|  |  |
| --- | --- |
| Sick | S |
| Personal | **P** |
| Other | **\* O** |
| LWOP | **LWOP** |
| Vacation | **VAC** |
| Bereavement | **\*\*B** |
| Half Day .5  Whole Day 1 | |

**FAYETTEVILLE MIDDLE SCHOOL DATE**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Employee | Mon | Tues | Wed | Thurs | Fri | \*/\*\* Comments | Total Days |
| 1. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 8. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 9. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |
| 10. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |

**SIGNATURE OF PRINCIPAL**

(Please note in comments \* Reason - \*\* Relationship)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Employee | Mon | Tues | Wed | Thurs | Fri | \*/\*\* Comments | Total Days |
| 1. |  |  |  |  |  |  |  |
| sub |  |  |  |  |  |  |  |