

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, September 15, 2014
Parent Leadership Team Meeting Notes (6pm-7pm)
www.stemschoolchattanooga.net

Agenda

- Attendance:
 - Sue Camilleri
 - Tracie Clifford
 - Trish Cox
 - George Choyce
 - Christina Dietz
 - Tony Donen
 - Genie Faile
 - Derrica Johnson
 - Jim Kinhead
 - Audrea McKnight
 - Tamara Penn
 - Bryan Sweetin
 - Cameille Vlietstra
 - Lori Waite
 - Lori Warren
 - Doug Zukowski

- Committee Business:
 - Outdoor Classroom Committee
 - PLT COMMITTEE CHAIR: Lori Warren (lori.warren@chattanoogastate.edu)
 - ACE partnership had potential for outdoor classroom design. However, ACE will be working with students on designing an indoor study area space.
 - Lori met with Shannon Seigle, STEM biology teacher and 11th/12th grade teacher, for an introductory outdoor classroom meeting. Shannon will be working on how she wants to use the space, and then Lori will be sharing out with the PLT on items needed.
 - One possible item is umbrellas for the tables. Lori will come back to PLT with pricing and pictures at the next PLT meeting.
 - Parent Orientation Committee
 - PLT COMMITTEE CHAIR: Audrea McKnight (audreamcknight@gmail.com)
 - Three handouts were used at the Open House - reference guide of terms, monitoring tech use, and Edmodo and grading information. These handouts were very helpful for parents.
 - Audrea is working with Dr. Donen on setting up a date and time for STEM 101 in October. STEM 101 will be a class for parents on items including Edmodo, grading, and other more in depth pieces to STEM.
 - Audrea requested for PLT to supply refreshments for the STEM 101 evening. She will send out information to PLT about date so that PLT members can drop snacks, etc. at the school.
 - STEM Day (STEM Jam Jr) Committee
 - PLT COMMITTEE CHAIR: Cameille Vlietstra (cameillev@chattanoogacvb.com)
 - Target date for STEM Day is in April with location at Finley Stadium (good weather) and under the First Pavilion (bad weather).
 - Cameille is working to connect with other partners (schools, PEF, etc.) on participation.

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- Cameille shared several ideas she had from a dunking booth (dunking some principal guy) to Bug bots and many other activities.
- Cameille plans to have a firmer idea of needs and other help needed from parents by December.

- Fundraising Committee
 - PLT COMMITTEE CHAIR: Tracie Clifford (tracie.clifford@chattanoogastate.edu)
 - Tracie met with Jim David and brought the PLT an updated handout of fundraising activities as starter ideas – discount cards, bake sale, silent auction, artwork auction, dinner, and boe-bot.
 - Tracie is planning to have a separate fundraising committee meeting this month prior to the next PLT meeting.

- Staff Appreciation Committee
 - PLT COMMITTEE CHAIR: Trish Cox (tscox@epbfi.com)
 - Trish is looking at how to get food for staff appreciation.
 - It was communicated that the staff has a supply of plates, utensils, cups, etc. already.
 - There was a question about an email list of supplies for teachers. Dr. Donen said he would look into that email.

- Volunteer Committee
 - PLT COMMITTEE CHAIR: Christina Dietz (cdietz@epbfi.com)
 - Christina is working with Amy Robinson to send a parent survey to all the parents on how they would like to volunteer to help this year.
 - Christina wants to build a database that can be used to connect parent volunteers with PLT committee needs.
 - Christina needs to know what each PLT committee needs in order to connect parent volunteers with appropriate committee needs.

- New Business Topics
 - Yearbooks and Pictures
 - The discussion focused primarily on how to create a yearbook.
 - Dr. Donen stated that there would not be a teacher sponsor this year.
 - Doug Zukowski suggested an idea where students took pictures of every other student as a way to promote a culture of connection.
 - Bryan Sweetin discussed a contact he had for actually putting the yearbook together. Bryan is going to come to the next PLT meeting and explain what is needed from our end for his contact to create the yearbook.

Next Meeting

- PLT meetings for 14-15 are on the 3rd Monday of each month at 6pm.
- **Next meeting is on Monday, October 20th (6pm to 7pm)**