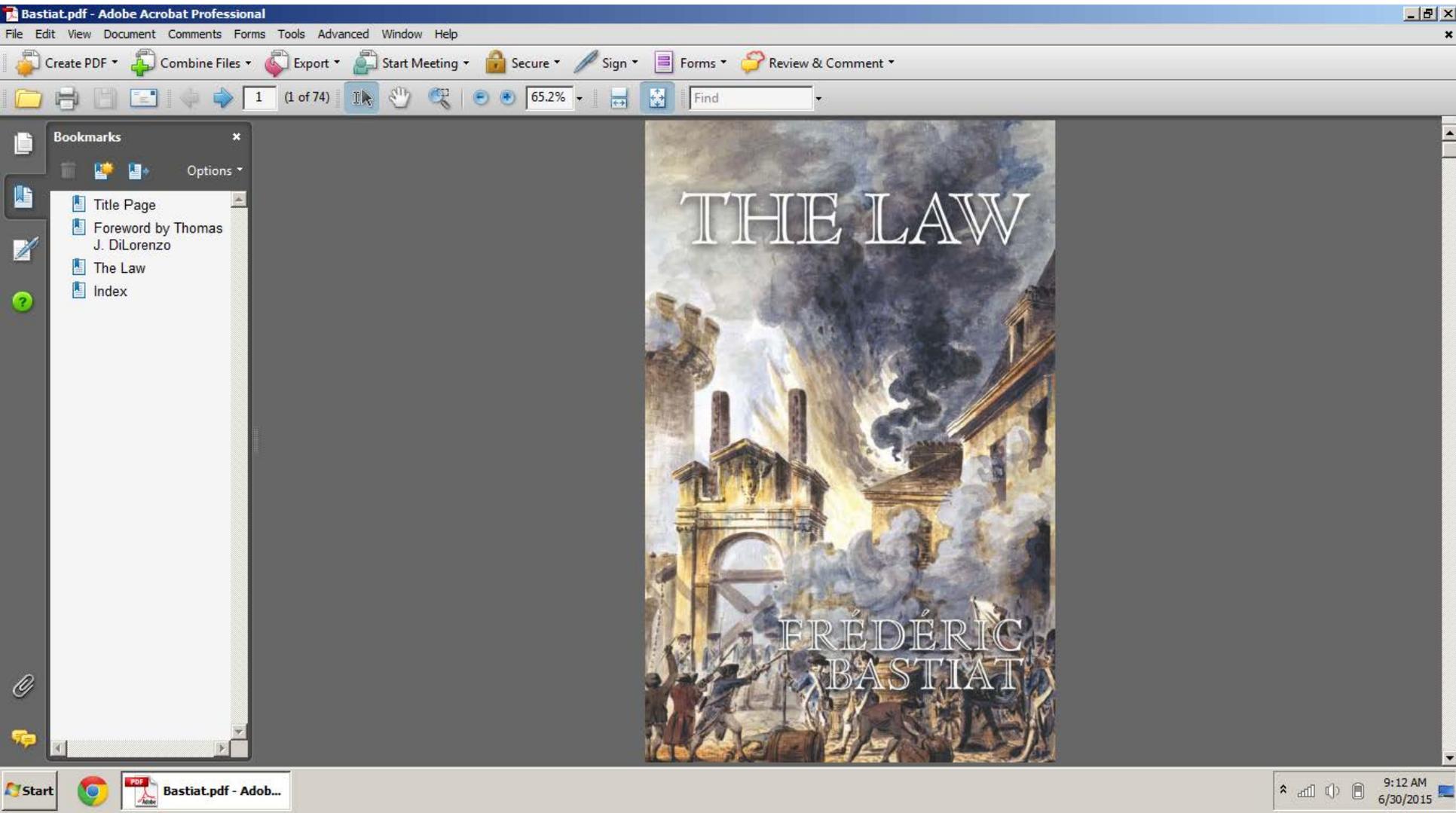


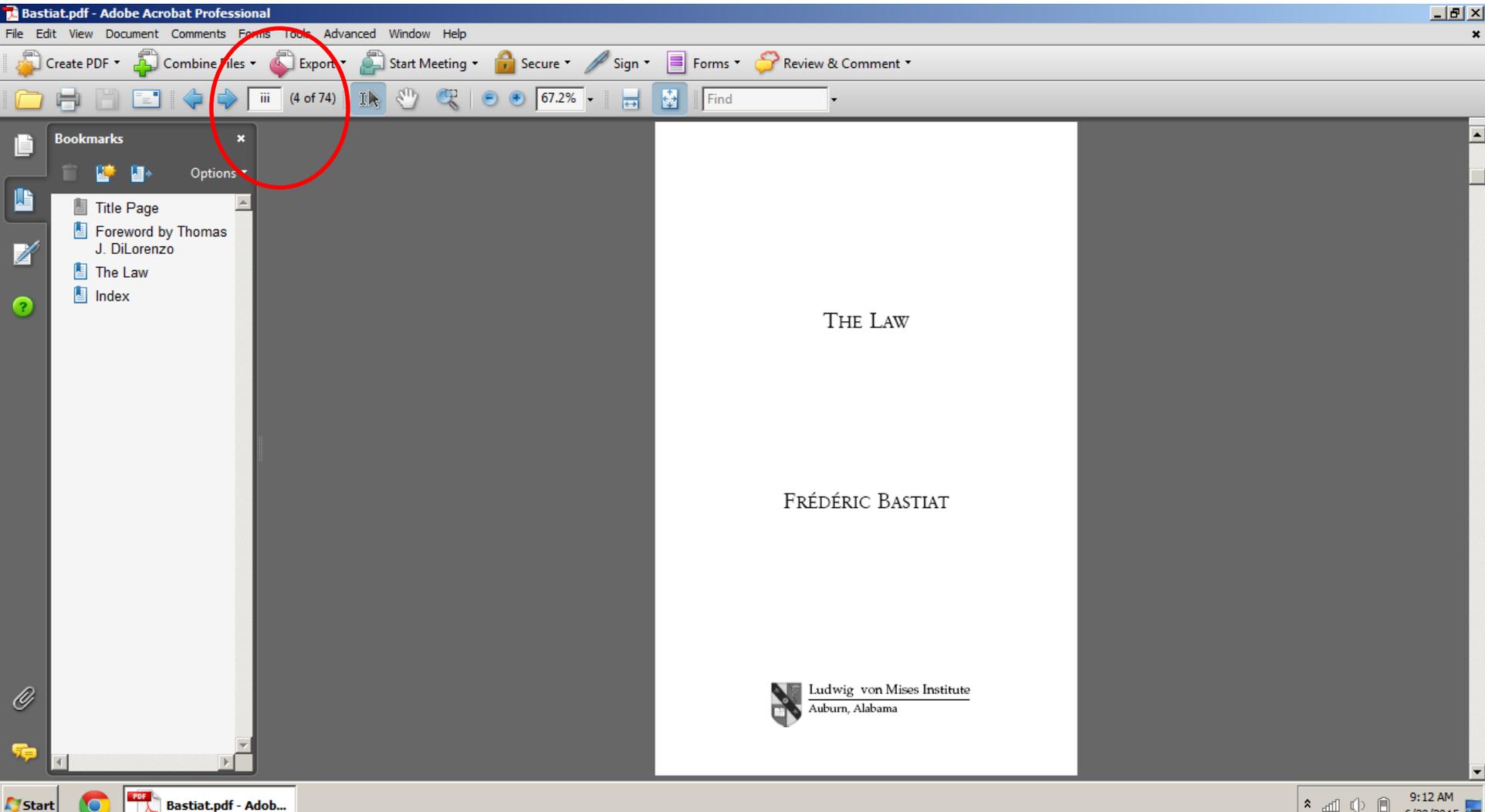
Printing many-paged documents on the newest Xerox.

- Because we are charged per impression, if you are printing something with many pages, it makes more sense to print 2 pages per sheet on 11"-17" paper.
- Let's look at a large Seminar piece, *The Law*, by Frederic Bastiat. Let's assume that we've downloaded it, and are about to print it.

Be mindful of toner costs... try not to print pages that have huge images or texts. For this document, I'm going to find other pages to print besides this one.



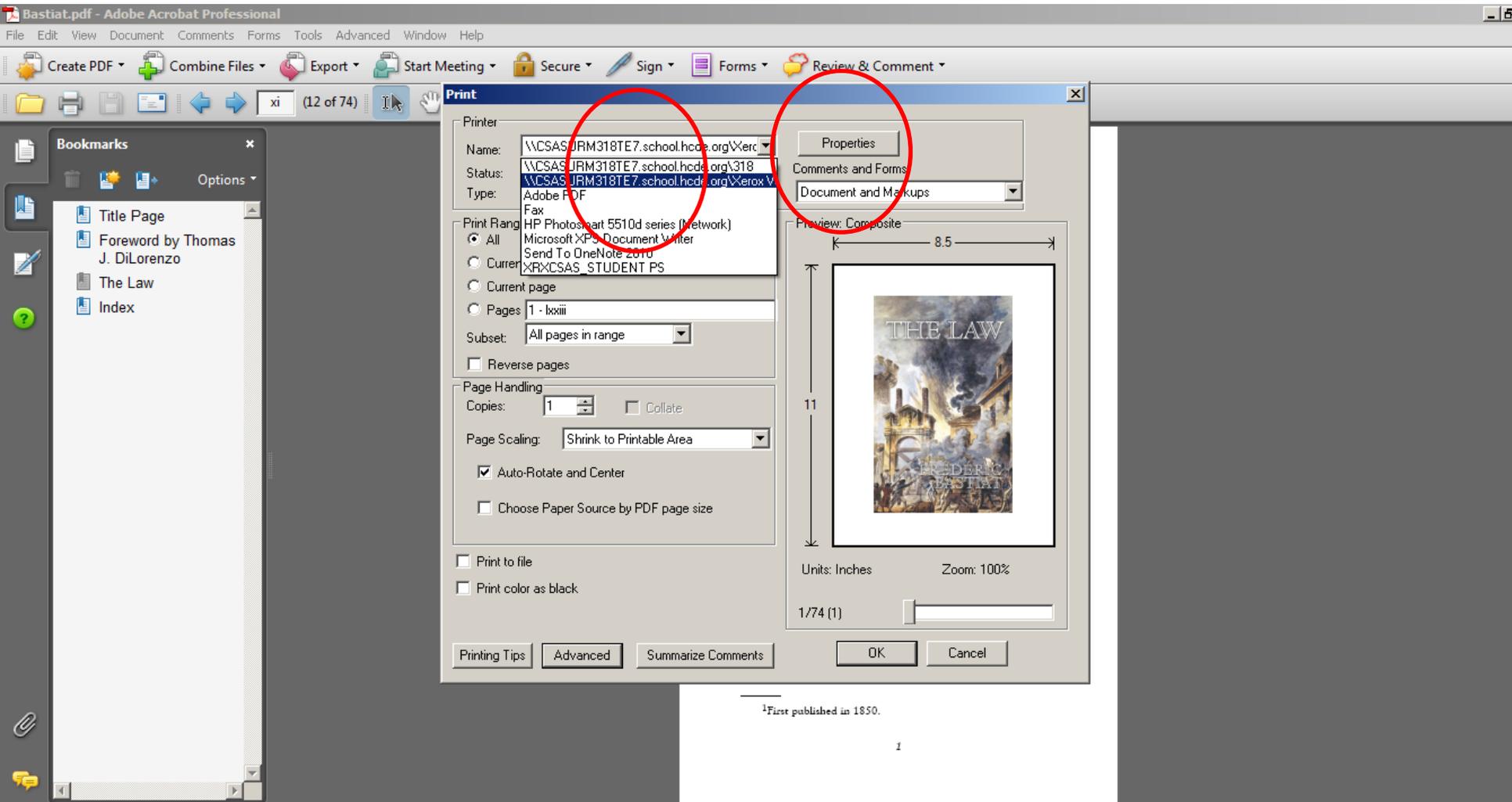
Ah, this page is better, page 4. Not a huge image on front.



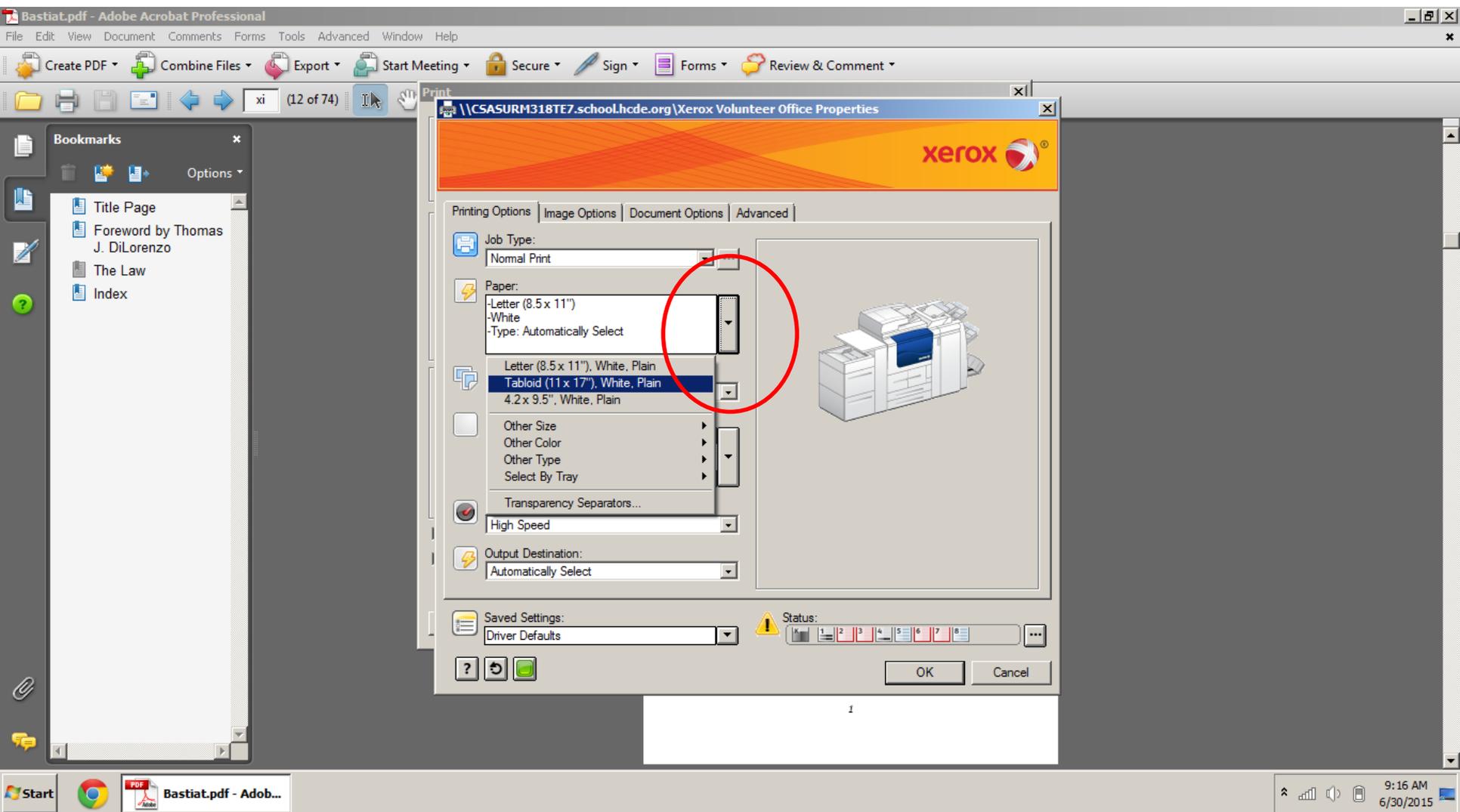
The main text begins on page 12.

The screenshot displays the Adobe Acrobat Professional interface. The title bar reads "Bastiat.pdf - Adobe Acrobat Professional". The menu bar includes "File", "Edit", "View", "Document", "Comments", "Forms", "Tools", "Advanced", "Window", and "Help". The toolbar contains various icons, with the "Export" icon (a red arrow pointing to a document) circled in red. Below the toolbar, the page navigation area shows "xi (12 of 74)" and a zoom level of "67.2%". The left sidebar shows a "Bookmarks" panel with a list of pages: "Title Page", "Foreword by Thomas J. DiLorenzo", "The Law", and "Index". The main content area shows the text of page 12, which begins with the title "THE LAW¹" and the first paragraph: "The law perverted! The law—and, in its wake, all the collective forces of the nation—the law, I say, not only diverted from its proper direction, but made to pursue one entirely contrary! The law become the tool of every kind of avarice, instead of being its check! The law guilty of that very iniquity which it was its mission to punish! Truly, this is a serious fact, if it exists, and one to which I feel bound to call the attention of my fellow citizens." The second paragraph reads: "We hold from God the gift that, as far as we are concerned, contains all others, Life—physical, intellectual, and moral life." The third paragraph reads: "But life cannot support itself. He who has bestowed it, has entrusted us with the care of supporting it, of developing it, and of perfecting it. To that end, He has provided us with a collection of wonderful faculties; He has plunged us into the midst of a variety of elements. It is by". A footnote at the bottom of the page reads: "¹First published in 1850." The Windows taskbar at the bottom shows the Start button, the Adobe Acrobat icon, and the system tray with the time "9:13 AM" and date "6/30/2015".

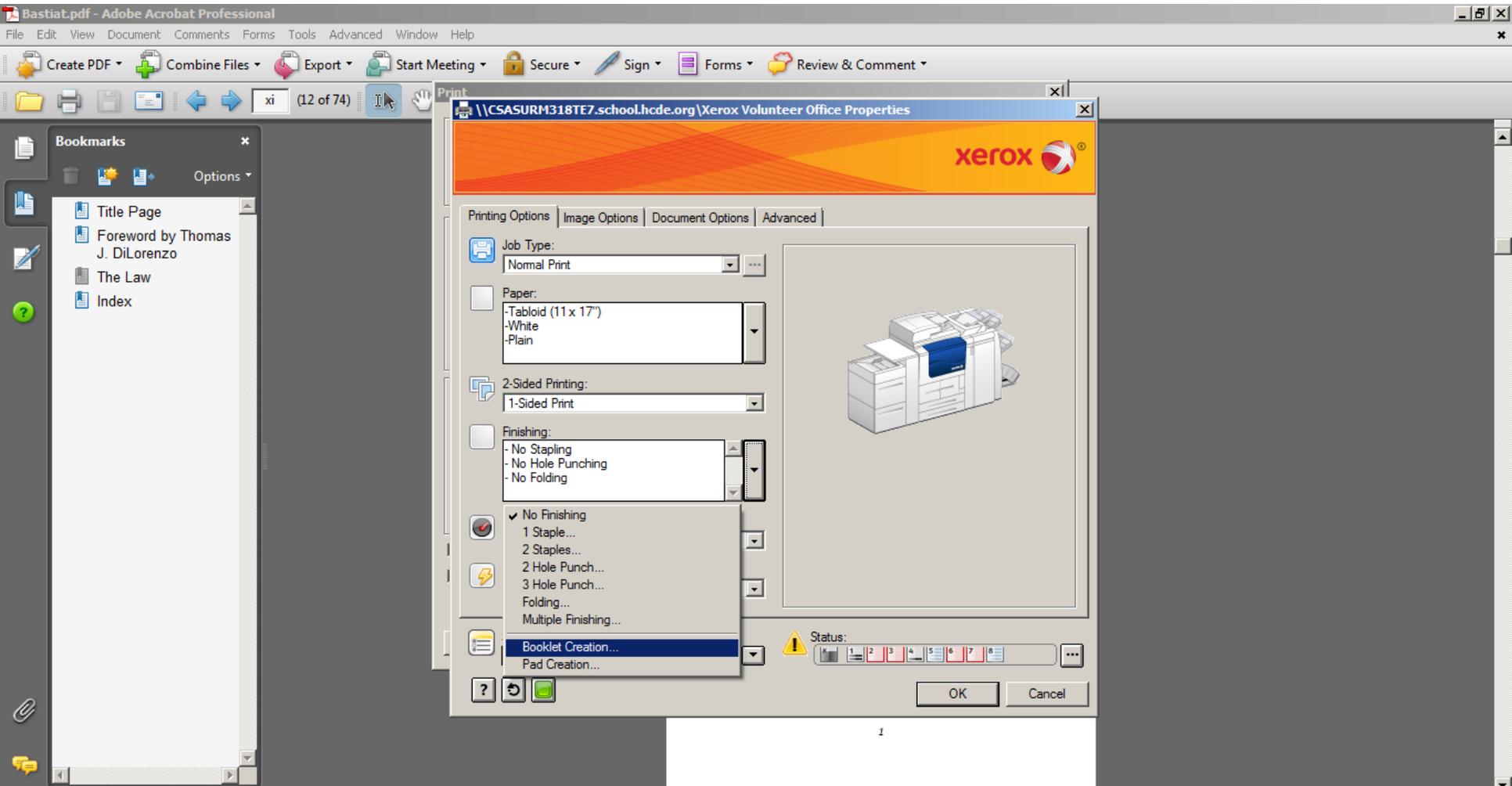
Now to print. First I select the Xerox Printer (it may have a different name on your computer). Then I click on “Properties”.



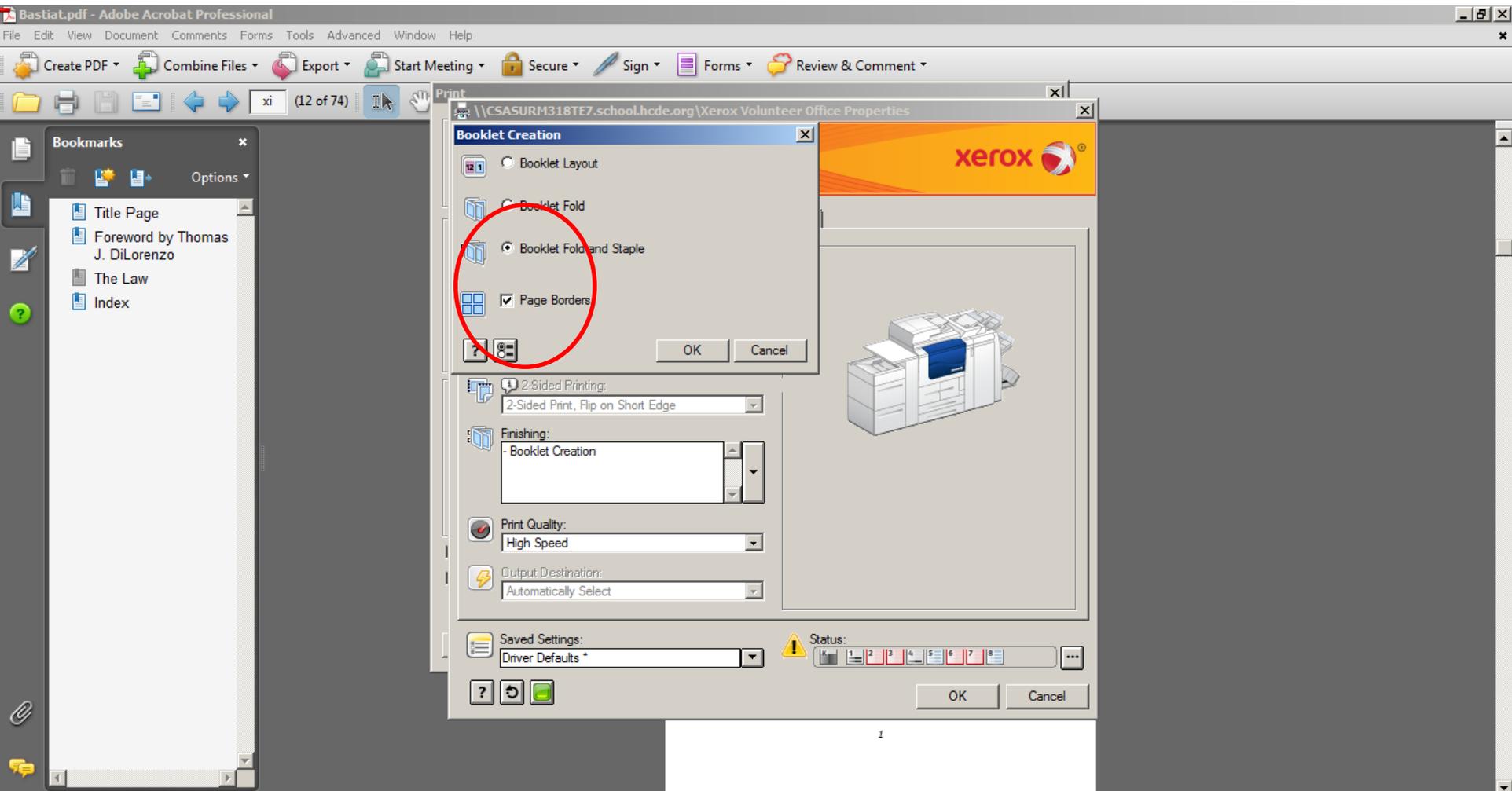
Once I'm in the properties menu, I click on Paper Size ribbon, and select "Tabloid (11x17")" paper. If the Tabloid option isn't available, it's because the Xerox doesn't have that size paper loaded. Go ahead and load some in Tray 4. Let's keep Tray 4 reserved for Tabloid size, and leave the other trays for normal size.



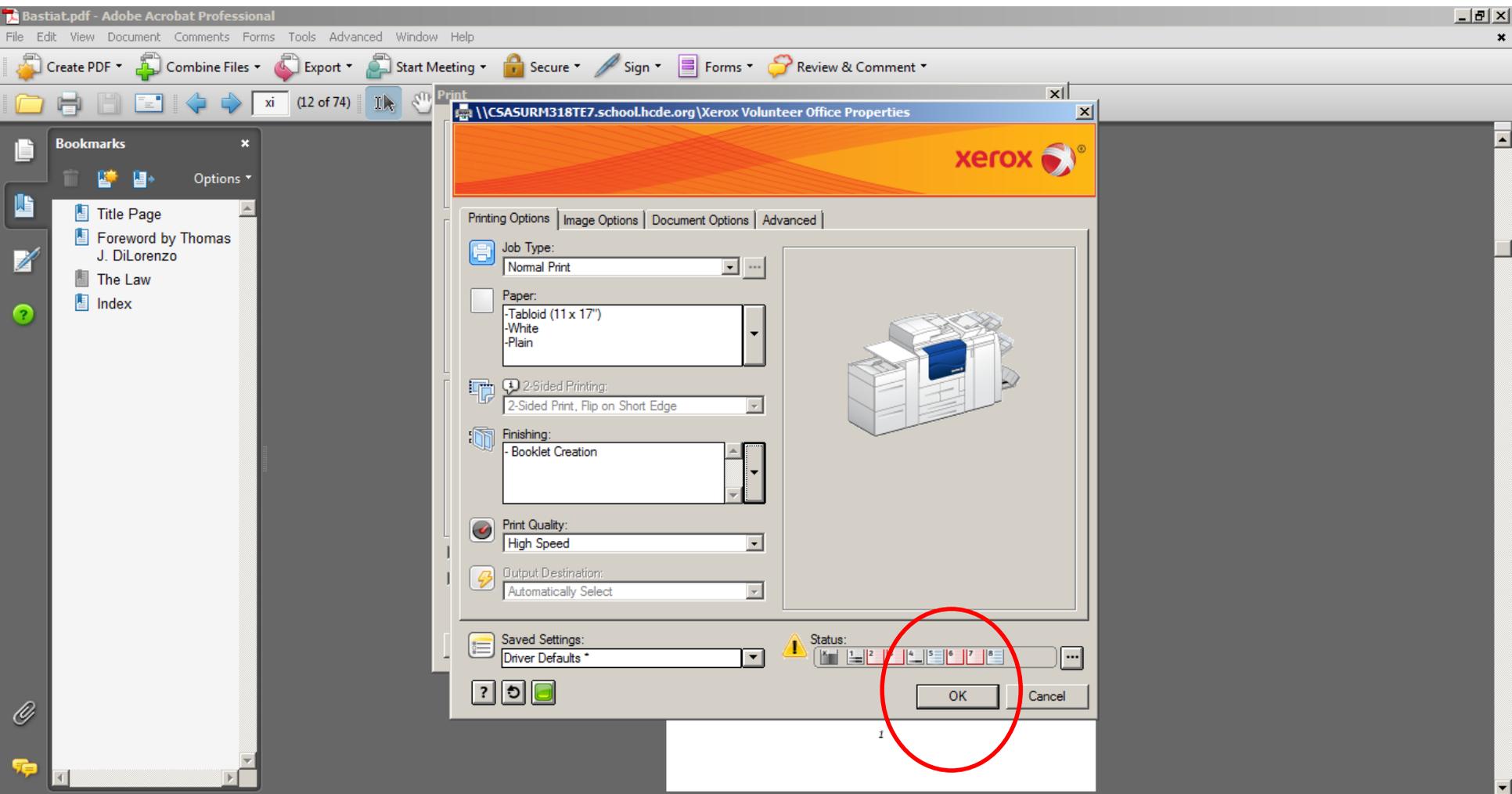
Next click on the Finishing ribbon, and click “Booklet Creation...”



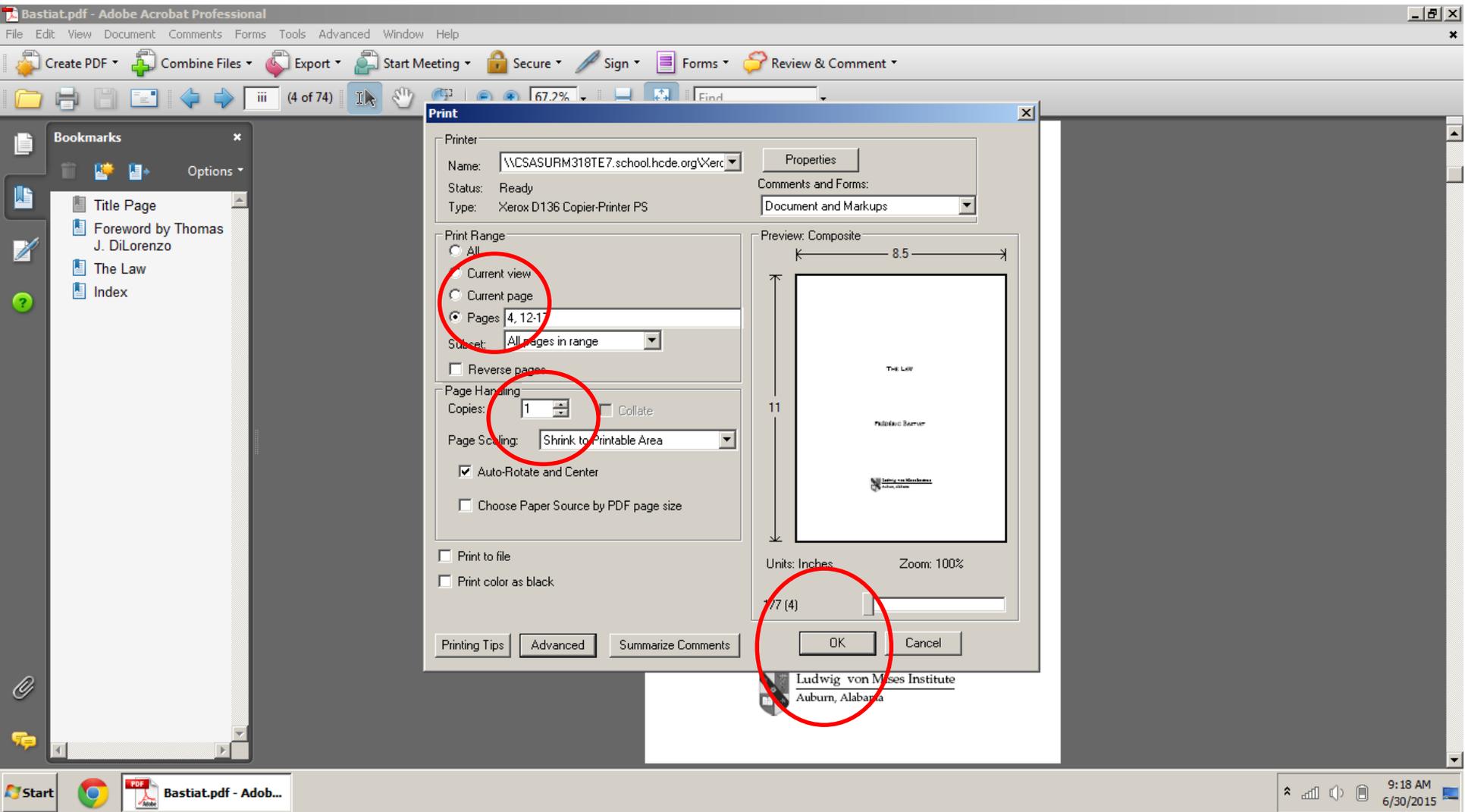
Click on Booklet Fold and Staple (so long as staples are stocked). Then press Ok to confirm.



Go ahead and press “Ok” to exit out of the Properties menu.



Now adjust the pages to the ones you want to print. Adjust your number of copies, and then press “Ok” to print. A visual of the result is on the next 2 slides.



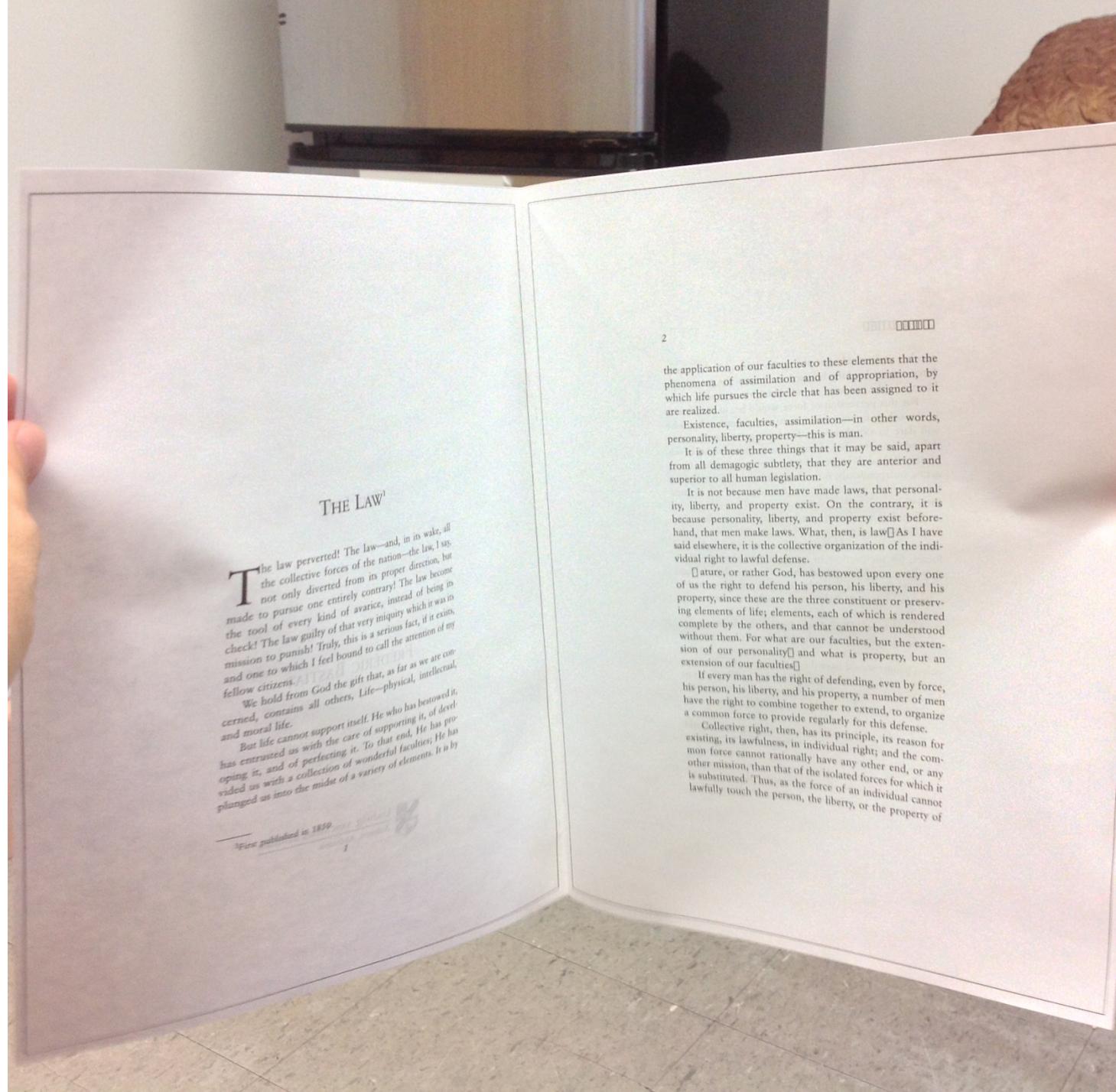
THE LAW

FRÉDÉRIC BASTIAT



Ludwig von Mises Institute
Auburn, Alabama

Notice that the packet is exactly like a booklet as there is a front page, stapled and folded inside pages that you flip like a book, and a back page. Impressive that our copy machine can do this, and that by printing in such a manner, you are cutting down on impressions by a half, saving our school much-needed money.



THE LAW¹

The law perverted! The law—and, in its wake, all the collective forces of the nation—the law, I say, not only diverted from its proper direction, but made to pursue one entirely contrary! The law became the tool of every kind of avarice, instead of being the check! The law guilty of that very iniquity which it was its mission to punish! Truly, this is a serious fact, if it exist, and one to which I feel bound to call the attention of my fellow citizens.

We hold from God the gift that, as far as we are concerned, contains all others, Life—physical, intellectual, and moral life.

But life cannot support itself. He who has bestowed it, has entrusted us with the care of supporting it, of developing it, and of perfecting it. To that end, He has provided us with a collection of wonderful faculties; He has plunged us into the midst of a variety of elements. It is by

¹First published in 1850.

the application of our faculties to these elements that the phenomena of assimilation and of appropriation, by which life pursues the circle that has been assigned to it are realized.

Existence, faculties, assimilation—in other words, personality, liberty, property—this is man.

It is of these three things that it may be said, apart from all demagogic subtlety, that they are anterior and superior to all human legislation.

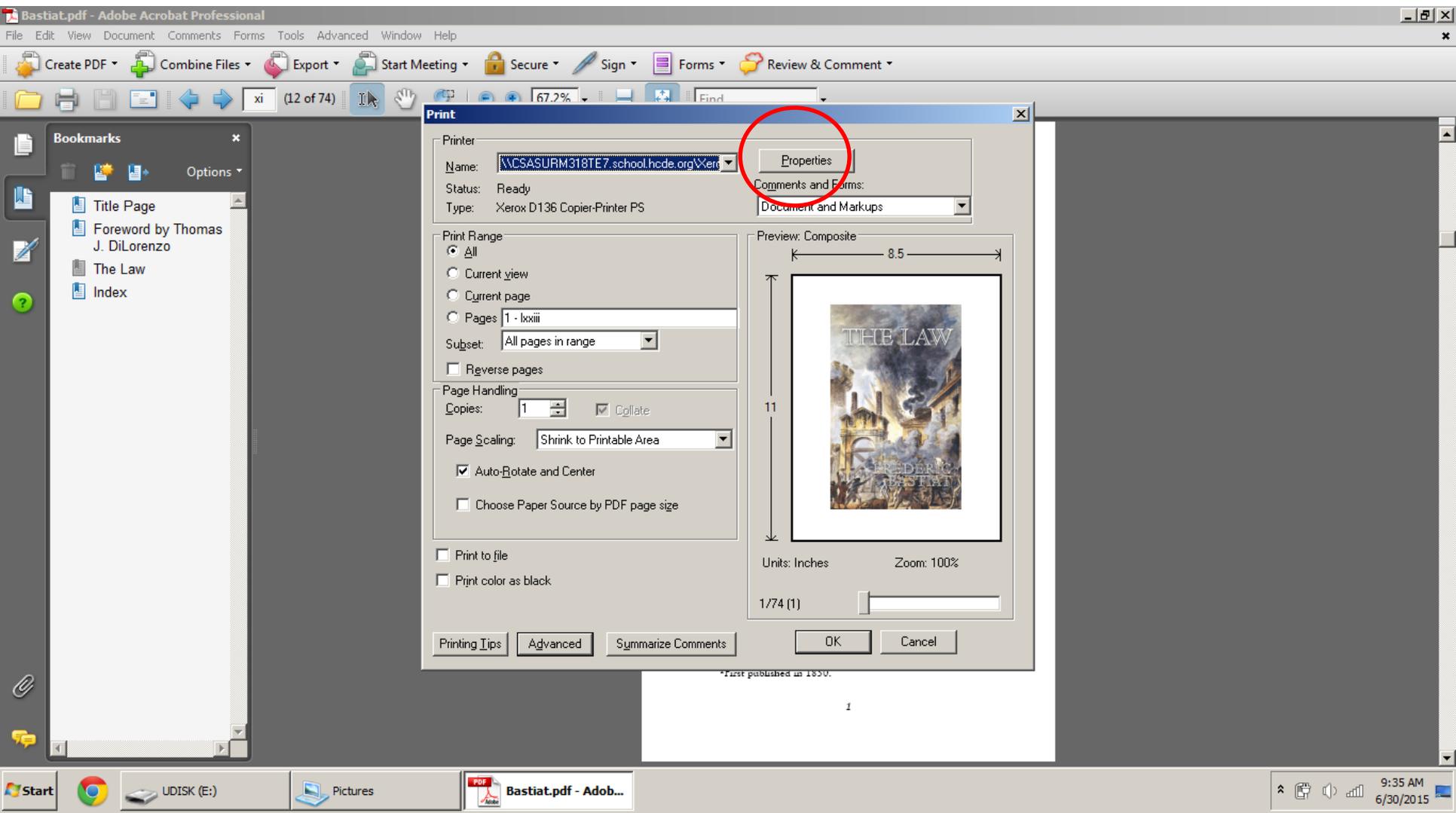
It is not because men have made laws, that personality, liberty, and property exist. On the contrary, it is because personality, liberty, and property exist beforehand, that men make laws. What, then, is law? As I have said elsewhere, it is the collective organization of the individual right to lawful defense.

Nature, or rather God, has bestowed upon every one of us the right to defend his person, his liberty, and his property, since these are the three constituent or preserving elements of life; elements, each of which is rendered complete by the others, and that cannot be understood without them. For what are our faculties, but the extension of our personality? and what is property, but an extension of our faculties?

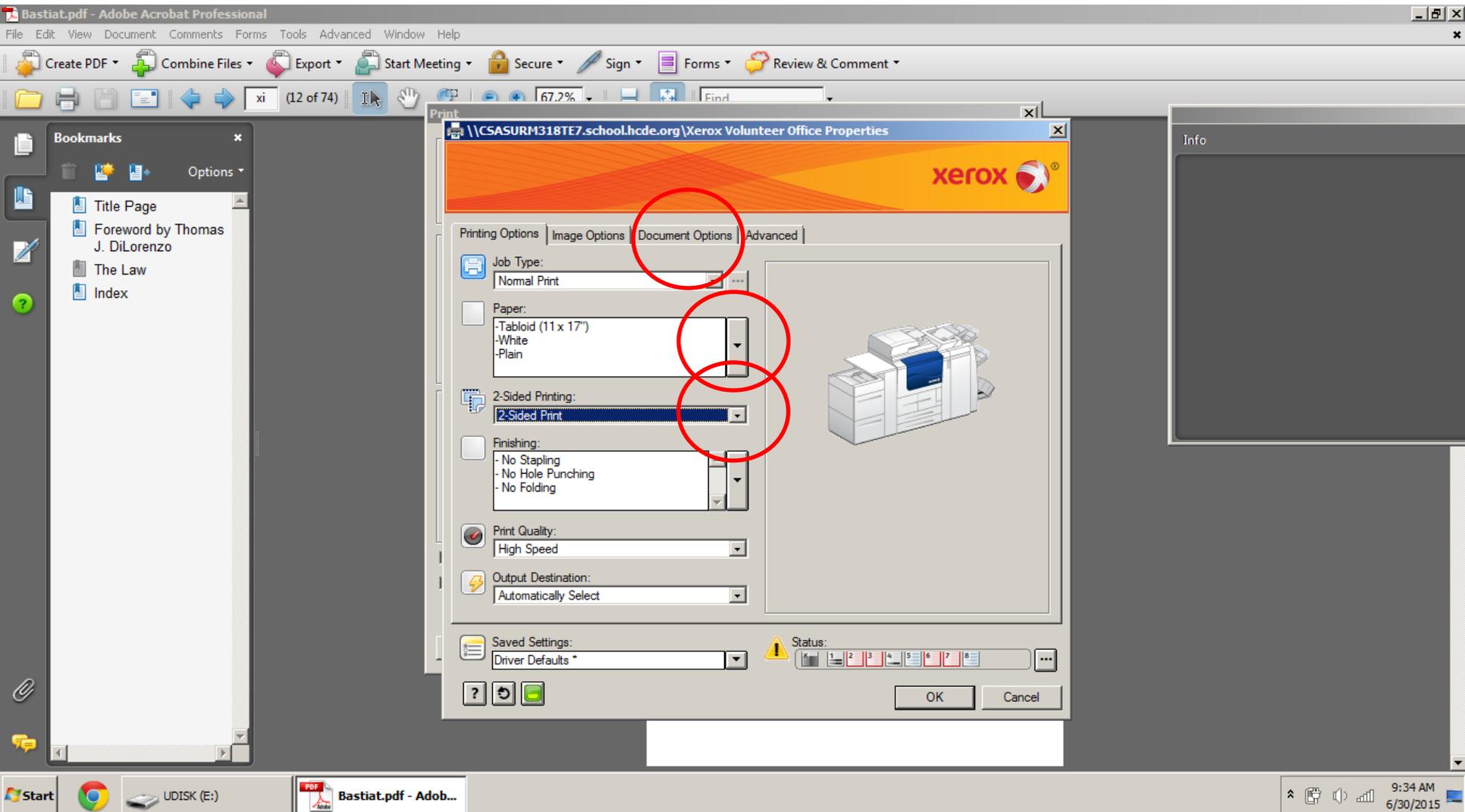
If every man has the right of defending, even by force, his person, his liberty, and his property, a number of men have the right to combine together to extend, to organize a common force to provide regularly for this defense.

Collective right, then, has its principle, its reason for existing, its lawfulness, in individual right; and the common force cannot rationally have any other end, or any other mission, than that of the isolated forces for which it is substituted. Thus, as the force of an individual cannot lawfully touch the person, the liberty, or the property of

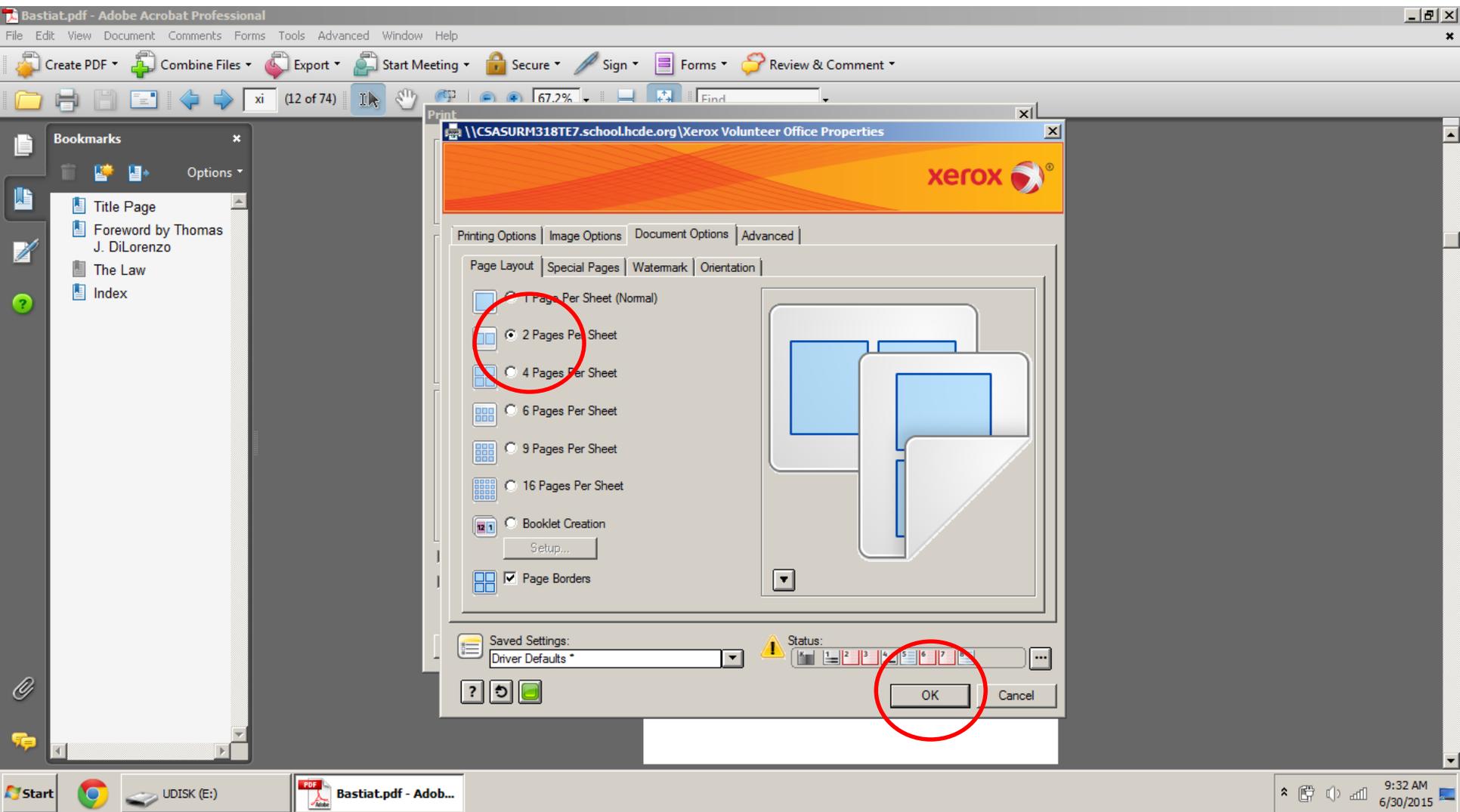
Let's say that I didn't want booklet form, or we were out of staples. We can still print multiple pages per sheet. Once again, when printing, go to "Properties".



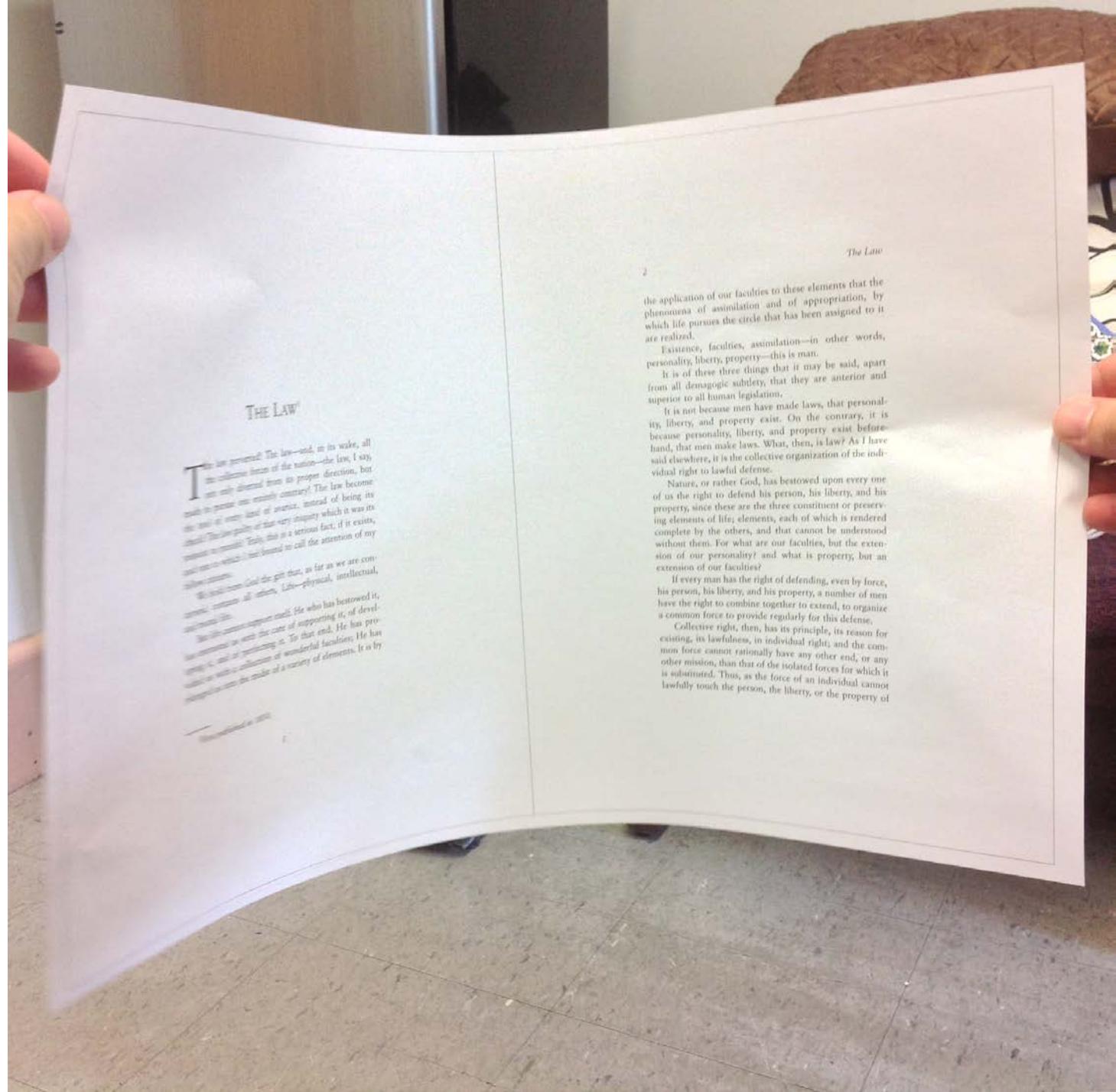
You'll want to, just as last time, select Tabloid size, but also do 2-Sided Print. (You can also adjust Printing options as you feel necessary). Now click on "Document Options".



Click “2 Pages per Sheet”, press “Okay”, and then print as usual. The result is on the next slide.



Here there is no staple, but it is still 2 pages per sheet. You can't turn pages like you can a book, though you are still saving money.



THE LAW

The law reversed! The law—*and*, in its wake, all the sublime forces of the nation—the law, I say, has not only diverged from its proper direction, but has gone in exactly the opposite! The law became the law of every kind of service, instead of being its chief and law-giver of the very things which it was its duty to regulate! Truly, this is a serious fact, if it exists, and one to which I feel bound to call the attention of my fellow-citizens.

What, then, is the gift that, as far as we are concerned, nature has bestowed upon us? Liberty—physical, intellectual, and moral.

But the law is not the gift that, as far as we are concerned, nature has bestowed upon us. It is the law that we have made, and it is the law that we have made that we have made the law of every kind of service, instead of being its chief and law-giver of the very things which it was its duty to regulate!

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Final Thoughts

- Always be mindful of costs when printing. Make sure you are printing the right pages, 2-sided when possible, and other careless errors to avoid careless errors.
- Do your part to keep paper stocked; normal paper in tray 1 and 2, Tabloid size in tray 4. It's no fun going to pick up copies, only to realize there was no paper and it never printed.