



Employment Application – Certified Positions

Name: _____
(Last) (First) (Middle)

Permanent Address: _____ Temporary Address: _____

E-mail: _____ Phone: _____ Cellular: _____
Include Area Code Include Area Code

Do you have a Tennessee Teaching License? Yes No If yes, complete items 1-4 below.

1 License Number _____ 3 License Type: _____

2 Endorsement(s): _____ 4 Expiration Date: _____

If you do not have at Tennessee Teaching License, what is your plan for attaining a license? When will you apply?

Education

	Institution Name Location	Attendance Dates		Diploma, Degree or Certificate Earned	Major, Minor, or Focus of Study
		From	Through		
High School	_____	_____	_____	_____	_____
Undergraduate	_____	_____	_____	_____	_____
Graduate	_____	_____	_____	_____	_____
Other	_____	_____	_____	_____	_____

Attach copies of college transcripts to the application form.

Student Teaching Experience

School Address	Subject Grade	Beginning Date Ending Date	Principal Supervising Teacher
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I have no student teaching experience.

Professional Teaching Experience

School Address	Subject Grade	Beginning Date Ending Date	Principal's Name Direct Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Other Work Experience

Firm Name Address	Position	Employment Dates		Immediate Supervisor Phone Number
		From	Through	

References

Name Relationship	Address Street/PO Box Address City, State ZIP	Daytime Phone Evening/Cellular Phone

Please list any hobbies or special interests _____

Please list memberships in any civic or professional organizations. _____

Please list any extracurricular positions you are interested in. _____

- 1 Have you ever been disciplined, suspended, or dismissed for cause? Yes No
- 2 Have you ever been convicted of a felony? Yes No
- 3 Are criminal charges currently pending against you in any jurisdiction? Yes No
- 4 Are you currently under contract with another school system? Yes No
- 5 What date would you be eligible for employments with Bells City D? _____

If you answer yes to any question # 1-4, please attach a detailed explanation to this application form.

Authorizations and Assurances

I understand that if I am employed by BCSD, the Director of Schools may assign or reassign me to any position or school necessary to meet the needs of the school system. If I am employed for specific supplemented duties and later refuse to perform those duties, unless released from those duties in writing by the Director of Schools, I agree that I may be terminated without recourse.

I certify that the information given by me on this document is true and complete. I understand that intentionally supplying false information on this application will result in rejection of my request for employment, and false information shall render me ineligible for future consideration for employment, and that if employed the discovery of a falsehood on my application shall be sufficient grounds for termination of employment and shall also constitute a Class A misdemeanor. TCA 49-5-407 through 49-5-411

I understand and I agree that all information furnished on this application may be verified by BCSD. I hereby authorize the District to conduct a background investigation, including a review of education records and contacts with former employers, to determine my suitability for employment. I hereby authorize all individuals and organizations named or referred to on this application to give all information relative to my employment, work habit, and character. Information submitted on this application will be verified by a fingerprint and criminal history records check to be conducted by the Tennessee Bureau of Investigation pursuant to TCA Section 49-5-413.

No applicant is officially employed until his/her appointment is approved by the Director of Schools.

Applicant's Signature: _____ **Date:** _____

Bells City School District does not discriminate on the basis of race, color, national origin, sex, religion, disability, or age.

Applicants are welcome to attach a resume, cover letter, and/or references letters to this application form.

Applications are kept on file for one year. An applicant must make a request in writing in the application is to be reactivated for a second year, if such a request is not received, the application will be destroyed.

