



Altrusa International Club of Oak Ridge

P.O. Box 5763, Oak Ridge, TN 37831-5763

February 2012

Dear Applicant,

The Altrusa International Club of Oak Ridge is a civic organization of professional women involved in community service and literacy. Altrusans seek to encourage and support women in our community who are striving to complete their education, to search for jobs, and to become financially independent. As part of this interest, Altrusa is offering scholarships of up to \$1,000 to deserving women who have returned to college or other schools, or who are beginning their education.

One of the scholarships is named in honor of the late Sarah Ketron, Altrusa president in 1973-74. She was, for many years, a school counselor in Oak Ridge, as well as a community leader and volunteer. The Sarah Ketron Scholarship is intended for women who have interrupted their studies for work, family obligations, etc., and are returning to school to complete their education. The other scholarship is open to all women who are continuing their education, post-high school.

Enclosed is this year's Altrusa Scholarship Package, including the criteria for applying and the application forms. **Applications and additional materials must be received or postmarked by the close of business, Friday, April 13, 2012.** If you believe you meet the listed criteria, we encourage you to apply. Please return your application to the address below. All supporting documents must accompany the application or be provided prior to the deadline.

Altrusa International of Oak Ridge, P.O. Box 5763, Oak Ridge, TN 37831-5763

We appreciate your interest and wish you great success in your academic and professional career.

Sincerely,

Linda Kimmel

Linda Kimmel
Scholarship Committee Chair
kimmellw@ridgevw.com

CRITERIA FOR ALTRUSA SCHOLARSHIPS – 2012

___ I am applying for the **Sarah Ketron Scholarship** that is intended for women who are returning to school (re-entry) after interrupting their education for work, family obligations, etc.

___ I am applying for the general scholarship that is for women who are continuing their education, post-high school.

All applicants must provide the documentation and information requested below or the application will not be considered.

Scholarship monies will be given directly to the institution to be used for tuition, books and other academic fees.

All applications must meet the following criteria:

- Must be typed or legibly written in black ink. Applications may be submitted via email to altrusaoakridgescholarship@gmail.com, or may be printed and mailed by post with other required documentation.
- Must show proof of admission to a post-high school educational institution (4 year, 2 year, technical, or vocational) and be enrolled in at least the minimum number of hours required by the institution, prior to the term of attendance.
- Must provide an official transcript from the academic institution most recently attended before the application deadline.
- Applicants chosen for consideration must be available for an interview by members of the Altrusa Scholarship Committee.
- Applicants who are awarded a scholarship must attend the Altrusa International Club of Oak Ridge meeting on **Wednesday, May 23, 2012** at noon. Presentation of scholarships will be made at that time. (*Exceptions can be made if there are conflicts that cannot be avoided.*)

RELEASE OF INFORMATION

I hereby authorize the Financial Aid office and the Records and Registration office at Pellissippi State Technical Community College, Roane State Community College or other institutions; or the vocational or technical school I am attending, to release any information in my permanent student records and financial aid records to the individual(s) responsible for the screening and/or selecting of the scholarship(s) named in this application. I understand that all information will be held in complete confidence.

I certify that the information in this application is true and hereby agree that in the event I receive a scholarship, my grade point average, address, stated goals in life and other pertinent information can be released to the Altrusa International Club of Oak Ridge scholarship selection committee.

Applicant Signature

Date

All information provided in this application will be held in strict confidentiality and destroyed after scholarships are awarded.

Altrusa International Club of Oak Ridge Scholarship Application

Name: _____ Date of Birth: _____

Address: _____

Street/P.O. Box City State Zip

Phone (Home) _____ (Cell) _____ (Work) _____

E-Mail Address: _____

1. Please list your previous educational experience, degree/certificate attained, and grade point average.

School	Degree/Certificate	Grade point average
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. What is the total family income? _____

3. List other members of your household and their relationship to you.

# of household members	Relationship
_____ 0-12 years old	_____
_____ 13-20 years old	_____
_____ 21-40 years old	_____
_____ 41-60 years old	_____
_____ Over 60 years old	_____

4. List your significant school, church, clubs, and community activities, as well as any leadership positions you have held:

5. List work experience, including part-time jobs. Please list dates, the names and current phone numbers of your supervisors:

6. List any special honors, awards, or recognitions you have received either in school or in the community:

Attach additional pages if needed.

ADDITIONAL QUESTIONS: *(Please attach additional pages if needed.)*

1. Why do you wish to attend a post-high school institution of higher learning? (300 words or less).

2. List your goals for post-high school education. (300 words or less).

3. Describe your need for financial aid and how you plan to finance your post-high school education. Please include all sources of funding available to you, including other scholarship awards you have received. (100 words or less)

4. How would the Altrusa Club Scholarship help you achieve your career goals? (100 words or less).

REFERENCES

List the names of three people (preferably former employers, teachers, counselor, etc.) who know you well enough to give a reference. Explain your relationship to each. Please let them know they may be contacted.

NAME _____ TITLE _____

ADDRESS _____ PHONE (HOME) _____
(WORK) _____

RELATIONSHIP _____

NAME _____ TITLE _____

ADDRESS _____ PHONE (HOME) _____
(WORK) _____

RELATIONSHIP _____

NAME _____ TITLE _____

ADDRESS _____ PHONE (HOME) _____
(WORK) _____

RELATIONSHIP _____

All applications and supporting documentation must be received or postmarked no later than **Friday, April 13, 2012.**

Submit electronically:

To complete and submit this application electronically, please fill out the form and save the file. Then, create a new email message, attach the file, and send to altrusaokridgescholarship@gmail.com

Submit by post to:

Altrusa International of Oak Ridge
Attn: Linda Kimmel
P.O. Box 5763
Oak Ridge, TN 37831