

Waterville Community Elementary School Parent Involvement Plan 2016-17

Goal Statement: Encourage and maintain effective relationships between Waterville Community Elementary School staff and the community.

Objective 1: Provide timely communication concerning school curriculum, assessments and events.

Action Plan:

- Cherokee Chat, our school newsletter, will be sent to all parents and employees to provide information about upcoming events and an overview of what is happening at Waterville.
- Parents will receive communication from their child's teacher prior to the first day of school.
- Pops In The Park, casual family Meet and Greet, will be held for each grade group.
- Open House will be held annually to inform parents of school/classroom procedures and rules
- A school website will be maintained with postings of school events and will provide parents the opportunity to contact school personnel via email.
- A Student-Parent Handbook will be provided to outline school policies and procedures. It is also on the school website.
- A sign at the entrance of the school will display upcoming events.
- Parent-teacher conferences will be held bi-annually and/or whenever the parent or teacher deems necessary.
- Notes will be sent home, or phone calls made to address specific student needs or school activities and will be translated into appropriate languages if necessary.
- Connect Ed (an electronic phone tree provided by Title I) will be used to inform parents about upcoming school events and activities.
- Student agendas or homework folders will provide communication between school and home.
- Parents will be informed of standardized test results annually.
- A parent computer will be provided by Title I and will be located in the school workroom.
- The school district provides the online tool ParentVue which lets parents check on their child's grades at their convenience.

Objective 2: Promote family and community participation in school activities.

Action Plan:

- A School/Parent/Student compact will be signed each year relaying the responsibilities of each individual. These compacts will be remain in the students' data notebooks as a reminder of student, parent, teacher and principal responsibilities.
- The school will sponsor a PTO and hold regular meetings.
- A volunteer program will be coordinated by PTO officers and Instructional Support Specialists to help meet the needs of teacher/student.
- An orientation will be held to acquaint volunteers with policies and procedures of the school. A school volunteer handbook will be given to each participant. Flexible meeting times are available.

- Numerous opportunities to participate will be available for parents such as but not limited to chaperoning field trips, tutoring students, and assisting with fundraisers.
- Parents and grandparents will be invited to eat lunch and/or breakfast with their children throughout the year.
- Corporate partners (Cleveland Tubing, Southern Heritage Bank, Corptek, and ServPro) and church partner (Waterville Baptist Church) will help meet the needs of our school.
- Students will write about their heroes in an essay contest and the winners in each grade will read their tribute to the person they honored at Heroes' night.
- A Veteran's Day Program will be held annually to honor past and present service members in our community.
- Volunteers will be recognized for their contribution to the school.
- A "Living Museum" will be presented by 2 students in each classroom. Students will research and portray important individuals in history. Parents and community members will be able to ask questions and hear facts about the character's life.

Objective 3: Provide curriculum-based activities to be utilized at home that enable and encourage parents to participate in their child's education.

Action Plan:

- A Home School Connection newsletter will be sent monthly.
- "Ready! For Kindergarten" is a program that educates parents of children ages 2-5 with hands on training and interactive tools.
- Family Reading Night will be held weekly to provide opportunities for families to read together in the library after regular school hours.
- The 4-H program for fourth and fifth graders will provide projects and activities to be shared and constructed at home.
- Teachers will provide suggestions of academic websites which may be accessed from home computers.
- The school and district website have links to many educational websites for students and teachers to use at home and school. <http://www.techcoachcorner.org/>
- A workshop will be held for Kindergarten parents to help with transition to first grade.
- A science fair will be held for all third, fourth, and fifth graders who choose to participate.
- An art exhibit will be held for family and friends to enjoy.
- Landform Projects are completed at home by 3rd grade students and families and presented at the November PTO meeting.

Objective 4: Provide families and community opportunities to give input concerning school needs and goals.

Action Plan:

- Parents will be encouraged to contact the school at any time to schedule a conference with any staff member.
- Yearly surveys will be completed by parents and community members.
- Parents and community stakeholders will serve on the School Improvement Team and Title I Task Force for collaborative decision making.
- The schoolwide Parent Involvement Plan and the School Improvement Plan will be reviewed and updated annually with input from parents and staff.
- As a Title I school, teachers, parents, and students will agree to fulfill the obligations as stated in the school compact.
- The school will convene an Annual Parent Meeting to inform parents about the school's parental involvement program and the right of parents to be involved.

Objective 5: Coordinate community services with students' needs.

Action Plan:

- The Lion's Club will provide free vision screenings each year.
- Dental work will be provided to students by the Tennessee State Department of Health with referrals to local dentists for follow-up care when needed.
- The Ronald McDonald Care Mobile is available to students daily to meet health needs.
- Waterville Baptist Church will partner with WCES to provide for student and community needs.
- The "Creating Christmas Memories Program", sponsored by Brenda Lawson, will provide Christmas gifts for needy students.
- Our school counselors will work with Hiwassee Mental Health Services and the Department of Human Services to meet student needs.
- The Y.M.C.A./Boys and Girls Club will provide after school programs for children of working parents.
- Big City University, which is provided through a grant received by North Cleveland Church of God, will provide after-school tutoring for at risk children.
- The Civitan Club will sponsor Special Olympics for the CDC students.
- Local restaurants will host "School Spirit Night" to promote fellowship and to help our school financially. They will provide coupons for teachers to reward students' successes.

If you have any questions or concerns about this Parent Involvement Plan, please call the school office at 478-8827 and ask to speak with an Instructional Support Specialist. (Lisa Gwaltney or Lori Stafford)