**Mrs. Smith’s 7th grade Mathematics Classroom Policies 2017-2018**

**My contact info: smith\_jessica@hcde.org**

Syllabus for the 2017-2018 school year is located on the SMMHS website and Managebac.

 On the school website- Go to faculty, click on Jessica Smith, click on files, click on 2017-2018 Timeline.

**Managebac**

* ALL students have a Managebac account
* Managebac allows you to see files I have uploaded like:

 Handouts, Notes, PDF files of textbook, Power Points, and videos

* ***If you are absent, I will refer you to Managebac to see what you missed and get any handouts***
* Managebac also allows you to see the current unit of study as well as a calendar of due dates and events

To access your Managebac account:

1. Go to http://smmhs.hcde.org
2. Click on Managebac
3. *Sign in\**
4. Once on Managebac click on the “classes” tab and select your math class
5. Click on FILES

**Have a cell phone? Get HW reminders messaged to your phone!**

To receive messages via text, enter this number **81010**, text this message **@3fbe8c**

**Homework (pencils only): Homework is practice; if you do not practice you will not succeed in this class.**

* ANSWERS to the HW are located on Managebac.
* HW submitted without following directions/showing work will be NOT be accepted.
* Excessive missing HW assignments will result in a parent conference and/or silent lunch.

**Completion of HW**

* Each quarter, if a student completes 90% of the HW assigned a 105% quiz grade will be awarded.

 80%- 89% of the HW assigned an 85% quiz grade will be awarded.

 70%- 79% of the HW assigned a 75% quiz grade will be awarded.

 0- 69% of the HW assigned, earned completion score will be awarded.

**Quizzes, Tests & Math Labs (pencils only)**

* QUIZZES: Weekly. Quizzes will cover HW questions/material learned the previous week and/or progress on Khan Academy.
* Tests and Math Labs: Usually 3 per 9 weeks and an additional Khan Academy test at the end of each quarter.
* I will give a topical study guide for each test and suggest resources to use as a study aid. Test questions will be similar to questions from HW. It is very important you complete and understand your HW.

**Learning from Mistakes (pencils only)**

 **TESTS: DO NOT LOSE (THROW AWAY) YOUR TESTS!**

 Error Analysis (test corrections) assigned after every test.

 Parent signature is required on the test next to the grade.

Corrections are a separate grade (weighted as a quiz) from the test.

Attach the test to the corrections.

 **FAILING A QUIZ:**

 Error analysis required WITH A PARENT SIGNATURE.

 When all mistakes are corrected, the failing quiz score will be changed to a 70%.

**Grading Scale:**

* 50% Teaching Tasks: Quizzes /Classwork / Error Analysis (test corrections)

\* Homework not to be weighted more than 10% of Teaching Tasks

* 50% Assessment Tasks: Tests / Math Labs

B.Y.O.D (BRING YOUR OWN DEVICE) POLICY

Electronic devices brought into my classroom should be TURNED OFF AND **PLACED IN THE DEVICE BASKET**

**Usage of the device is allowed only when the student has asked permission.**

**Rewards:**

IB Bucks

* International Baccalaureate “money” that can be used to purchase items such as candy, pencils, & bonus points on assignments.

Exit Slips (daily math problems at the end of class)

* Class achievement of 100% (everyone gets question correct) = 5 point bonus on a quiz.
* Class with the most “A” level achievements (93-100%) at the end of the 9 weeks will earn a surprise ☺
* IB Buck awarded to individuals with exceptional answers.

Khan Academy Mastery Levels:

* Students earning mastery levels of 25%, 50%, 75%, and 100% will earn a chance to spin the Khan Academy Wheel of Fortune. Prizes including free HW passes, candy, bonus points on tests and MUCH more ☺

**Points Deducted**

* - 10 points late work
* TEACHER DISCRETION IF LATE WORK IS ACCEPTED

**MISCONDUCT REPORT (MR) ---Silent Lunch AND Loss of social on Fridays**

* **Assigned to groups or individuals as a consequence, for disruptive behavior.**
* **3 MRs = Office Referral**

**Khan Academy**

* Online resource that I use HEAVILY in this classroom. We will take a class period to sign up and go over Khan Academy expectations.

**Advanced Math placement into Honors Algebra 1**:

* AFTER Christmas Break, all students will be given a study guide to help him/her prepare for the Algebra 1 Readiness test administered in May. ALL STUDENTS have the opportunity the advance themselves. Advanced placement recommendation will be based off the following data points: academic performance, teacher observations, and at least two diagnostic assessments.

**Mrs. Smith’s 7th grade Mathematics Classroom**

STUDENT AND GUARDIAN CONTACT INFORMATION:

Please print neatly ☺

 Class period: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian names: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email address: (please list multiple email addresses if needed)

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Phone/ Cell numbers: (please indicate to whom the # belongs)

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