

ANDERSON COUNTY SCHOOLS

2013–2014 ADMINISTRATIVE CALENDAR

July

July 11	240 Personnel report
July 18	220 & 216 Personnel report <i>All School Administrators - Anti-Bullying and Employee Code of Conduct Training - TBD</i>
July 19	<i>All School Administrators - School & Student Safety Training - TBD</i>
July 23	Admin Workshop - TBD - 8 AM - 4 PM
July 24	Admin Workshop - TBD - 8 AM - 4 PM
July 25	210 Personnel report 206 Personnel report
July 30	School Administrative Support Staff Meeting – ACCTC – 9AM – 1 PM
July 30–31	New Teacher Institute-Mentoring Program – Central Office Boardroom – 8:00-3:00

August

August 1	Teachers report – <i>Staff Development Day #1 - System-wide training</i> <i>ALL certified staff report to ACHS at 8 AM – 3 PM – Departmental breakout sessions</i>
August 2	<i>Administrative Day #1 - School-wide training – Teachers work in rooms</i> <i>Special Education – Afternoon pulls – EasyIEP training with Gail Hunt</i>
August 5	Student Registration – Abbreviated Student Day (NO bus service) <i>½ Day Student Day – ½ Day System-wide training – Online training – (Blood Borne Pathogens; HIV; Suicide Prevention (Jason Foundation); Sexual Harassment; Diversity & Internet Safety)</i> <i>Early Literacy Interventionist Training – Grand Oaks Elementary – 8:00-4:00</i> Educational Assistants WORK Staff information sheets MUST be in the Business Office by 4:00
Aug 5 – Feb 14	Portfolio Testing Window
August 6	<i>Administrative Day #2 -</i> <i>School-wide – PLC training – Principals must submit training plan</i> Educational Assistants In-service Day #1 <i>Nurses – In-service #1</i>
August 7	Classes begin

September

September 2	Labor Day – Schools & Central Office CLOSED
September 6	Principals Meeting – CO Boardroom – 8:00-10:00
September 13	Interim Progress Reports to be sent home
September 17	YOUTH LEADERSHIP – Orientation Day; (Life Development Center) - Casual dress

October

October 2	Explore/Plan Tests – (grades 8 & 10)
October 3	CTE – Meet the Professional Lunch – Cosmetology – 12 PM to 1 PM
October 4	Principals Meeting – CO Boardroom – 8:00-10:00
October 4	Textbook/Calendar committee members names submitted to CURRICULUM & INSTRUCTION
October 8	YOUTH LEADERSHIP – Agriculture/Tourism Day; (TBA) – Casual dress
October 11	1 st Grading Period Ends (48 days) Deadline for posting grades in Skyward
October 11	Observation #1 – deadline for apprentice/professional teachers scoring 1 and apprentice teachers scoring 2-4 – Announced (copy due in CO by 10/25)
Oct. 14 – 18	Fall Break
Oct. 23 – 24	CRA Test – (grades 3-8)
October 24	CTE – Meet the Professional Lunch – Carpentry – 12 PM to 1 PM
October 25	Compliance Report is due in the DIRECTOR'S OFFICE
October 25	Report Cards go home

November

November 1	Staff Development Day #2 – Educational Assistants – DO NOT WORK
November 7	CTE – Meet the Professional Luncheon – Agriculture – 12 PM to 1 PM
November 8	Principals Meeting – CO Boardroom – 8:00-10:00
November 12	YOUTH LEADERSHIP – Science & Technology Day; (ORAU) – Business Casual
November 15	Observation #1 – deadline for professional teachers scoring 2-4 – Announced (copy due in CO by 11/22)
November 21	CTE – Meet the Professional Luncheon – Welding/Machining – 12 PM to 1 PM
November 22	Interim Progress Reports to be sent home
Nov. 27 – 29	Thanksgiving Break – Schools CLOSED

December

December 2-6	EOC Tests – grades 9-12 – (Algebra I, II, Biology, English I, II, III, US History)
<i>December 6</i>	<i>Principals Meeting – CO Boardroom – 8:00-10:00</i>
<i>December 13</i>	<i>Observation #1 – deadline for apprentice/professional teachers scoring 5 – Unannounced</i> <i>Observation #2 – deadline for apprentice/professional teachers scoring 1 and apprentice teachers scoring 2-4 – Unannounced</i> <i>(copy due in CO by 12/19)</i>
December 20	Semester ends (89 days) <i>Abbreviated Student Day (No Buses)</i> – Posting grades Deadline
Dec 23 – Jan 3	Winter Break – Schools CLOSED

January 2014

<i>January 6</i>	<i>Administrative Day #3 - ½ Day System-wide; ½ Day School-wide</i> <i>Educational Assistants – In-service #2</i>
January 7	Classes resume
January 10	Report Cards go home
<i>January 10</i>	<i>Principals Meeting – CO Boardroom – 8:00-10:00</i>
January 17	A list of certified personnel that didn't use a sick day 8/1/13 – 1/7/14 is due in the BUSINESS OFFICE
<i>January 14</i>	<i>YOUTH LEADERSHIP – Business & Industry Day; (TBA) – Business Casual</i>
<i>January 20</i>	<i>Flex - Day #1</i>
Jan 27 – March 14	NAEP Test Window
January 30	CTE – Meet the Professional Lunch – FACS, ECEC – 12 PM to 1 PM

February

February 3 - 7	Writing Assessment Test
February 5	Writing Assessment Test – PAPER Test Day
<i>February 7</i>	<i>Principals Meeting – CO Boardroom – 8:00-10:00</i>
February 7	Interim Progress Reports to be sent home
Feb 10-Mar 21	ELDA Testing Window – (English Language Learners ONLY)
Feb 19 - 20	CRA Test – grades 3-8 – phase 2
February 13	CTE – Meet the Professional Lunch – Auto Tech, Auto Body – 12 PM - 1 PM
<i>February 17</i>	<i>Presidents' Day – Schools & Central Office CLOSED</i>
<i>February 18</i>	<i>YOUTH LEADERSHIP – Healthcare & Community Day; (TBA) – Professional</i>
February 20	CTE – Meet the Professional lunch – Business/Multi-media – 12 PM - 1 PM
<i>February 21</i>	<i>Observation #2 – deadline for apprentice/professional teachers scoring 5– Unannounced</i> <i>Observation #3 – deadline for apprentice/professional teachers scoring 1 and apprentice teachers scoring 2-4 –Announced</i> <i>(copy due in CO by 2/28)</i>

March

March 4	ACT Test (grade 11)
March 6	CTE – Meet the Professional Lunch – PLTW – 12 PM to 1 PM
<i>March 7</i>	<i>Principals Meeting – CO Boardroom – 8:00-10:00</i>
March 12	YOUTH LEADERSHIP – State Government Trip to Nashville – Professional
March 14	3 rd Grading Period Ends (47days) Deadline for posting grades in Skyward
March 17 - 21	Spring Break
March 18	ACT Make-ups ONLY (grade 11)
March 27	CTE – Meet the Professional Lunch – Criminal Justice – 12 PM to 1 PM
March 28	Report Cards go home

April

<i>April 4</i>	<i>Principals Meeting – CO Boardroom – 8:00-10:00</i>
April 10	CTE – Meet the Professional Lunch – Health Science – 12 PM to 1 PM
<i>April 11</i>	<i>Observation #2 – deadline for professional teachers scoring 2-4 – Unannounced Observation #3 – deadline for apprentice/professional teachers scoring 5 – Unannounced Observation #4 – deadline for apprentice/professional teachers scoring 1 and apprentice teachers scoring 2-4 – Unannounced (copy due in CO by 4/18)</i>
April 15	YOUTH LEADERSHIP – Graduation Day; (TBA) – Professional
<i>April 18</i>	<i>Good Friday – Schools & Central Office CLOSED</i>
<i>April 21</i>	<i>Administrative Day #4* - (*Flex Day – Teachers that work the fall and spring parent conferences do not work on this day) Educational Assistants – DO NOT WORK</i>
April 24	CTE – Student of the Year Banquet – 6:00-8:00 @ JA Building
April 25	Interim Progress Reports to be sent home
April 28–May 2	Achievement, MAAS & ELSA Tests (Grades K–8)

May

May 5 – 9	EOC Tests – grades 8–12 – (Algebra I, II, Biology, English I, II, III, US History)
May 5 – 8	K–2 Achievement Tests
May 14 – 15	CRA Test Summative (grades 3–8)
May 15	Written notification given to any certified employee with a non-renewed contract.
<i>May 16</i>	<i>Principals Meeting – CO Boardroom – 8:00-10:00</i>
May 16	Professional Scoring Rubric

May

May 16	Graduation for Clinch River Community School
May 18	Graduation for ACHS + CHS + Fast Track
May 26	Memorial Day – Schools + Central Office CLOSED
May 27	Semester Ends – Last day for students – <i>Abbreviated Student Day</i> – No Buses – (91 days) – (Year total 180) – Deadline for posting grades in Skyward
May 28	<i>Administrative Day #5 - School-wide – Teacher Checkout</i> <i>Nurses – In-service #2</i>
May 29-30	<i>Flex- Days #2 & 3</i>

June

June 4	<i>Last day for 210 Personnel</i> <i>Last day for 206 Personnel</i>
June 11	<i>Last day for 220 Personnel</i> <i>Last day for 216 Personnel</i>
June 18	<i>Last day for 240 Personnel</i>

200 day CALENDAR fulfills teacher's 200-day contract = 180 Teaching Days, *2 Staff Development Days, 5 Administrative Days, and 3 Flexible In-service Days,* and *10 Holidays.*

Educational Assistants are paid for 188 days = 180 School Days, *2 In-service Days (specified on this calendar),* and *6 Holidays.*