

USE OF TECHNOLOGY RESOURCES IN INSTRUCTION

Purpose: To establish the board's vision and the basic structure for the use of technology resources in instruction.

The Internet can provide a vast collection of educational resources for students and employees. It is a global network that makes it impossible to control all available information. Because information appears, disappears and changes constantly, it is not possible to predict or control what students may locate. The school district makes no guarantees as to the accuracy of information received on the Internet. Although students will be under teacher supervision while on the network, it is not possible to constantly monitor individual students and what they are accessing on the network. Some students might encounter information that is not of educational value.

The Hampton School District One Board Recognizes that technology is a vital part of the instructional process. To that end, Hampton District One is committed to providing our staff and students with the resources necessary to promote educational excellence. Further the Hampton District One Board understands that not all information found on the Internet is of educational value. Hampton One has taken protective measures to block or filter Internet access in compliance with the Children's Internet Protection Act (CIPA).

STAFF RESPONSIBILITIES

In accordance with South Carolina state standards, Hampton District One staff will integrate the thoughtful use of information resources throughout the curriculum and will provide guidance and instruction to students in the appropriate use of such resources. However, as it is recognized that it is not possible to constantly monitor individual students, network administrators and or supervising teachers may review files and communications to maintain system integrity and insure that users are using the system responsibly. Network and email storage areas will be treated like school lockers. Users should not expect files stored on district servers or communications using district resources will be private.

Accessing inappropriate sites

Student Internet activities will be monitored by the district to ensure students are not accessing inappropriate sites that have visual depictions that include obscenity, child pornography or are harmful to minors. The school district will use technology protection measures to protect students from inappropriate access.

Reporting

District and school computer technicians who are working with a computer and come across sexually explicit images of children must report this to local law enforcement. The report must include the name and address of the owner or person in possession of the computer.

Online behavior

The district will educate minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms and cyberbullying awareness and response. The superintendent or his/her designee will develop a program to educate students on these issues.

Off-campus conduct

Students, parents/legal guardians, teachers and staff members should be aware that the district may take disciplinary actions for conduct initiated and/or created off-campus involving the inappropriate use of the Internet or web-based resources if such conduct poses a threat or substantially interferes with or disrupts the work and discipline of the schools, including discipline for student harassment and bullying.

STUDENT RESPONSIBILITIES

Students agree to:

- Be polite and use appropriate language
- Understand that electronic resources are not guaranteed to be private and will be monitored.

(see next page)

- Respect all copyright laws concerning electronic communications and information.
- Use technology resources for appropriate educational purposes
- Take good care of all equipment, reporting any error messages or problems that indicate the equipment is not working properly.
- Report any messages, files, websites or user activities that are in violation of this policy.

Students agree NOT to:

- Reveal his or her personal address or phone number, log in name, or password or those of others.
- Use any personal chat rooms, instant messaging, and email accounts other than those provided by the district.
- Use the technology resources to create, download or use materials which would not be permissible in Hampton One classrooms in any other form (obscene, profane, or pornographic)
- Use the computer, programs or files without permission
- Download, install, delete, or edit programs, systems or data files without permission.
- Deliberately tamper with equipment (examples, switching cables, changing keys, putting magnets on computers, introducing a virus, etc)
- Steal or vandalize any part of the Hampton One technology resources and or network.
- Use district resources for personal use or gain, product advertisement or political lobbying.

Violations

Violations will result in a notification of the parent / guardian and/or loss of access privileges. Additional disciplinary action will be determined at the building level in line with existing practice regarding inappropriate language or behavior. When applicable, the district will involve law enforcement agencies.

Warranty

Hampton School District One makes no warranties of any kind, whether expressed or implied, for the service it is providing. The district will not be responsible for any damages suffered. This includes but is not limited to, loss of data resulting from delays, non-deliveries, misdirected deliveries or service interruptions caused by its own negligence or your errors or omissions. Use of any information obtained via the Internet is at your own risk. The district specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Acceptable Use Agreement

I have read, understand and will abide by this Acceptable Use Agreement. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges will be revoked and I will be subject to other disciplinary actions prescribed by law or school policies.

The faculty member whose signature appears below had advised me of the Acceptable Use Agreement.

Faculty Member’s Name: (please print) _____

Faculty Member’s Signature: _____ Date: _____

User’s Full Name: (please print) _____

User’s Signature: _____ Date: _____

Parent or legal guardian

As the parent of this student, I have read and understand the Acceptable Use Agreement. I understand that this access is designed for educational purposes. I further recognize that while student’s use will be supervised and/or monitored by the staff of Hampton District One, it is impossible for the district to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. I hereby grant permission to assign access privileges to my child and certify that the information contained on this form is correct.

Parents/Legal Guardian’s Name: (please print) _____

Parents/Legal Guardian’s Signature: _____ Date: _____

General Policy

The Hampton School District One Board recognizes that technology is a vital part of the instructional process. To that end, Hampton District One is committed to providing our staff and students with the resources necessary to promote educational excellence.

Staff Access and Responsibilities to electronic information resources:

In accordance with South Carolina state standards, Hampton District One staff will integrate the thoughtful use of information resources throughout the curriculum and will provide guidance and instruction to students in the appropriate use of such resources.

The staff will employ district electronic mail on a daily basis at work as a primary tool for communications. The district will rely upon this medium to communicate information and all staff will be responsible for checking and reading messages daily.

Communications over the network are often public in nature; therefore, general rules and standards for professional behavior and communications will apply. Electronic mail and telecommunications are not to be utilized by employees to share confidential information about students or other employees.

Network administrators may review files and communications to maintain system integrity and to ensure that staff members are using the system responsibly. Users should not expect that files stored on district servers will be private.

The Hampton District One faculty will do the following:

- Complete annual training and sign all appropriate forms prior to Internet use.
- Log in and out of the system each time they use the computer and shut down all computer systems at the end of the day.
- Protect their login name and passwords to prevent misuse.
- Check district email daily.
- Post rules for student use of the Internet based on school wide rules; these rules will be in conjunction with district policy.
- Explain the rules and district policy to students prior to the distribution of the permission form, conduct periodic reviews as needed, and collect the signed permission form from students.
- Learn, teach and model appropriate Internet etiquette.
- Learn, teach and model respect for intellectual property and abide by all copyright laws.
- Protect their own privacy and the privacy of others and not share confidential information on students or employees.
- Promptly report any error messages in writing or problems, which indicate that the system is not working properly.
- Supervise and monitor students at all times.

The following behaviors are not permitted:

- adding software to a computer without prior permission from the school technology leader
- failing to follow copyright law
- providing system access to unauthorized individuals
- creating or posting unapproved web pages
- posting student work or student photographs when parents deny consent
- accessing, sending or displaying offensive messages or pictures or using obscene language
- using restricted areas of the Internet

- assisting in a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition
- harassing, insulting or attacking others
- engaging in practices that threaten or modify the network
- using others' passwords
- trespassing in others' folders, documents or files
- intentionally wasting limited resources
- employing the network for commercial purposes
- promoting, supporting or celebrating religion or religious institutions
- violating school policies

The network supervisor will report any inappropriate behavior to the employee's supervisor who will take appropriate disciplinary action. Any complaints, violations or reports of inappropriate behavior should be routed to the network supervisor or the building supervisor. Violations will result in a loss of access and/or disciplinary action. When applicable, the district will involve law enforcement agencies.

I have read and understand the Acceptable Use Agreement. I understand that this access is designed for educational purposes. I further agree to abide by these policies and procedures detailed in the Hampton District One Staff Access and Responsibilities to Electronic Information Resources policy.

Staff Members Full Name: (please print) _____

Signature: _____

Date: _____

General Policy

The Hampton School District One Board recognizes that technology is a vital part of the instructional process. To that end, Hampton District One is committed to providing our staff and students with the resources necessary to promote educational excellence.

Community Access and Responsibilities to electronic information resources:

The Hampton School District One Board recognizes the need for community partnerships. To that end, Hampton District One is committed to providing community access to school resources when such partnerships exist to the extent that is appropriate to the nature of the partnership.

Communications over the network are often public in nature; therefore, general rules and standards for professional behavior and communications will apply. Electronic mail and telecommunications are not to be utilized by employees to share confidential information about students or other employees.

Network administrators may review files and communications to maintain system integrity and to ensure that staff members are using the system responsibly. Users should not expect that files stored on district servers will be private.

The Hampton District One community partners will do the following:

- Complete training and sign all appropriate forms prior to Internet use annually.
- Log in and out of the system each time they use the computer and shut down all computer systems at the end of the day.
- Protect their login name and passwords to prevent misuse.
- Abide by rules for use of the Internet based on school and district policy.
- Learn appropriate Internet etiquette.
- Learn respect for intellectual property and abide by all copyright laws.
- Protect their own privacy and the privacy of others and not share confidential information on students or employees.
- Promptly report any error messages or problems which indicate that the system is not working properly.

The following behaviors are not permitted:

- providing system access to unauthorized individuals
- creating or posting unapproved web pages on district sites
- posting student work or student photographs when parents deny consent
- accessing, sending or displaying offensive messages or pictures or using obscene language
- using restricted areas of the Internet
- assisting in a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition
- harassing, insulting or attacking others
- engaging in practices that threaten or modify the network
- using others' passwords
- trespassing in others' folders, documents or files
- intentionally wasting limited resources
- employing the network for commercial purposes

- promoting, supporting or celebrating religion or religious institutions
- violating school policies

The network supervisor will report any inappropriate behavior to the building supervisory who will take appropriate action. Any complaints, violations or reports of inappropriate behavior should be routed to the network supervisor or the building supervisor. Violations will result in a loss of access. When applicable, the district will involve law enforcement agencies.

I have read and understand the Acceptable Use Agreement. I understand that this access is designed for educational purposes. I further agree to abide by these policies and procedures detailed in the Hampton District One Community Access and Responsibilities to Electronic Information Resources policy.

Community Members Full Name: (please print) _____

Signature: _____

Date: _____

Adopted ^

Legal references:

A. Federal law:

1. 47 USC Section 254(h) - Children's Internet Protection Act.
2. The Digital Millennium Copyright Act of 1998, Section 512 - Limitations on liability relating to material online.

B. S.C. Code of Laws, 1976, as amended:

1. Section 10-1-205 - Computers in public libraries; regulation of Internet access.
2. Section 16-3-850 - Encountering child pornography while processing film or working on a computer.
3. Section 16-15-305 - Disseminating, procuring or promoting obscenity unlawful; definitions; penalties; obscene material designated contraband.
4. Section 59-19-90 - General powers and duties of school trustees.

C. Court cases:

1. Purdham v. Fairfax Co. Sch. Bd., 637 F.3d 421, 427 (4th Cir. 2011).