

**Constitution and By-Laws
of
Boundary Street Elementary School
Parent-Teacher Organization**

PREAMBLE

We, the members of the Boundary Street Elementary Street School Parent-Teacher Organization, in order to establish strong, positive partnerships among families, the community, and the school, do hereby establish this constitution.

ARTICLE I-NAME

The name of this organization shall be the Boundary Street Elementary Street School Parent-Teacher Organization, an independent organization of parents, teachers, and family members. This organization shall be subsequently be referred to as the "PTO".

ARTICLE II-PURPOSE

Section 1

The primary purpose of the PTO is to involve the parents of Boundary Street Elementary Street School in the education process. The social and service activities of the PTO provide opportunities for the parents to meet and get to know one another, to foster a good working relationship with the teachers at Boundary Street Elementary Street School, and to observe the schools routine.

Section 2

The secondary of the PTO is to augment and enrich the school by operating as a non-profit organization apart from Boundary Street Elementary Street School and to ensure that all fund raising activities will raise money for the direct benefit of the students of Boundary Street Elementary School, unless a specific need or matter is brought before the PTO at a forum and the matter or need is voted on at that time. The vote must be a two-thirds vote of the parents and teachers present.

Section 3

An additional purpose of the PTO is to provide a forum for discussions dealing with aspects of education from the community's point of view and to elect an Executive Committee which will represent the members of the PTO.

ARTICLE III-POLICY

Section 1

The objectives of the PTO shall be educational and social and shall be developed through meetings, fund raising and events.

Section 2

The PTO shall be non-sectarian, non-commercial, and non-partisan. No commercial enterprise and no candidate shall be endorsed by it. Neither the name PTO nor the names of its officers in their official capacities shall be used in any connection with a commercial concern with any partisan interest, or for any other purpose than the regular work of the organization.

Section 3

The PTO shall not seek to direct the administrative activities of the school or to control its policies. The PTO shall support defined codes of the State Department of Education in South Carolina and the Newberry County Public School System. The principal will supply the resources for these codes.

ARTICLE IV-MEMEBERSHIP

Section 1

Any person interested in the objectives of the PTO and willing to uphold its policies and subscribe to its by-laws may become a member.

Section 2

Membership is defined as any person who has a formal connection with a student enrolled at Boundary Street Elementary Street School.

Section 3

The membership shall be governed by the bylaws, which specify the rights of the membership.

Section 4

Membership shall terminate when the member no longer has a formal connection to Boundary Street Elementary Street School. A formal connection implies that the member has legal responsibility of a child actively enrolled at Boundary Street Elementary School, serves as an active enlisted community volunteer at the school, or is employed by the School District of Newberry County and working at Boundary Street Elementary School.

ARTICLE V-OFFICERS AND THEIR ELECTION

Section 1

OFFICERS

- a. Officers of the PTO shall be a president, vice-president, treasurer and a secretary.
- b. All officers shall be elected and installed annually.
- c. Officers shall assume their official duties as of July 1 that year (first day of the schools fiscal year)
- d. If a person is serving well and is re-elected, they shall be eligible to serve again in the same position.

Section 2

ELECTION

Following Christmas break, the nomination process shall begin. Each person that has expressed an interest shall be contacted to verify that they are willing to have their name placed on a ballot and should they be chosen they are willing to commit to the one year term. When each person has been contacted a ballot will be sent home with each child. Once all the ballots have been returned, according to the return date noted on the ballot, the votes will be tallied and majority wins.

Section 3

VACANCIES

If a vacancy occurs in an office, the PTO Executive Committee shall make temporary appointments to fill the vacancy. The vacancy will be filled at the next PTO meeting.

ARTICLE VI-DUTIES OF OFFICERS

Section 1

The president shall preside at all meetings of the PTO and of the executive committee; shall perform all duties as may be described in these bylaws or assigned to him/her by the PTO or by the executive committee.

Section 2

The vice-president shall act as aide to the president and shall perform the duties of the president in the absence of that officer. If the office of president becomes vacant, the vice-president shall assume the duties of the president until such time as a new president shall be elected.

Section 3

The treasurer shall receive all monies of the PTO; shall keep an accurate and current record of receipts and expenditures; shall disburse local funds only as authorized by the organization. The treasurer shall present a written statement [to include beginning balance on July, debits, deposits, and ending balance] at every meeting of the PTO and at other times when requested by the executive committee and shall make a full report at the last meeting of the school term.

Section 4

Officers shall surrender to their successors all official materials by July 1 of that school year.