

## REGISTRATION INFORMATION

A parent or legal guardian will need to come into the office to register a new student. Registration packets may be filled out while in the school office or may be taken home to complete. Students registering for 4 year old classes must be 4 years old on or before September 1. Students registering for 5 year old classes must be 5 years old on or before September 1.

The following items are required to register your child:

1. Birth Certificate
2. Immunization Record
3. Proof of Residency—An **AVOR form** (included in the registration packet) must be signed by the parent and the person whose name is on the power bill. \*\*\*If parent or guardian cannot provide three forms of identification **as follows**, then they must have this AVOR form notarized.
  - Current power bill with current physical address
  - Two other forms of identification from the following with same physical address:
    - a. Driver's License
    - b. Water/Sewer Bill
    - c. Telephone Bill
    - d. Cable Bill
    - e. Financial Source Document (i.e. – recent payroll check stub, social security check/statement, unemployment check/stub or child support payment from court house)
    - f. Automobile Insurance Policy or Automobile Registration
    - g. Current Personal Property Tax Bill or Receipt
    - h. Deed, Escrow Papers, Mortgage book or statement
    - i. Health or Dental Insurance Correspondence

The address on all of the above requirements **must** match the address on the power bill and must be recently dated.