

STEM School Chattanooga

PLT Purpose: To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, April 25, 2016
Parent Leadership Team Meeting Notes (6pm-7:30pm)
www.stemschoolchattanooga.net

Agenda

- Attendance
 - Amy Betts
 - Lisa Bolus
 - Michelle Brock
 - Sue Camilleri
 - Bill Deckman
 - Tony Donen
 - Jackie Gray
 - Karry Koppully
 - Sarah Lanese
 - Shaneka McDowell
 - Audrea McKnight

- Committee Updates:
 - STEM Jubilee Committee: **Cameille Vlietstra** (cameillev@chattanoogacvb.com)
 - Cameille Vlietstra was not present, but she will most likely shoot an email out with a report later.
 - It was suggested that Camielle could start mentoring a new lead for STEM Jubilee, so someone else could take over as chairperson after next year when Camielle's son graduates from STEM.
 - STEM Jubilee Discussion/Suggestions for next year
 - Cotton Candy was a big hit, but another cotton candy machine would help.
 - Finger foods need to expand.
 - Silent Auction needs to be moved to the main entrance.
 - More activities are needed next year for older students. There was a lot of activities for younger children.
 - Volunteer Committee: **Shaneka McDowell** (nekam28@gmail.com)
 - Shaneka reported that everything was perfect and there were enough volunteers at the STEM Jubilee.
 - Parent Orientation Committee: **Audrea McKnight** (audreamcknight@gmail.com)
 - The information for rising 9th grade parents' night has been edited. The focus is on information for the fall. Audrea said the committee had primarily been Dr. Donen, Mr. David, and herself. She suggested branching out into committees. The following are some suggestions Audrea shared: feedback for incoming group, mentoring/House Committees tie in mentors that work within the house, blend STEM 101 so parents can meet a nucleus of people, and split people into segments of what their needs are.
 - Audrea shared that she needed to pass on the baton because of other commitments. She expressed she wants someone who has input to see what direction to move in. Several parents volunteered to be on a committee. Bill

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Deckman, Sheneka McDowell, Amy Betts, and Jackie Gray all volunteered to help Audrea. Shaneka said that Octivia would also help. There was a discussion about meeting outside of the PLT meetings as a committee.

- Concern was expressed that the time of the orientation should be earlier for parents. It was shared that the time of the orientation is designed for students to take ownership before parents come in for orientation. Another concern was about what information needs to be communicated and when.
- A great suggestion for next year is that videos should be made and put on the STEM website for parents to refer back to when needed.
- STEM Jam Committee: **Amy Betts** (abetts77@gmail.com)
 - Amy said that everything was great. She said she would like someone else to take over as the STEM Jam chair next year. Jackie Gray and Michelle Brock expressed interest in helping with STEM Jam. Jackie Gray offered to be the chair.
- Staff Appreciation Committee: **Trish Cox** (tscox@epbfi.com)
 - Trish was not present. No report to give tonight.
- New Committee:
 - Uniform Trade and Sell Committee:
 - Lisa Bolus, a STEM School teacher, presented ideas about having a store where students could buy used STEM apparel. The PLT informed Lisa that there was already a place in the school where students could get free, used apparel. Lisa said she and others in the school were not aware of it. There was a discussion about having a uniform yard sale or a couple days a year where parents could sale uniforms.
 - Amy Betts offered to be in charge of a committee and come up with a plan that would help parents trade or sale their students' uniforms. Jackie Gray, Michelle Brock, and Lisa Bolus offered to help Amy.
- Committee Chairs for Fall 2016/Spring 2017
 - Discussion regarding outgoing chairs and possible incoming chairs from current PLT Members. Should the current chairs be the chair next year, or should the PLT vote on chairs in May or in the fall?
 - It was decided to wait until the fall to vote on committee chairs.
 - Another decision was to send out information via email to parents about committees.
 - The beginning of the school year is when we need to get committees. The best PLT is having committee chairs who make committees happen. No one has to run for office here.
 - Shaneka McDowell said she would like to be the chair of the volunteer committee again next year.
 - Sue Camilleri said it was possible to be the PLT Facilitator next year.

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- Consider freshmen parents on committees for “training” for future committee chairs (co-chair, assistant chair)
 - The meeting will be open to all parents to come and be a part of PLT. Parents will be informed and encouraged to join a committee or start new committees as needed.
 - Concern was expressed about not having enough 9th grade parents on PLT. An email should be sent out with information about PLT and committees.
 - Another suggestion was that information about committees and what is expected could be given out at Open House.
 - Parents can look over the PLT notes on the STEM School website.
- Reimbursement – David Wilson
 - Plane was broken during Jubilee. Repair would cost \$40.
 - The PLT voted to pay the repair cost of \$40 for the Plane that was broken during the Jubilee.
 - Final Meeting Agenda in May
 - The PLT decided not to have a May meeting, since there were no more school committee updates needed or any pending or necessary reasons for a meeting.

Next Meeting

- Next meeting date – Monday, August 15, 2016 at 6:30pm
 - It was decided to have the next meeting on August 15, 2016. The meeting time will be changed to 6:30, since it was difficult for PLT members to get to the meeting by 6:00. Also, meetings in the past had been at 7:00, and that seemed to be a little late.
 - The meeting will be open to all parents to come to serve on a committee or start new committees as needed.
 - The current committees will present a description of their committee and the goals for their committee.

Amy Betts made a motion to close the meeting, and the PLT meeting ended at 7:20 P.M.