

Dear HCDE Student:

Congratulations on becoming a member of the Chattanooga Public Library system. We invite you to use the collections, resources and services throughout our system. Please sign your card immediately so you can begin taking advantage of all your public library has to offer.

Your new library card allows you the opportunity to check out up to 100 items from our ever-expanding collection of books, CDs, DVDs, magazines and more. All circulating materials may be borrowed for 21 days, other than DVDs and magazines which check out for 7 days.

It also gives you access to hundreds of electronic resources available online from home or school at chattlibrary.org, whether you're interested in downloadable books, movies, music, live homework help or magazine articles. Go to chattlibrary.org for more details.

When accessing your account and most online resources, you will need your library card number. This is the number on the back of your card under the barcode. Do not include spaces when entering. Your password is your last name and it IS case sensitive. We encourage you to change your password to something safer as soon as you receive your card.

In addition, the library hosts hundreds of educational, informational and cultural programs each year. Whether it's Baby Bounce, Preschool Storytime, KidsQuest, Cooking on 2 or Makeanooga Tweens & Teens, there is something for all ages. Go to chattlibrary.org/events for more details.

Please remember you need to take good care of your library card. Your parent or guardian will be responsible for all fines and charges associated with it. Cardholders with outstanding fees over \$5.00 will not be allowed to check out additional materials.

Finally, if you lose your card, please report it immediately to one of our libraries. Card holders remain responsible for all items checked out on their card, so call to deactivate a lost card right away. For a \$1.00 replacement card, your parent or guardian will need to come to one of our library locations with their ID.

We look forward to seeing you soon!