

# Little Mountain Elementary PTO

## Minutes

**September 28, 2015 4:00 pm**

**Attendance:** Kim Mack, Jordan Suber, Renee Joiner, Betsy Hobby, Wendy Shell, Lynn Livingston, Amanda Long, Jean Barnes, Melisa Livingston, Jaime Van Zadelhoff, Christopher Dukes, Shannon Cromer

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Meeting was convened at 4:00 by Kim Mack. (Mike Morales, PTO President, was unable to attend the meeting.)

### Officers' Report

Treasurer: Jean Barnes reported that the currently, the PTO account balance is \$31, 470.95 . This balance includes money collected from the Charleston Wrap fundraiser (approximately \$17,000 of this balance is money due to Charleston Wrap). Jean Barnes has completed her term as PTO treasurer. Lynn Livingston will assume the office of LME PTO Treasurer for the 2015-2016 school year.

New PTO Officers were introduced: Betsy Hobby, President-Elect; Amanda Long, Treasurer-Elect; Wendy Shell, Parent Representative; Meredith Fulmer, Parent Representative; Melisa Livingston, Parent Representative

### Principal's Report

Mrs. Mack gave an update on the school's implementation of *The Leader in Me* approach to teaching students life and leadership skills. The faculty and staff of LME will sponsor a Fall Festival on the evening of November 20. Funds raised from this festival will be used to support *The Leader in Me* initiative at LME.

### Unfinished Business

- **Charleston Wrap Fundraiser-** Total Sales (online and catalog) are estimated at \$29,000. PTO profit is estimated at \$12,000. Exact sales and profit will be reported at the next PTO Board meeting. Charleston Wrap items will be delivered to the school on October 8. Orders are individually packed and labeled with student names. Mrs. Mack or Mr. Dukes will contact volunteers to help unload this order when it arrives on October 8. Teachers will be allotted 10% of total profit generated by their homeroom students. Teachers can submit orders or receipts to Mrs. Folk for use of these funds.
- **School Sign-** A support is still needed to safely hold the vandal cover open while staff members change messages on the sign. Plans are still in place to install spotlights and brickwork at the base of the sign. The School District will run electricity to the sign location, and will provide and install landscape lighting at the sign location. Leon Fulmer will work with brick masons on the design of the brickwork for the sign's base. Brick left over from the School renovation will be used for the base. The School District will provide the sand needed for mortar. The PTO will provide funds to pay for labor (brick masons) and to pay for cement.

- **Fall 2015 PTO Membership Drive-** The Fall 2015 membership drive ended Friday, September 25. The total number of member families will be reported at the next meeting. The homeroom with the highest percentage of members will be rewarded with a Pizza Party. The homeroom winner will be announced at the October 6 PTO meeting. Mrs. Mack/Mr. Dukes will coordinate scheduling the Pizza Party with the homeroom teacher. Shannon Cromer will update the Membership Roster, and will send a Request for Parent Contact information to new member families (inviting parents to submit an email address to be included in PTO updates/volunteer requests).

### New Business

- **Junie B Jones, The Musical-** The PTO is sponsoring a performance of *Junie B Jones, The Musical*, for all students during the school day on October 6.
- **October 6 PTO meeting-** The PTO will host a General Membership meeting on October 6, from 6:30-7:30, in the Little Mountain Elementary Auditorium. This meeting will be held in conjunction with the school's Math Curriculum night. 3rd-5th Grade parents will meet in the auditorium from 6:30-6:50 to hear an update from the PTO President. Also during this time, Mrs. Mack will give parents an overview of the school's involvement in *The Leader in Me*. Parent groups will rotate at 6:50, and at 7:00, K-2 parents will meet in the auditorium for the PTO update/*Leader in Me* overview. All students will meet in the cafeteria, where Related Arts teachers will lead activities while parents are in classroom/auditorium.
- **Teacher Stipends-** The PTO will purchase an Apple/iTunes gift card (\$25) for each teacher. Each teacher will also be allotted \$75 to spend on classroom supplies and materials. Teachers will submit orders or receipts to Mrs. Folk for these funds.
- **American Education Week- November 16-20-** The PTO will sponsor a Duty-Free Staff Luncheon on Friday, November 20. Food will be provided by Moe's. Meredith Fulmer will make cakes for dessert. Volunteers will be needed to supervise students during lunch and recess, from 10:30 until 1:05.
- **LME Fall Festival- PTO Bake Sale and Hay Ride-** The PTO will assist with the school's Fall Festival by providing items for a Bake sale and staffing the Bake Sale table. The PTO will also sponsor a Hay Ride during the Fall Festival. Jean Barnes will check on a tractor and trailer. Leon Fulmer will provide hay. An email will be sent to PTO members to request donations of baked goods.
- **Teacher/School Requests for PTO funds-** The music teachers submitted a request for a new piano for the music room. They have obtained three bids from vendors. The PTO Board approved spending up to \$3,500 for a new piano. Mrs. Mack mentioned that there has been a discussion among staff members regarding the purchase of a new school mascot costume. This purchase will be discussed at a future meeting.

### Announcements

Next meeting is October 26, 2015 at 4:00 pm in the Little Mountain Elementary Conference Room.

Meeting Adjourned At: 5:10 pm

Minutes Compiled By: Shannon Cromer, Little Mountain Elementary PTO Secretary