



Howard Adult Center

Class of 2018

Graduation Newsletter



Graduation Supplies

Cap and Gown Rental - \$15.00

Includes tassel for student to keep. Student returns rented cap and gown to Howard Adult Center immediately following the graduation ceremony.

Cap and Gown Purchase - \$ 35.00

Set includes cap, gown, and tassel.

Students who participate in graduation receive a complimentary diploma cover as a gift from Howard Adult Center.

Reservations for cap and gown rental and orders for cap and gown purchased sets must be placed by Wednesday, May 16, 2018. Please place orders and submit payment in the front office at Howard Adult Center. If you are renting a cap and gown, please make payment and complete sizing information as soon as you know you are a graduate. Notification to the front office needs to be made immediately in order to ensure you have a cap and gown set that fits.

Graduation Attire

Ladies: Appropriate white or black dress, not longer than gown. Shoes should be the same color as your dress. Please wear stud earrings. Large earrings are not allowed.

Gentlemen: Must wear long dark pants, black shoes, white shirt, and a tie.

Absolutely NO flip flops allowed.

All Graduates: The cap will be worn with the top of the cap as flat as possible—not at an angle. The tassel will be worn on the right side of the head and moved to the left when the graduates are told to do so during the ceremony.

Graduates may not have personal items (cell phones, cameras, purses, etc.) in their possession when they line up for the processional.

Diplomas

All graduates will receive an empty diploma cover during the graduation ceremony. GED diplomas are mailed directly to students from the SC Department of Education. **High school diploma students who completed the requirements for graduation on or before March 31, 2018 will be able to pick up their diplomas immediately following the graduation ceremony. High school diploma students who completed the requirements for graduation on or after April 1, 2018 will be notified by phone calls and emails as soon as the diplomas arrive at Howard (probably in September).**

Graduation Date: Thursday, May 24, 2018

Time: 6:00 p.m.

Place: Howard Auditorium

To be eligible to participate in graduation, a student must have passed the GED on or before **Friday, May 11, 2018** or completed the requirements for a high school diploma on or before **Friday, May 18, 2018.**

Graduation Rehearsal

Graduation Rehearsal will begin promptly at 10:00 a.m. on Wednesday, May 23, 2018. **Students participating in graduation must attend rehearsal.** Rehearsal will be in the auditorium at Howard. **Please park in the student parking lot. We will meet in front of the main office at Howard and walk to the auditorium as a group. Normal school dress code applies and is expected.** Graduates are invited to a luncheon on the Howard Campus immediately following rehearsal on Wednesday, May 23, 2018.

Making Graduation Memorable

Graduation Photographs will be available. Students taking advantage of this opportunity must sign up in the main office at Howard Adult Center. There are a limited number of photo sessions—sign up today to secure a spot! The photographer will set up on the Howard Campus from 4:00 - 4:45 p.m. on graduation day. Please arrive early if you are scheduled for a graduation picture package. Package prices begin at \$40.00, which is an exceptional value for professional, high quality photographs.

Graduation Ceremony

All graduates must arrive at Howard Adult Center by 5:00 p.m. on graduation day, Thursday, May 24, 2018, to assemble for a group photograph which will be taken at 5:15 p.m.

Doors to the auditorium open for graduation seating at 5:40 p.m. **At 6:00 p.m. all doors will be closed, and no one will be admitted to the ceremony until after the graduates have marched in. Guests are to park in the Howard Auditorium parking lot. Please have guests use the auditorium entrance.**

Howard Adult Center extends our most sincere congratulations on this special occasion.