

Meadowview Middle School
2017 – 2018



HOME OF THE VIKINGS

1623 MEADOWVIEW LANE
Morristown, TN 37814

Phone: 423-581-6360
Fax: 423-585-3771

MMS MOTTO
"Great by Choice"

EXPECTATION STATEMENT

Meadowview Middle School strives to provide educational challenges and opportunities to enable all students to learn, achieve, and succeed.

PRINCIPAL: Karen J. Holweg
ASSISTANT PRINCIPAL: Randall Greene

MEADOWVIEW MIDDLE SCHOOL
GENERAL INFORMATION

School Colors: GREEN, YELLOW, AND BLACK
Mascot: Viking

WE WOULD LIKE TO EXTEND A WARM WELCOME FROM MEADOWVIEW MIDDLE SCHOOL.
OUR STUDENTS WORK HARD EVERYDAY TO BE "GREAT BY CHOICE"!

**HAMBLEN COUNTY SCHOOLS
2017-2018 CALENDAR**

Registration	August 3 rd
Administrative Day	August 4 th
First Day of School	August 7 th
Teacher In-service	August 4 th
Labor Day	September 4 th
Fall Break	October 16 th - 20 th
Thanksgiving	November 22 nd – 24 th
Early Dismissal 11:15	December 20 th
Winter Break	Dec. 21 st – Jan. 1 st
Semester Break	January 2 nd
Return to School	January 3 rd
Martin Luther King Holiday	January 15 th
Spring Break	March 26 th – 30 th
City Elections	May 1 st
Last Full Day	May 16 th
Grade Card Day	May 18 th

Meadowview Middle School is a fantastic school because of the students, community, business partners, teachers, and staff. Many people have contributed to Meadowview Middle School for years. We are proud of our accomplishments and the excellence that we have established at our school. As students and contributors to our school, we expect that you will continue to make great things happen at Meadowview Middle School.

STUDENT RESPONSIBILITY

During this time of your life, EDUCATION is your career. Coming to this school is your job and your basic job expectations are as follows:

1. Bring PAPER AND PENCIL to each class daily.
2. Bring your STUDENT PLANNER to each class daily.
3. Bring appropriate TEXTBOOKS to each class daily.
4. Know which classes require SPECIAL MATERIALS.
5. Be prepared and complete all HOMEWORK.
6. Be responsible for LEARNING at school. Learning is your first responsibility.
7. Put forth your BEST EFFORT at all times.

STEPS FOR STUDENT SUCCESS

- ❖ Believe in yourself!
- ❖ Seek help from any staff member if you find yourself having problems; we can't help if we don't know.
- ❖ Be prepared with all necessary materials.
- ❖ Look for someone you can help in school. We are part of a team that is working for success.
- ❖ Get involved! At Meadowview Middle School we have many recognition and reward programs that help make school a great experience.

STUDENT PLANNER TIPS

This student planner can help you become more organized and succeed in school. If it is used effectively, you will always be aware of your class assignments and expectations from each teacher. Use the student planner everyday to keep track of homework assignments, test dates, athletic games and special events. **Lost planners may be replaced for a charge of \$5.00.**

***PARENTS, please check your child's student planner daily.

This is an excellent tool for teacher/parent communication and one of the best ways in which we can prepare your child for success in high school.

HOME/SCHOOL COMMUNICATION

Clear and accurate communication is important for MMS and your family. In addition to the student planner, a newsletter and calendar will be sent home. Students are responsible for taking messages home to their family. Students are expected to accept this responsibility and make sure their parents receive the information from school. Parents can sign up for SCHOOLMESSENGER, which is a program that sends text messages and emails to registered parents regarding school cancellations and events. This is available for Meadowview Middle School as well as Hamblen County. The website for Meadowview Middle: <http://mms.hcboe.net>

PARENTPORTAL

Parents can access information about their child's grades, discipline, lunch account balances and attendance through Parent Portal. Parent Portal is available at <https://hcsms.hcboe.net/public/>.

Usernames and passwords can be obtained through the school office.

SCHOOL PROFILE

SCHOOL HISTORY

Meadowview Middle School was established in 1974. It is located in the northeast part of Morristown and serves students in grades 6-8. Our feeder schools are Hillcrest Elementary, Fairview-Margarite Elementary, and John Hay Elementary.

MISSION STATEMENT

Meadowview Middle School strives to establish an appropriate learning environment in which self-discipline and mutual respect are encouraged, and ensuring that all students are challenged to reach their full potential maximizes student achievement.

MMS MOTTO

"Great by Choice"

OUR SCHOOL BELIEVES

- ❖ Students learn in different ways.
- ❖ Students learn best in a safe, supportive environment.
- ❖ Students learn best when they are actively involved in the learning process and are motivated to succeed.
- ❖ Each student is a valued individual with unique physical, social, emotional, and intellectual needs.
- ❖ Because diversity is a reality of our community, diversity is embraced at our school.
- ❖ A positive relationship between parents and the school is essential for student achievement.
- ❖ Accomplishing the mission of MMS is the responsibility of the school, students, parents, and community.

SCHOOL IMPROVEMENT PLAN GOALS

Goal #1: MMS will reduce the achievement gap between racial/ethnic subgroups v. all students in reading and math.

Goal #2: MMS will reduce the achievement gap between economically disadvantaged v. non-economically disadvantaged in reading and math.

Goal #3: MMS will reduce the achievement gap between English learners v. non-English learners in reading and math.

Goal #4: MMS will reduce the achievement gap between students with disabilities v. students without disabilities in reading and math.

STUDENT POPULATION FOR 2017 – 2018

Grade	No. of Students	No. of Teachers
6	211	9
7	216	8
8	199	8
Related Arts	6	
Music/Band	2	

PARENT INVOLVEMENT

The MMS Parent/Teacher Organization is designed to facilitate communication between the school and community. The PTO consists of a Parent Advisory Committee comprised of parent representatives from each of the three grade levels. MMS has parent volunteers who provide meals and refreshments for Parent-Teacher Conferences and Teacher Appreciation Week; assist with Vision/Hearing Screenings; and assist the band and choral directors with fundraising. Parent involvement is encouraged at Meadowview Middle School. MMS recognizes that it takes a team effort between the parents and teachers to educate our children.

EQUAL OPPORTUNITY

Hamblen County School System affirms that it will comply with Title VI of the Civil Rights Act of 1964. Title VI states: *No person in the United States shall, on the ground of race, color, religion, sex, age, handicapping condition, or national origin, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving Federal financial assistance.* Anyone who believes that the school system has discriminated against them or another individual may file a complaint.

STUDENT POLICIES

ASSERTIVE DISCIPLINE PLAN

Teachers and administrators at MMS adhere to the philosophy that students have the right to learn within a structured and safe environment, and teachers have the right to teach without behavioral interruptions. Tennessee law mandates that school administrators protect the safety and educational environment of their students. Therefore, the administration reserves the right and authority to declare Level I and Level II null and void should a severely disruptive behavioral problem occur that mandates immediate action. For severe clause referrals, school board policies will be followed in administering disciplinary action.

SCHOOL AND CLASSROOM RULES

1. Follow teacher directions the first time given.
2. Raise your hand and wait to be called upon by the teacher.
3. Be in your seat with materials, ready to work prior to the tardy bell.
4. Keep your hands, feet, and inappropriate comments to yourself.

STUDENTS WHO CHOOSE TO BREAK THE ABOVE RULES WILL FACE THE FOLLOWING CONSEQUENCES:

TEACHER ADMINISTERED

1st Consequence – Verbal Warning
2nd Consequence – Student/Teacher Conference
3rd Consequence – Parent contact via phone or note home/notification to the student's advisor
Three notifications within a six-week period require an office referral from the student's advisor to the principal/assistant principal.
4th Consequence – Referral to principal/assistant principal
Severe Clause – Behavior that mandates immediate referral to the principal/assistant principal.

PRINCIPAL/ASSISTANT PRINCIPAL (cumulative)

1st referral – One day ALP
2nd referral – One day ALP
3rd referral – One day ALP
4th referral – Two days ALP
5th referral – One day out-of-school suspension (OSS)
6th referral – three days OSS; mandatory orientation scheduled with parent and student at Miller-Boyd Alternative School
7th referral – Alternative School Placement

HARASSMENT POLICY

Students, staff, and teachers have the right to work and learn in a school environment free of harassment. It is important for everyone to understand what harassment is, what to do about it if you feel you are being harassed, and what the consequences are if you choose to harass another person. The following information will explain some of the types of harassment that are unacceptable to our school environment.

Harassment is any behavior or action exhibited toward a person that is unwanted and/or uncalled for and makes that person uncomfortable and uneasy. Unacceptable behavior may include physical contact, verbal abuse, graffiti, writing, rumors, etc.

Sexual Harassment is any behavior of suggestive or sexual nature, either verbal or overt, that makes the other person uncomfortable.

Racial/Ethnic Harassment is any inappropriate behavior that is based upon racial or ethnic differences. Racial slurs, jokes, or name calling are unacceptable.

Disability/Handicap Harassment is any inappropriate behavior that is directed toward a physical or mental disability.

Religious Harassment is any inappropriate behavior that is directed toward an affliction with a specific or general religious affiliation.

In accordance with the Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitations Act of 1973, it is the policy of Hamblen County School to maintain learning and working environment that is free from harassment, sexual harassment, and discrimination of any type. The school system prohibits any form of harassment, sexual harassment, or discrimination based upon age, religion, disability, race, or national origin. It will be a violation of this policy of any student or employee of the system to harass, sexually harass, or discriminate against a student or an employee through conduct or communication in any form as defined by this policy.

HOSTIGAMIENTO

La Mesa Directiva del Departamento de Educacion esta comprometida a salvaguardar los derechos de todos los estudiantes y empleados dentro del sistema escolar y aprender a trabajar en un ambiente que es libre de toda clase de hostigamiento, acoso sexual y discriminacion. De acuerdo al Titulo VI de los Derechos Civiles Acta de 1964, Titulo IX de las Enmiendas Educativas de 1972, y Seccion 504 de la Rehabilitacion Acta de 1973, es la norma de Las Escuelas del Condado de Hamblen el mantener un ambiente de aprendizaje y trabajo libre de hostigamiento, acoso sexual y discriminacion de cualquier tipo. El sistema escolar prohíbe cualquier forma de hostigamiento, acoso sexual, o discriminacion basado sobre la edad, religion, inhabilidad, raza u origen nacional. Estas normas son violadas si cualquier estudiante o empleado del sistema escolar, hostiga, acosa sexualmente, o discrimina en contra de cualquier estudiante o empleado del sistema escolar, hostiga, acosa sexualmente, o discrimina en contra de cualquier estudiante o empleado del sistema escolar por medio de conducta o comunicacion en cualquier forma definida por estas normas.

BULLYING POLICY

Bullying can be defined as repeated and systematic harassment and attacks on others, perpetrated by individuals or groups. Bullying takes many forms and can include many different behaviors, such as, but not limited to: 1) physical violence and attacks, 2) verbal taunts, name-calling, and put-downs, including ethically-based verbal abuse and gender-based put-downs, 3) threats and intimidations, 4) extortion or stealing money and possessions, and 5) exclusion from the peer group. Any student found guilty of bullying behavior will be placed on the appropriate level of the school's assertive discipline plan.

SCHOOL COUNSELOR

The MMS counselor offers assistance to students and parents who have questions about academic and social-emotional development. As the student's advocate, the counselor works closely with teachers, administrators and special services to provide the student with information and support necessary for a positive middle school experience. The counselor may also act as an important link between the family and appropriate community agencies. Students and parents are encouraged to contact the counselor to discuss school progress, adjustment, career and academic goals, as well as ways to enhance self-awareness.

VISITORS TO THE SCHOOL

Parents and visitors are welcome on campus after they have been cleared through the office. All visitors must sign in and obtain a visitor badge when appropriate. Parents and visitors must conduct themselves in an orderly manner. Parents wishing to have lunch with their child should call first so the school can make accommodations.

CLOSE CAMPUS POLICY

Meadowview Middle School operates a closed campus. This means that students are required to stay on campus at all times during the school day. If a student leaves school without permission, they will be reported to the police, as a missing or runaway student and the parent/guardian will be notified.

SCHOOL RESOURCE OFFICER (SRO)

School Resource Officers patrol MMS on a regular basis to help provide a safe and orderly educational environment.

TELEPHONE CALLS

Students are not to receive calls while at school. Only in cases of emergency will messages be delivered. School phones are not for the students' personal use and are for emergency use only. Requests to use the school phone should be made only if an emergency exists and after receiving permission from the office. Forgotten permission slips, money, homework, and other items are not considered an emergency. Students misusing or abusing phone privileges will lose the opportunity to use the telephone. Transportation arrangements should be made before arriving at school, as it is often impossible to relay a message to a student at the end of the school day.

EMERGENCY INFORMATION

Parents, please notify the office of any changes in address, home and cell phone numbers, and alternative phone numbers. In emergency situations, contacting parents or guardians is essential.

ATTENDANCE, TARDINESS AND EARLY DISMISSAL

The first rule for success in school is regular attendance. It is the intent of Meadowview Middle School to clearly establish teaching and learning tasks as a priority. In order for students to benefit from the strong emphasis on instruction, they must attend class regularly and be on time.

REPORTING ABSENCES

Parents must call the school office and report absences at 581-6360 between 7:45 A.M. and 9:00 A.M. on the morning of the absence. Notes excusing a student's absence must be submitted to the office the day of the student's return to school. Notes should include the reason the student was absent and the date of the absence. Parents may not keep students home to babysit, run errands, or for any non-emergency family business. Such absences are unexcused. Doctor appointments should be made after school. Educational neglect takes place when parents willfully allow or keep their students out of school for inappropriate reasons.

EXCUSED ABSENCES

Absences for grades 6-8 will be classified as either excused or unexcused as determined by the principal or designee in charge of attendance. When a student is absent, the school will be contacted by the parent/guardian. The principal or designee will determine whether the individual student absences are excused or unexcused. **Upon return to school, it is the responsibility of the student to present a note signed by the parent/guardian in order to receive an excused absence for the day(s) out of school.** An excused absence is one for one of the following reasons:

1. Personal illness (parent/guardian note will be accepted for five days each semester; after five days a physician's statement will be required to receive an excused absence).
2. Death in the **immediate** family (not to exceed 3 days)
3. Illness of parent/guardian, requiring student to be absent (parent/guardian note required and counted as parent of 5 excused days)
4. Recognized religious holidays
5. Court summons (actual time in court only)
6. Doctor/dentist appointment (medical proof required)
7. Out of town trip (counted as part of 5 excused days)
8. Church-related trip (counted as part of 5 excused days)
9. Hardship absence approved by principal (family vacations are discouraged during the regular school year.)

UNEXCUSED ABSENCES

An unexcused absence, which may be from a single class or multiple classes, is one that is not approved. Suspension from school is an unexcused absence but does not count toward total absences.

DISMISSAL DURING SCHOOL DAY

All students are expected to remain in school for the entire day. If a student must leave school for an appointment, he/she must be signed in and/or out by a parent/guardian or authorized person in the office. The student must have permission from his/her parent/guardian and from the school before leaving school grounds. No student will be released to a brother or sister who is a minor or any person other than the student's parent or legal guardian without a parent requests early dismissal by phone, the parent must speak with a school secretary or administrator directly.

SIGN-OUT PROCEDURES

1. **Middle school students will not be allowed to sign out unless a parent or guardian comes personally to**

the school office to sign them out and presents a photo ID or two other forms of identification.

2. Parents should take note of the times during which students may be dismissed for non-emergencies. Those times are during the change of classes or at the student's lunch period.
3. Students are to leave with a signed note from the parent. The parent/guardian will be contacted to confirm their signature on the note.

TARDY TO SCHOOL

Meadowview Middle School considers absenteeism excessive when it significantly interferes with a student's academic performance. This includes excessive tardiness to school. Students are expected to arrive at school by 7:55 A.M.

Excused tardies include:

1. Late bus
2. Illness with doctor's note
3. Death in the family
4. Religious holiday
5. Medical/dental appointment
6. Court appointment
7. School sponsored activity (Principal Approval)

Students who are tardy to school will receive two warnings before penalties including detention and placement in ALP are assessed.

TARDY TO CLASS

Throughout the school day, it is the student's responsibility to be on time to each class period. Students are considered tardy if they arrive in the classroom after the bell rings. The student will receive a notification upon his/her third tardy to class. Students have three minutes to move from one class to the next. This provides ample time to change classes. Tardiness is simply not necessary.

COURSE OF STUDY

Language arts, math, science, and social studies are required core subjects taught each day to students in all grades. Pre-Algebra and algebra are offered for recommended students. Additional related arts offerings for all students are art, technology, keyboarding, teen living, music (choral/band), and physical education/physical wellness.

EXTRA-CURRICULAR ACTIVITIES

Interscholastic competition is available in football, basketball, volleyball, wrestling, cross-country, track, and golf. MMS also offers cheerleading, Beta Club, FCA, Student Council, Keep America Beautiful (KAB), 4-H, Scholars Bowl, Learning Landscapes, Science Club, WyldLife, Chess Club and various Book Clubs.

GRADING SCALE

Letter grades are used to indicate a pupil's progress and achievement. The grading scale is as follows:

- 93 - 100 = A (Excellent)
- 85 - 92 = B (Good)
- 75 - 84 = C (Average)
- 70 - 74 = D (Poor but passing)
- Below 70 = F (Failure)

I = Incomplete

Incomplete is used mainly in cases where a student has been absent. A student receiving a grade of incomplete has a period of five school days from the date of return to make up work. An incomplete on the report card becomes an "F" four weeks from the date it is issued. Make-up work is the responsibility of the student.

REPORT CARDS/PARENT CONFERENCES

Report cards are issued six times a year at the end of each six-week grading period. Mid-term progress reports are sent home at the midpoint of each grading period. Parent conferences are held on the first week of October and March. However, the school encourages parent-teacher conferences throughout the school year. Parents can keep up with their child's academic progress and school behavior by signing up for Parent Portal, an on-line program. To participate in Parent Portal, access the link from:

<https://hcsms.hcboe.net/public/>

STUDENT TRANSFERS

If a student transfers to another school, parents should notify the guidance counselor in advance. Library books and textbooks must be returned before leaving.

SCHOOL DAY

The school building will be opened at 7:15 A.M. for those students requiring early entry. Normally, students who do not ride the bus are expected to arrive at school at 7:50 A.M. Students arriving before 7:50 A.M. will report to the gym or cafeteria where they will remain until they are dismissed. Students should not be in the learning area before 7:50 A.M. Students who do not report to their homeroom areas by 8:00 A.M. are considered tardy. ANY STUDENT LEAVING SCHOOL DURING THE SCHOOL DAY MUST BE SIGNED OUT AT THE OFFICE BY THE PARENT/GUARDIAN OR THE INDIVIDUAL LISTED ON THE STUDENT'S EMERGENCY CARD.

PARKING AND DISMISSAL

Parents and visitors to the school should park in the parking lot in front of the school. Fire lanes and bus lanes must be kept clear at all times. Students are dismissed on the following schedule:

3:00 – First Bell

Car riders are released to the front of the building. Early buses are dismissed to the gymnasium.

3:05 – Second Bell

Late buses are dismissed to the cafeteria.

TRANSPORTATION/BUS INFORMATION

The Hamblen County Department of Education will provide free bus transportation for students who are zoned for Meadowview Middle School. If you have questions concerning transportation, routes or other issues call 586-2103. MMS students are expected to demonstrate appropriate bus riding behavior at all times while riding to and from school or while riding on school activities/field trips. Students are expected to abide by the following rules:

1. Students shall obey the bus driver's instructions.
2. Students must be seated while on the bus, facing the front with their feet on the floor.
3. Students shall not extend their head or arms out of the window at any time.

4. No throwing objects. No littering.

5. No exiting and reentering the bus.

6. There shall be no profanity, shouting, loud talking, whistling, loud laughing, scuffling, spitting, or disorderly or improper conduct of any kind on the bus.

7. Food or drink is not permitted on the bus.

The following disciplinary action will be taken for students that receive bus referrals:

1st Offense = 5 day suspension of bus privileges

2nd Offense = 30 day suspension of bus privileges

3rd Offense = 1 calendar year suspension of bus privileges

The first offense for fighting on a bus will result in the student's suspension of bus privileges for 30 days. The second offense for fighting on a bus will result in expulsion of the student from riding the bus for one calendar year.

BUILDING, GROUNDS, AND PROPERTY

At MMS, we feel it is a matter of personal and school pride that each and every student makes a commitment to do everything possible so that the appearance of the school and grounds expresses a positive message to everyone. Trash belongs in trashcans. Food, gum and graffiti have no place on the floors or walls. Furniture and equipment in the school are for your use and not abuse. Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students who disfigure property, or do other damage to school or personal property or equipment will be required to pay for the damage or replace the item, as well as be charged with a severe offense under the Assertive Discipline Plan.

SAFETY PROCEDURES

Meadowview Middle School has a Crisis Management Plan in place to be activated in the event of an emergency or crisis. An Emergency Notification System is in effect to alert staff and students of situations requiring evacuation (fire, disaster, explosion, bomb threat or safety drill), as well as situations requiring a "lockdown" or the need to "shelter in place." Students and staff conduct drills periodically throughout the school year. Drills are a necessary safety precaution for the welfare of everyone at Meadowview Middle School. During fire drills, everyone is to leave the building and assist in an efficient execution of the drill. Bomb threats are considered to be a felony and will result in referral to the local authorities. This can result in five (5) to ten (10) years in prison.

CAFETERIA

Breakfast and lunch are offered at MMS. Students may pre-pay for their meals by the week or by the month. Checks should be made out to Meadowview Cafeteria and given to the cafeteria manager or cashier any day before 8:00 a.m. Applications for free/reduced lunch are available in the school or district offices and need to be resubmitted every year. Federal funds subsidize the school lunch program. Misuse or providing inaccurate information is considered theft and/or fraud. All food and drinks must be consumed in the cafeteria. Students will demonstrate acceptable social manners while using the lunchroom facilities. Inappropriate behavior will not be tolerated.

LOCKERS

Lockers are made available for student use and will be

assigned by the student's advisor. Students are responsible for the care of their locker and are liable for any damage. Students are discouraged from storing valuable personal property in lockers. Meadowview Middle School assumes no responsibility for loss or damage to personal property brought on campus. Lockers are the property of HCBOE and subject to search at any time. Do not give your locker combination to other students. Do not share your locker with any other student unless authorized by your advisor.

STUDENT PROPERTY

The following items are disruptive and interfere with the learning climate at our school. Please do not bring such items to school.

1. Cell phones, pagers, and electronic games
2. MP3 players, iPods, CD players, and/or other musical devices
3. Dangerous objects such as knives, sharp objects, lighters, matches, or any device that can hurt people
4. Items of distraction such as toys, water guns, whistle, laser pointers, balloons, rubber bands, nail polish, offensive spray etc.
5. Gum, candy, or any snacks, which detract from learning and teaching

These items do not make any contribution to academic achievement and therefore are prohibited in the building.

All items listed above are an invitation to theft and have no place at school. Items taken from a student who violates this policy will either be returned to a parent per board policy or returned to the student at the end of the school year.

STUDENT RIGHTS

EVERY PERSON has the right to be treated as an exceptional human being. By being a student at MMS, you can expect these things:

- A. The right to an education in a safe environment.
- B. The right to have personal and school property respected.
- C. The right to freedom from physical abuse and/or mental abuse such as 'name calling, intimidation, harassment, or vulgar language. Swearing and use of inappropriate language will not be tolerated.
- D. The right to freedom from being segregated or mocked because of race, sex, religion, physical strength, friendship groups, age, culture, handicap, clothing, etc.
- E. The right to be respected and the right to privacy and freedom
- F. The right to develop one's own personality, (as long as it does not interfere with the rights of others).

BOARD POLICIES

Board policies concerning drugs/alcohol/tobacco, bus conduct, student conduct, weapons, tardiness, attendance and dress code will be given to students in a handbook at registration. Changes in board policy that occur during the school year will be published in the school newsletter.

ELECTRONIC COMMUNICATIONS DEVICE/CELL PHONE POLICY

Students in Grades 6-12 may possess personal communication devices, such as cell phones, while on school property; however, the personal communication device must be in the off mode and must be kept in a backpack, purse, or similar personal carry-all and may not be used during school

hours. The principal or his designee may grant a student permission to use a personal communication device at the principal/designee's discretion. A device used outside these parameters will result in confiscation of the device until such time as it may be released to the student's parent/guardian. A student in violation of this policy is subject to disciplinary action as outlined below. School hours shall be defined as 7:50 a.m. or upon a student's morning entry to the facility until the student leaves the supervision of school personnel in the afternoon.

Use of cameras on personal communication devices is strictly prohibited on school property or at school functions. A student in violation of this policy is subject to disciplinary action as outline below.

First Offense: One day ALP placement. After 7 school days, device released to parent/legal guardian only; may be released prior to 7 days for a fee of \$50.

Second Offense: Three day ALP placement and alternative school orientation. After 14 school days, device released to parent/legal guardian only; may be released prior to 14 days for a fee of \$100.

Third Offense: Placement in alternative school for 45 days.

TOBACCO

Use and /or possession of all tobacco products, including e-cigarettes, by students are prohibited in all school buildings, on the school campus, and on school transportation vehicles. This policy also applies to all school bus trips. Students who violate this policy will receive the following discipline: Each offense will result in assignment of a level on the assertive discipline hierarchy and citation to juvenile court.

INTERNET USAGE

Students will participate in projects using the Internet to support curriculum and activities. All students are required to have signed parental consent on file in order to have Internet access. MMS reserves the right to monitor and track the use of Network Services, suspend or revoke privileges and take appropriate disciplinary action for unacceptable use. Students are not permitted to access their personal web pages and/or e-mail accounts from school computers.

FIELD TRIPS

Eligibility for participation in ALL field trips may be determined by grades, attendance, and/or behavior. Money and permission slips must be turned in by the deadline on the permission slip. No student will be permitted to leave campus without a completed and signed permission slip.

STUDENT MEDICATION

No school official or teacher will routinely dispense medication to students except in unique situations on which a child's health is dependent upon emergency medical aid. Students who need to take prescribed medication must have a form signed by the physician and parent before medication can be brought to school. An adult must bring the medication, in the original container, and a note into the office.

ILLNESS

If you feel ill at school, ask your teacher if you may go to the office. You must report immediately to the secretary in the office. An administrator, secretary, or school nurse will make

an assessment. If necessary, you will be allowed to go home if the school is able to make parent contact. If your parents cannot be reached and you're not in an emergency situation, you will return to class. If you are too ill or you are in an emergency situation, the school nurse will be contacted.

DRESS CODE (Grades 6-12)

For All Apparel

- *Clothing must be neat.
- *No large or revealing holes, rips, or tears will be allowed in any wearing of apparel.
- *Clothing will fit properly and will not be unreasonably tight or unreasonably baggy.
- *Students will wear appropriate undergarments.
- *Women will wear a bra.
- *Undergarments will not be visible.

Slacks. Blue Jeans. Pants

- *Leggings and stirrup pants will be permitted provided the top garment meets the guidelines outlined for skirts, dresses, or shorts.
- *Pants will be neat and worn at the waistline.
- *Pants will be hemmed.

Skirts. Dresses

- *Skirts and dresses will be minimum length of mid-thigh and may include pleated, A-line, or straight styles.
- *Skirts and dresses with a pleat or vent will be permitted if the top of the split or vent is no higher than mid-thigh.
- *No wrap-around skirts will be permitted.
- *Skirts will be hemmed.

Shorts

- *Walking shorts or Bermuda shorts will be permitted and will be a minimum length of mid-thigh.
- *Shorts will be hemmed.

Shirts. Blouses

- *Tank tops or halter-tops will not be permitted.
- *Shirts and blouses will not have written slogans or messages, which contain advertisement of drugs or alcohol.
- *Shirts and blouses will not contain vulgar or sexually explicit messages (direct or implied).
- *Shirts and blouses will not contain any messages, slogans, or symbols that promote racial discord or are related to gang activity.
- *Sleeveless shirts will cover the area from the base of the neck to the edge of the shoulder and will fit appropriately around the underarm.
- *Shirts and blouses will be an appropriate length, coming to the top of pants, shorts, or skirts at all times.

Jackets

- *Biker jackets, trench coats, and large bulky jackets will not be permitted.

Wind Suits and Warm-Up Suits

- *Wind suits of the nylon variety will be permitted.
- *Cotton sweat pants and jammer-style slacks will not be permitted.

Shoes

- *All students will wear shoes.
- *Flip-flops will not be permitted.

Hats

- *No headwear of any type will be worn inside the buildings.
- *Hair bows and barrettes will be permitted, provided they are reasonable size and subtle color.

Hair

- *Hair will be worn in a manner that does not disrupt the educational process and does not call attention to the individual.
- *If hair is dyed, it must be a natural hair color.

Jewelry

- *Facial jewelry will be limited to the ear.
- *Three earrings per ear will be permitted.
- *Tongue bars and tongue rings are not permitted.

Tattoos

- *Tattoos will not contain written slogans or messages, which exhibit references to drugs or alcohol.
- *Tattoos will not contain vulgar or sexually explicit messages (direct or implied).
- *Tattoos will not contain any symbol that promotes racial discord or is related to gang activity.

ATHLETIC ELIGIBILITY AND RELATED ACTIVITIES

A "C" average is required to participate in any sport. MMS offers the following sports:

- Fall:** Football, cheerleading, volleyball, cross country
- Winter:** Boys' and Girls' basketball, wrestling
- Spring:** Boys' and Girls' track, golf

Meadowview Viking Norms – "Great by Choice"

Respond with "Sir" and "Ma'am".

Make eye contact with speakers.

Congratulate classmates.

Respect other students' comments, opinions, and ideas.

Win without bragging; lose without showing anger.

Disrespectful gestures and body language are not acceptable.

Say "thank you" when given something and "please" if you want something.

Look for opportunities to surprise others with acts of kindness.

Hallway transitions are swift, quiet, and orderly.

Respect substitute teachers; all class rules still apply.

Follow the specific classroom protocols.

Know and greet teachers in the hall by name.

Greet visitors and make them feel welcome;

-introduce YOURSELF, shake hands, and repeat his/her name.

Do not stare at a student who is being reprimanded.

Have pride in your school and clean up.

Take a fair share of food.

If something drops, help pick it up.

Hold the door for others.

Say "excuse me," EVERYTIME you bump into someone.

Tell an adult if you are being bullied.

No gum at any time.

ALWAYS, no matter what, BE HONEST.

IT IS YOUR CHARACTER.