_____	Ashlee Lamenza	_____
Leonard Rich	_____		
Vince Pavia	_____	Pete Montini	_____
George Dudich	_____	PJ Shaffer	_____
Morgan Lynch	_____	Janine Mangino	_____
Resource Officer	_____	Bob Seminara	_____
Mary Kosek	_____		

III. Visitors/Speakers

IV. Review of Last Minutes

V. Approval of Previous Minutes

Motion by _____ Seconded by _____

Vote _____ Abstentions _____

VI. Discussion of Unfinished Business

A. Reports on Matters Held Over from Last Meeting

- a. Safety walk through to be scheduled
- b. Revisit security magnets



B. Crisis Response Suggestions

VII. Discussion of New Business—

- a. Review Roles for new school year
- b. ALICE Training-Review? In-service? New hires?
- c. Emergency binders
- d. Fire drills---To be scheduled. Two with the FDNC (fall/Spring) Last drill--May 11, 2016 Fire drill with New Castle Fire Dept. 9:30 Scheduled with Mark Panella
- e. Green cards and red cards-the teachers will hold up the green card if all students are accounted for and red if students are missing from their rooster. Mr. Milanovich to call all clear.

Exits to be timed. Begin timing as soon as the fire alarm sounds. End when last person exits. All staff should hold up a green card if all their students are accounted for, if not hold up red card. When your assigned area is clear please radio, for example, “D wing clear” When all wings have radioed clear, Mr. Rich will radio “All clear” and students/staff may return.

1. -academic wings
2. Lobby- Mrs. Cwynar
3. D wing-Mr. Dudich
4. E wing-Mr. Pavia
5. F wing- Officer Priesel
6. G wing-Mr. Goebel

VIII. Report on crisis incidents:

A. Post incident analysis-evaluate the plans effectiveness

- ♦ What was the crisis?
- ♦ What conditions contributed to the crisis?
Why did the conditions exist?
- ♦ What can be done to mitigate another such incident Committee reports:



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A. Subcommittee formation/Roles

IX. Suggestion box:

- A. Discussion of submitted suggestions.
- B. Assignment of suggestions for action.

X. Miscellaneous: Drills-Need to plan. Look at each type of drill and discuss plan of team/when to meet in SAR

- A. Weather related
- B. Fire- - Mark Panella said that the NCFD typically come to schools for 2 drills, one in the fall and spring. The schools do practice drills monthly around that.
- C. Intruder-lock down
- D. Medical/Mental emergency

Announcement of next meeting date.

- A. October 20, 2016

XI. Adjournment. _____pm

Motion by _____ Seconded by _____

Vote _____ Abstentions _____