

Anatomy and Physiology Syllabus

Instructor: Ms. Rayna King

Room Number: 225

Email: rsking@gcsd.k12.sc.us

Tutoring Hours: M, W 3:15pm – 4:00pm or by appointment

Course Description:

This course is designed to give students an understanding of the structure of the human body. It will involve extensive laboratory work dealing with the human body. Some of the areas of discussion will be the structure and function of cells, tissues, organs, and organ systems of the body.

Course Requirements:

1. Students must have a notebook, text, and pencils daily.
2. Class participation is required.
3. **Laboratory participation, reports, and practicals on the DISSECTION of the cat are required.**
4. Students are required to do special projects as assigned, at least one per quarter.
5. Tests and labs can be made up by appointment only.
6. Students are required to do group activities and demonstrate cooperative learning skills. Students are required to demonstrate appropriate research and writing skills.

Textbook: Textbooks will be issued to students during week 2 of school. It is the students' responsibility to bring the textbook to class when notified. Textbooks will be returned at the end of the school year.

Materials:

Loose leaf paper

Pencils/Pens

2.5 inch 3-Ring Binder

Class Expectations:

1. Treat everyone with courtesy and respect.
2. Be on time to class with ALL materials needed for class.
3. DO NOT speak when others are speaking/Raise your hand
4. Listen and participate in all activities.
5. No food and/or drink in the classroom.
6. Follow ALL school policies and procedures.

Consequences:

1st Offense: Verbal warning

2nd Offense: Teacher-student conference

3rd Offense: Referral to administration

***Referral is automatic for severe disruptions (refusal to follow teacher's instructions, fighting, vandalism, weapons, classroom interruptions that inhibit student learning, and disrespectful behavior)**

Cell Phone Policy: It is school policy that students are not to use cell phones during class. Confiscated cell phones will be turned in to administration. ALL CELL PHONES WILL BE COLLECTED BY THE TEACHER IF THE STUDENT USES HIS/HER CELL PHONE DURING CLASS TIME.

Grading: Per GCSO policy, the grading is as follows:

Tests.....	30%
Labs/Projects.....	30%
Quizzes	15%
Homework/classwork	25%

A	90% – 100%
B	80% – 89%
C	70% – 79%
D	60% – 69%
F	59% and below

A cumulative End-of-Course (EOC) Exam will be given that counts as 20% of a student's final average as stated by district and state policy. The district exemption policy is strictly adhered to with respect to grades and attendance.

Second Chance Policy: The second chance policy is in effect for grades BELOW an 85% on MAJOR ASSESSMENTS (unit tests). The student can earn up to but NOT TO EXCEED an 85%. This makeup assessment will be completed AFTER school prior to the next unit test.

VERY IMPORTANT: If the student is absent (unexcused) 30% or more of the days over which a given unit of instruction is taught, the student will lose the benefits of the second chance policy for that unit.

Homework: Homework will be assigned as needed. A grade will be assigned based on either completion or understanding at the teacher's discretion. Homework checks may be completed by visual inspection or submission of the assignment. Any classwork that is not finished during the class period must also be completed for homework and submitted the following class period. The teacher reserves the right to collect classwork from all students at the end of an activity whether it is complete or not.

Late Work: Late work will be accepted for a maximum of five days after the assignment due date, 5% will be taken off for each day late. If an assignment is six or more days late it can still be turned in for a maximum grade of 50%. However, all work for a unit MUST be submitted prior to taking the unit test. Missing assignments will be marked in the grade book with a 0%.

Absences: If the student does not have an admit slip from the school office indicating that the absence is excused, the absence will be deemed unexcused. Excused and unexcused absences will be tracked. **Tardies that result in the student spending the period in ISS will be treated as unexcused absences.**

Students will be responsible for retrieving missed assignments/daily work from the assignment folder located in the classroom. Missed work will be due the day following the students' return.

Lab Safety: Science demands hands-on experiences to learn. It is necessary for safety to be a priority. Students will be taught lab safety procedures and must follow all lab rules stated in the safety contract. The student will receive a zero for the lab and will be given an office referral if the student is removed from a lab due to horseplay or poor behavior.

Food/Drink: No food will be allowed in the classroom. Water is the only drink allowed in the classroom and must be kept in a container that can be sealed.

Restroom: Students should use the restroom during class change. If students need to use the restroom during class they must have their WHS Student ID to be excused. Students must also take the Warrior Hall Pass when using the restroom.

Respect: Our goal to establish and maintain a safe learning environment can be achieved by respecting everyone's right to learn and showing respect for yourself and others at ALL times. It is important that we can teach and encourage each other so that all students may reach their full potential and enjoy the year.

*** If you have a problem (or see a problem) please let me know. I try very hard to treat you as young adults and I expect you to act accordingly. **As young adults, it is important that you learn to advocate for yourself.** Please come to me first. We will try to fix the problem or come up with a solution together. When necessary, we will inform and include "higher powers" (administration, parents, etc.) in our solutions. I am available before school and after school for YOU.

I AM LOOKING FORWARD TO A GREAT YEAR!!

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PLEASE RETURN THIS PAGE

I have read and reviewed the SECOND CHANCE POLICY and COURSE SYLLABUS with my child. I understand and accept the information provided on this syllabus. Content related movies may be viewed throughout the course. These movies are either G, PG, or PG-13 rated. The parent/guardian signing below gives his/her child permission to watch these movies.

Please indicate any special needs and/or medical problems (including allergies) that may affect your child's performance in the classroom. _____

Parent/Guardian Email: _____

_____	_____	_____
Home Telephone #	Work Telephone #	Cell Phone #

Additional Comments/Concerns: _____

_____	_____
Student Signature	Date

_____	_____
Parent/Guardian Signature	Date