

Little Mountain Elementary PTO

Minutes

October 26, 2015 4:00 pm

Attendance: Kim Mack, Jordan Suber, Renee Joiner, Betsy Hobby, Wendy Shell, Lynn Livingston, Amanda Long, Mike Morales, Melisa Livingston, Jaime Van Zadelhoff, Christopher Dukes, Shannon Cromer

Mike Morales opened the meeting at 4:00 with a review of the minutes from the September 28th meeting.

Officers' Report

Treasurer: Lynn Livingston reported that the currently, the PTO account balance is \$18,373.08 . This balance includes \$3745.00 due to Adair Piano (the cost of the new piano purchased for the LME music classroom). A payment of \$11,938.40 has been made to Charleston Wrap.

Principal's Report

Mrs. Mack reported that the new piano for the music classroom has been delivered. She also shared notes from LME teachers thanking the PTO for classroom stipends. Mrs. Mack asked for the Board's approval of an additional \$245.00 to cover sales tax for the piano.

Unfinished Business

- **Charleston Wrap Fundraiser-** Total Sales (online and catalog) are still being determined. Currently, the Fall Fundraiser sales total is estimated at \$29,048.50. PTO profit is estimated at \$17,000. Exact sales and profit will be reported at the next PTO Board meeting.
- **American Education Week-** The PTO will sponsor a Duty-Free Staff Luncheon on Friday, November 20. Food will be provided by Moe's. Meredith Fulmer will make cakes for dessert. An email will be sent to PTO Volunteers requesting help supervising students during lunch and recess, from 10:30 until 1:05.
- **LME Fall Festival- PTO Bake Sale and Hayride-**The PTO will assist with the school's Fall Festival by providing items for a Bake sale and staffing the Bake Sale table. The PTO will also sponsor a Hay Ride during the Fall Festival. Betsy and Landon Hobby will provide a tractor, trailer, and driver. Leon Fulmer will provide hay. An email will be sent to PTO Volunteers to request donations of baked goods and to request volunteers to staff the bake sale table and to supervise the Hay Ride. PTO volunteers will be available at Car Line on the morning of November 20 to collect bake sale items.
- **School Sign-** Plans are still in place to install lighting and brickwork around the school sign.
- **Fall 2015 PTO Membership Drive-** A total of 160 families joined the PTO during this year's membership drive. These 160 families represent 205 students. Mrs. Edwards' 4th grade homeroom had the highest percentage of families to join the PTO (63%). Mrs. Mack and Mr. Dukes will coordinate a date for the Pizza Party with Mrs. Edwards, and will order pizza. Email addresses have been collected from new PTO members; these addresses will be added to the PTO Volunteers Email List.
- **New "Rowdy" Costume-** Mike Morales will contact vendors for price quotes for a new school mascot costume.

New Business

- **Staff Christmas Gifts-** Mr. Dukes and/or Mike Morales will contact BJ Graphix to get a price quote on fleece vests, fleece pullovers, and fleece jackets with embroidery (school name). Staff members will choose one of these items. Samples (for fitting) will be available in the school office. School administrators will coordinate the ordering of these items. BJ Graphix will wrap and label each item for delivery to staff members.
- **Student Books for Christmas-** Teachers will order a book for each of their students for Christmas; invoices/receipts for these purchases will be submitted to the PTO Treasurer for reimbursement.
- **LME Auditorium Acoustics, Sound System, and Projector-** An initial discussion took place regarding improving the acoustics/sound system/projection system in the LME Auditorium. Mike Morales will begin to gather information from vendors regarding pricing and options. Mrs. Mack will provide Mike with the contact information for the vendor the District has previously used.

Announcements

Next meeting is January 25, 2016 at 4:00 pm in the Little Mountain Elementary Conference Room.

Meeting Adjourned At: 5:00 pm

Minutes Compiled By: Shannon Cromer, Little Mountain Elementary PTO Secretary