

# **Pleasant Hill Elementary**

## *Parental Involvement Policy*

### **PART I. GENERAL EXPECTATIONS**

Pleasant Hill Elementary School agrees to implement the following statutory requirements:

- Consistent with section 1118, PHS will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. (Posted on the school website)
- PHS will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, PHS will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, PHS will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- PHS will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- PHS will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- PHS will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- PHS will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

**Pleasant Hill Elementary** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:

*Encourage attendance at the Parent Advisory Council Meetings, encourage attendance at PTO meetings, invite parents to join the School Site-based Leadership and Management Team. The invitation and meeting information will be sent by email, automatic phone notification, Facebook, Remind 101, and paper flier in the registration/enrollment folder.*

**Pleasant Hill Elementary** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

*Encourage attendance at the Parent Advisory Council Meetings, encourage attendance at PTO meetings, invite parents to join the School Site-based Leadership and Management Team.*

**Pleasant Hill Elementary** will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:

*The invitation and meeting information will be sent by email, automatic phone notification, Facebook, Remind 101, and paper flier in the registration/enrollment folder.*

**Pleasant Hill Elementary** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by:

*Every child will receive a student handbook  
Handbook and other supporting documents are posted on the Website  
Title I meetings @ Back to School Night and Open Houses*

**Pleasant Hill Elementary** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

*Request email and/or Facebook suggestions*  
*Parent-Teacher Organization Meetings*  
*Parent-Advisory Council Meetings*

**Pleasant Hill Elementary** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by:

*State Assessment information will be sent home with each child on registration day (August) or as soon as assessment data has been received by the school.*

*STAR Reading and Math assessment information will be sent home 3 times per year, August, December, and April.*

**Pleasant Hill Elementary** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

*This situation is extremely rare. If this situation does occur, both a phone notification and parent letter will be sent home.*

**Pleasant Hill Elementary** will provide assistance to parents of children served by the school, as appropriate, in understanding topics by undertaking the actions described in this paragraph --

- the state's academic content standards,
- the state's student academic achievement standards,
- the state and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

*Ready for Kindergarten*  
*Dinner with Data (parent & community training)*  
*Parent-Teacher Conferences*

**Pleasant Hill Elementary** will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:

*Ready for Kindergarten  
Dinner with Data (parent & community training)  
Parent-Teacher Conferences*

**Pleasant Hill Elementary** will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff in how to reach out to, communicate with, and work with parents as equal partners in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

*Meet regularly to discuss parent concerns, thoughts, and ideas for improvement.  
Use multiple notification methods to inform parents of upcoming events, academic measures, and activities.  
Offer classes/programs such as Boo Hoo Breakfast (For PreK and K parents), Dinner with Data, and Ready for K to help support parents in the endeavor to understand academic achievement.*

**Pleasant Hill Elementary** will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, and other programs. The school will also conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

*Ready for Kindergarten  
Headstart Transition Visit  
Open Houses (before school begins)  
Back to School Night  
2 Parent-Teacher Conference nights*

**Pleasant Hill Elementary** will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities is sent to parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

*School Messenger Notifications  
Remind 101  
Monthly School Calendar  
Weekly Newsletters for grades PreK-4  
Bi-weekly progress reports for grades 5-8  
Outside Marquee notifications  
Newspaper articles  
Facebook postings  
Website postings  
Fliers in student folders*

#### **PART IV. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by May 2016 meeting notes/agenda.

This policy was adopted by Pleasant Hill Elementary on **May 9, 2016** and will be in effect for the period of the 2016-2017 School Year. The school will distribute this policy to all parents of participating Title I, Part A children on or before **August 15, 2016 or upon registration for new/enrolling students.**

*Kari L. Rockwell*

Principal  
May 9, 2016