

****Parent(s) or guardian(s) must sign and return a form stating they have received and reviewed the student handbook with their child/children****

NORTH SIDE HIGH SCHOOL BELIEFS

1. Each student is a valued individual with unique physical, social, emotional, and intellectual needs.
2. Regular attendance to all classes is necessary if students are to achieve their highest academic potential.
3. All students learn when they are actively engaged in the learning process that utilizes extensive resources, state-of-the-art interactive technology, and varied instructional strategies.
4. Data-driven instruction is the key to mastering content.
5. Interpersonal skills and problem solving are emphasized in order to assist students with decision-making and transition from the classroom to the workplace.
6. Individual subject areas are part of a collaborative effort with assessments providing students with a variety of opportunities to demonstrate their achievements.
7. Students will recognize and embrace the value of all individuals, regardless of social, cultural, and economic diversity. These core values include, but are not limited to L respect, honesty, fairness, integrity, responsibility, and dignity.
8. A safe and supportive environment cultivates experiences that will help students to become responsible citizens and to exhibit integrity toward themselves, their families, their school, and their community.
9. The administrators, faculty, students, and their families adhere to the policies not only dictated by the Jackson-Madison County School system, but also those stated in the North Side Handbook and required by the administration and faculty.
10. The commitment to continuous improvement is necessary if our school is to enable students to become confident, self-directed, life-long learners.

NORTH SIDE HIGH SCHOOL MISSION STATEMENT

The mission of North Side High School is to provide a technology enriched learning environment where core values are nurtured and students gain the information and skills necessary to serve as contributing citizens who are tolerant of others and capable of developing a responsible future.

CULTURAL DIVERSITY MISSION STATEMENT

The mission of the Jackson-Madison County School System is to provide the necessary leadership at all levels to cause all employees and students to understand and value cultural diversity, so that each person may develop and achieve to the maximum of his or her potential.

EQUAL EDUCATIONAL OPPORTUNITIES

All students shall have the same educational opportunities regardless of race, color, creed, religion, ethnic origin, sex, or disabilities.

UNSAFE SCHOOL CHOICE POLICY

Under the State Board of Education's Unsafe School Choice Policy, a public school student who is the victim of a violent crime or the victim of an attempted violent crime shall be provided an opportunity to transfer to another grade-level appropriate school within the district. For additional information contact Jan Watson at 668-3171 or Dr. Portia Hegmon at 664-2534.

JACKSON-MADISON COUNTY BOARD OF EDUCATION STUDENT GOALS AND OBJECTIVES

In order to establish an environment conducive to learning for each student, the Board establishes the following goals:

1. To assure all students the same educational opportunities regardless of race, color, creed, religion, ethnic origin, sex or disabilities
2. To protect and observe the legal rights of students
3. To promote a learning environment which provides opportunities for all students without regard to race, creed, ethnic origin, sex or disabilities
4. To enhance the self-image of each student by helping him/her feel respected and worthy through a learning environment which provides positive encouragement from frequent success
5. To provide an environment of reality in which students can learn personal and civic responsibility for their actions through meaningful experiences as school citizens
6. To deal with students in matters of discipline in a fair and constructive manner
7. To provide for the safety, health and welfare of students
8. To promote faithful attendance and good work

NON-DISCRIMINATION POLICY

The School District of Jackson-Madison County does not discriminate on the basis of race, color, national origin, sex, disability, or age in the provision of educational opportunities or employment opportunities and benefits. The School District of Jackson-Madison County does not discriminate on the basis of sex or disability in the educational programs and activities that it operates, pursuant to the requirements of Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, respectively. This policy extends to both employment by and admission to the School District of Jackson-Madison County. Inquiries concerning Title IX, Section 504, or the Americans with Disabilities Act should be directed to the Director of Pupil Personnel. Charges of violations of this policy should also be directed to the Director of Pupil Personnel. Complaints/inquiries, regarding compliance with these regulations may be submitted in writing to:

DECLARACION DE LA POLITICA PARA NO-DISCRIMINACION
LA POLITIE OU NODISCRIMINATION
Employee or Student Related Equity Issues
Director of Pupil Personnel
Jackson-Madison County School System
310 N. Parkway
Jackson, TN 38305
Phone: 731-664-2534

COUNSELING DEPARTMENT

The counselors strive to help students utilize their abilities to the fullest, make sound choices, develop greater self-understanding, and achieve maximum growth mentally, emotionally, and socially. Counselors for the 2011 - 2012 school year are listed below. Students wishing to see their counselor must first sign-in at the table outside of the Counseling Office, then return to class and wait for their counselor to call them to the Counseling Office.

OFFICE STAFF

668-3171

Middle Building.....	Jan Watson Rhonda Pearson Cathy Korth	Principal Secretary Instructional Coach
Middle Building.....	Dionne Springfield Lisa Hurd Marianne Archer Leslie Kelly	Counselor – 12 th Counselor – 11 th Counselor – 10 th Guidance Clerk
South Building.....	Leonard Robinson Kim Israel Yvette Nesbitt Deborah Kerr Susan Wallace	Assistant Principal Assistant Principal Secretary Attendance Secretary Bookkeeper
North Building.....	Rose Anderson Ned Lewis Deborah Laxton Lashell Bingham	Asst. Principal Asst. Principal Counselor – 9 th Secretary

JMCSS 2011-2012 REPORT CARD SCHEDULE

Reporting Period	# of Days	Date Begins	Date Ends	End of 4 ½ Weeks	Progress Reports Sent Home	Report Cards Sent Home
First	45	Aug. 2	Oct. 4	Aug. 31	Sept. 7	Oct. 11
Second	45	Oct. 5	Dec. 16	Nov. 10	Nov. 15	Jan. 6
Third	45	Jan. 3	Mar. 7	Feb. 2	Feb. 7	Mar. 14
Fourth	45	Mar. 8	May 17	Apr. 16	Apr. 20	May 17

**JACKSON-MADISON COUNTY SCHOOL SYSTEM
NSHS CALENDAR 2011 – 2012**

July 28, 29, Aug 1, Thurs-Mon	Inservice
August 2, Tuesday	Classes begin - full day for students
September 5, Monday	Holiday-Labor Day
September 8, Thursday	Parent/Teacher Conf 3:00 – 6:30 p.m.
October 17-21, Mon-Fri.	Fall Break
October 24, Monday	Classes Resume
November 23-25, Wed. - Fri.	Thanksgiving Holidays
December 5, Monday	US History EOC
December 6, Tuesday	Algebra I Gateway/EOC; English III EOC
December 7, Wednesday	English II Gateway/EOC; English I EOC
December 8, Thursday	Biology I Gateway/EOC; Algebra II EOC
December 9, Friday	Make-up Gateway/EOC
December 12-16, Monday	Final Exam Week
December 19-30	Winter Break
January 2, Monday	Inservice
January 3, Tuesday	Classes Resume
January 16, Monday	Holiday-Martin Luther King, Jr. Day
February 1, Wednesday	11 th Grade Writing Assessment
February 7, Tuesday	Parent/Teacher Conf 3:00 – 6:30 p.m.
February 20, Monday	Holiday-Presidents' Day
April 6-13, Fri. – Fri.	Spring Break
April 16, Monday	Classes Resume
April 30, Monday	US History EOC
May 1, Tuesday	Algebra I Gateway/EOC; English III EOC
May 2, Wednesday	English II Gateway Exam; English I EOC
May 3, Thursday	Biology I Gateway Exam; Algebra II EOC
May 4, Friday	Make-up Gateway/EOC
May 14-16, Mon-Wed	Final Exams
May 17, Thursday	Report Cards
May 18, Friday	Inservice

TESTING DATES

ACT: 9/10/11, 10/22/11, 12/10/11, 2/11/12, 4/14/12, 6/9/12

ACT System-wide: 3/20/2012 (11th graders only) 4/3/2012 (Make-Up)

AP Calculus Exam: 5/9/2012

PSAT: 10/12/2011

PLAN: 9/27/11

GATEWAY/End of Course Exams: Algebra I: 12/6/11, 5/1/12;

English I: 12/7/11, 5/2/12; English II: 12/7/11, 5/2/12, English III: 12/6/11, 5/1/12

Biology I: 12/8/11, 5/3/12,; US History: 12/5/11, 4/30/12

Algebra II: 12/8/11 & 5/3/12

TCAP Writing Assessment: 2/1/2012

ATHLETICS

No person shall, on the basis of gender, be excluded from participation in, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any athletic program of the school. Equal athletic opportunity shall be provided for members of both sexes.

Interscholastic athletics shall be administered as a part of the regular school program and shall be the principal's responsibility. Principals shall ensure that school regulations regarding participation in a sport are reasonable. Athletic schedules shall be filed in each school principal's office. The principal or his/her designee must accompany an athletic team on trips. Transportation of teams to athletic games is approved by the Board, provided the team's school reimburses the Board for transportation costs.

Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control of middle and secondary athletics, including magnet schools.

In the event that the school's insurance provider does not extend coverage to an athlete, that athlete must provide proof of independently secured catastrophic coverage, and liability coverage, with the school system as a named insured, of not less than the limits set forth in Tenn. Code Ann. 29-20-403.

There shall be a complete annual physical examination of every student prior to his/her participation in interscholastic athletics. Cost of the examination shall be borne by the parent or guardian of the student. These records shall be on file in the principal's office. Parental permission must be obtained before physicals are conducted. It shall be the responsibility of the parent(s) or guardian to provide health and hospitalization insurance for all students participating in interscholastic athletics.

No principal or teacher of any school under the control of the Board shall dismiss his/her school or any group of students for the purpose of permitting them to practice or play baseball, football, basketball or any similar game within the regular school hours of any school day of the week without written permission from the Board or the Board's designee. This does not prevent the inclusion of regular physical training lessons in the daily school program.

Students shall not be disqualified from participation on a school athletic team solely on the basis of participation in another sport except where the season overlaps by more than two weeks. The Board specifically forbids the recruitment of students in any fashion.

Participation in interscholastic athletics or marching band shall not be substituted for the lifetime wellness graduation requirement. Coaches and other employees of the school district shall not encourage, permit, condone or tolerate hazing activities as part of the athletic program. Administrative procedures governing the activities of extracurricular groups, including but not limited to, athletic teams and bands, during times of extreme weather shall be followed. All coaches of a sport or cheerleading and/or band directors shall be CPR certified.

ARRIVAL ON CAMPUS BEFORE 7:00 A.M.

All students that arrive on campus prior to 7:00 a.m. must report to the Gym in the building in which their 1st block class is housed. Students with 1st block in the middle building will report to the gym that is designated by their 1st block teacher. All students will be dismissed at 7:00 a.m. to go directly to their first period class or to breakfast.

ATTENDANCE – NSHS

After an absence, a student must bring a note from a parent or doctor explaining the absence and deliver it to the office in the building where their first period class is located. This is to be delivered prior to 7:15 am on the day following the absence(s). The student will be considered unexcused if no note is provided.

ATTENDANCE – JMCSS

Attendance is a key factor in student achievement and therefore, students are expected to be present each day that school is in session.

The attendance supervisor shall oversee the entire attendance program, which shall include: 1. All accounting and reporting procedures and their dissemination; 2. Ensuring that all school age children attend school; 3. Providing documentation of enrollment status upon request for students applying for new or reinstatement of driver's permit or license; 4. Notifying the Department of Safety whenever a student with a driver's permit or license drops out of school; and 5. Notifying the proper legal authorities when a student violates state compulsory attendance laws.

Absences shall be classified as either excused or unexcused as determined by the principal or his/her designee. Excused absences shall include: 1. Personal illness; 2. Illness of immediate family member; 3. Death in the family; 4. Extreme weather conditions; 5. Religious observances; 6. Circumstances which in the judgment of the principal create emergencies over which the student has no control; 7. Parents of elementary, intermediate or middle school students will be allowed two discretionary days per year; or 8. A one-day absence is provided for students when their parent or custodian is deployed into active military service. A one-day excused absence is also provided for students when the parent or custodian returns from active military service. Students shall be permitted to make up schoolwork missed during the excused absences.

The principal shall be responsible for ensuring that: 1. Attendance is checked and reported daily for each class; 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent for the majority of the day; 3. School personnel will verify with parents/legal guardians each day the student is absent; 4. Written excuses from a parent or legal guardian are submitted for absences and tardiness; 5. The principal may require verification from an official or other source to justify excessive absences; 6. After each separate accumulation of five (5) unexcused absences, notification will be sent to parents/guardians. After ten (10) unexcused absences and every five (5) unexcused absences thereafter, notification will be sent to parents/guardians and legal authorities (juvenile judge, district attorney general, sheriff, and police chief); 7. Students who are withdrawn from school are tracked and coded correctly; and 8. System-wide procedures for accounting and reporting are followed.

Truancy is defined as an unauthorized absence for an entire school day, a major portion of the school day or the major portion of any class, study hall or activity during the school day for which the student is scheduled.

The Board shall determine annually and include in the school calendar a plan for using the three abbreviated school days and the procedures for making up missed instructional days. In addition, the Board shall determine annually whether to use flexible scheduling for kindergarten students.

Students participating in school-sponsored activities whether on- or off-campus shall not be counted absent. In order to qualify as "school-sponsored", the activity must be school-planned, school-directed, and teacher supervised. Mass exodus or early dismissal or late arrival of all students or any segment of students shall not be permitted for any reason except for emergencies such as inclement weather or other unavoidable situations, unless instruction time is made up in full.

Student attendance records shall be given the same level of confidentiality as other student records. Only authorized school officials with legitimate educational purposes may have access to student information without the consent of the student or parent/guardian.

ATTENDANCE – HIGH SCHOOL INCENTIVES

This incentive plan allows students to be exempt from the class final exam if they have maintained a specified balance of number of absences and class average. The purpose of the plan is to ensure students maximum instruction.

A parent(s)/guardian(s) may decline to allow their child(ren) to participate in the incentive program by providing a letter stating that preference to the principal within the first two weeks of the term.

This plan is handled class by class and does not exempt the student from any Gateway or End of Course testing.

For purposes of this policy an absence is any day the student is not in a class due to an excused/unexcused absence or suspension. School related absences (i.e. field trips) are not counted as absences for this policy. In-school Suspension (ISS) is not an absence because the student is at school. Three tardies to a class = 1 absence. Any student who misses more than eight days in a semester or five days in a quarter class must pass the final exam and have a passing average in order to earn credit for the class. This will indicate that the student has mastered the material. A student will still have the option to take the exam in any class if they choose to do so.

At the end of the grading period, teachers will notify students eligible for exemption in their class by a date established by a district attendance committee.

- Semester classes: A student who misses no more than:
- 5 days and has an A average in a class
 - 4 days and has a B average in a class
 - 3 days and has a C average in a class
- Quarter classes: A student who misses no more than:
- 3 days and has an A average in a class
 - 2 days and has a B average in a class
 - 1 day and has a C average in a class
- would be exempt from the exam in that class.

BUS CONDUCT

In order to maintain conditions and atmosphere suitable for learning, no person shall enter onto a school bus except students assigned to that bus or parents of students or other persons with lawful and valid business on the bus.

The school bus is an extension of school activity; therefore, students shall conduct themselves on the bus in a manner consistent with the established standards for safety and classroom behavior.

Students are under the supervision and control of the bus driver while on his/her bus and all reasonable directions given by his/her driver or assigned aide shall be followed. A driver may remove a student in the event that the driver finds it necessary for the safety of the other student passengers or the driver, provided that the driver secures the safety of the ejected student for the uncompleted trip. A driver shall report to school authorities and/or the transportation supervisor as soon as possible, but no later than the end of the route, any student refusing to obey the driver or exiting the bus without the driver's permission at a point other than the student's destination for that trip.

The principal of the student transported shall be informed by the bus driver or the transportation supervisor of any serious discipline problem and may be called upon to assist if necessary. A student may be denied the privilege of riding the bus if the principal determines that his/her behavior is such as to cause disruption on the bus, or if he/she disobeys state or local rules and regulations pertaining to student transportation.

The suspension of a student from riding the school bus shall follow the same procedures as for any other school suspension. Multiple bus suspensions may lead to long-term removal of regular education students from bus transportation.

Any student who gets off the bus at any point between the pick-up point and school must present the bus driver with a note of authorization from the parent or the principal of the school that the student attends.

The Board recognizes that a student may occasionally need to ride a bus other than his/her designated bus. For each such occasion, not to exceed one (1) week per event, the student must have written parental permission and the approval of the principal or his/her designee. Students not assigned to a bus must have written parental permission and the approval of the principal or his/her designee to ride a bus.

Students who transfer from bus to bus while en route to and from school shall be expected to abide by the discipline policies adopted by the Board and rules adopted by the staff of the terminal school.

School principals or their designee(s) shall follow Discipline Procedures - Policy 6.313 - when applying behavior consequences for misconduct on school buses whether en route to school or on field trips. The following consequences shall occur when student misbehaviors result in disciplinary referrals by transportation personnel to the school principal(s).

Middle and High Schools Referrals Consequences:

- ◆ 2 referrals or fewer warning, ISS, or detention
- ◆ 3 referrals 3 days bus suspension
- ◆ 4 referrals 5 days bus suspension
- ◆ 5 referrals 10 days bus suspension
- ◆ 6 referrals riding privileges revoked for remainder of the semester (or school year)

Major infractions including cursing the driver, bullying and intimidation, throwing objects inside or out of the windows, and fighting will be grounds for immediate suspension for the remainder of the semester or the school year. Policy 6.309 shall govern zero tolerance offenses.

BUS CONDUCT – VIDEO CAMERAS

Video cameras may be used to monitor student behavior on school vehicles transporting students to and from school or extracurricular activities. Students in violation of bus conduct rules shall be subject to disciplinary action in accordance with established Board policy and regulations governing student conduct and discipline. The district shall comply with all applicable state and federal laws related to video recordings when such recordings are considered for retention as part of the student's behavioral record as determined by the district and in accordance with the law. Video surveillance shall be used only to promote the order, safety and security of students, staff and property.

CAFETERIA

Student behavior in the cafeteria should be based on courtesy and cleanliness. This has reference to talking quietly, using proper table manners, and leaving your immediate surroundings clean – free of litter, cups, and trays. All students must go to the cafeteria during their lunch period and be in their seat by bell time. No one will be allowed to leave the cafeteria unless the cafeteria monitor has issued a hall pass. AT NO TIME are students allowed to take food, drinks, or cups of ice outside of the cafeteria or have food delivered to them on campus. Students are not to cross campus during lunch. You must have lunch in the building where your third period class is held. Students in Fine Arts and Vocational Buildings will be assigned to a cafeteria.

MEALS:

LUNCH:	Student Lunch	\$ 1.75
	Reduced Price Student Lunch	\$.40
	Adult and Visitor Lunch	\$ 2.25
	Visitor – Thanksgiving/Christmas Lunch.....	\$ 4.00
	Extra Milk.....	\$.30
BREAKFAST:	Student Breakfast	\$ 1.00
	Reduced Price Student Breakfast	\$.30
	Adult and Visitor Breakfast	\$ 1.50
	Extra Milk.....	\$.30

CAR RIDERS

Walkers, car riders and students picked up by parents will be dismissed from school at 2:20 p.m. Car riders must be picked up in front of the north building. PLEASE BE AWARE that at 2:15 p.m. our top priority is to get the early buses out of our parking lot after they have been loaded. It is of utmost importance that you do not hinder the flow of traffic by arriving too early. We also have late buses arriving that pick up their students in front of the south building. We need this area clear.

CARE OF SCHOOL PROPERTY

Students shall help maintain the school environment, preserve school property and exercise care while using school facilities. All district employees shall report all damage or loss of school property to the principal or designee immediately after such damage or loss is discovered. The principal or designee shall make a full and complete investigation of any instance of damage or loss of school property. The investigation shall be carried out in cooperation with law enforcement officials when appropriate. School property is defined as buildings, buses, books, equipment, records, instructional materials or any other item under the jurisdiction of the Board. When the person causing damage or loss has been identified and the costs of repair or replacement have been determined, the director of schools shall take steps to recover these costs. This may include recommending the filing of a civil complaint in court to recover damages. If the responsible person is a minor, recovery will be sought from the minor's parent or guardian. In addition, the district may withhold the grades, diploma, and/or transcript of the student responsible for vandalism or theft or otherwise incurring any debt to a school until the student or the student's parent/guardian has paid for the damages. When the minor and parent are unable to pay for the damages, the district shall provide a program of voluntary work for the minor. Upon completion of the work, the student's grades, diploma, and/or transcripts shall be released. Such sanctions shall not be imposed if the student is not at fault.

CLASS SCHEDULE

7:00	Students begin reporting to class	
7:10	Warning Bell for 1 st Block	
7:15 - 8:53	First Block	LUNCH
8:53 - 9:00	Class Change	
9:00 - 10:30	Second Block	10:40 – 11:10 1st
10:30 – 10:37	Class Change	11:10 – 11:40 2nd
10:37 – 12:40	Third Block	11:40 – 12:10 3rd
12:40 – 12:47	Class Change	12:10 – 12:40 4th
12:47 - 2:15	Fourth Block	(Tardy bells ring at
2:15	Dismiss students who ride early bus	11:15, 11:45, 12:15
2:20	Dismiss all other students	for lunch periods)

CLASSROOM BEHAVIOR

All teachers provide each student with a classroom environment that is conducive to learning. Each student is to come to class prepared to work and learn; it is, therefore, essential that each student bring textbooks and other necessary supplies to class daily. Students must stay awake and alert at all times. Failure to do so will result in disciplinary action on the part of the teacher (or administrator, if necessary). Any student that disrupts this environment is subject to receiving a disciplinary referral from that teacher. The disciplinary referrals will be handled by the administration in the building where the infraction occurred using the Code of Behavior and Discipline from the JMCSS as a guideline.

CLOSED CAMPUS POLICY

Students may not leave the building for any reason except going to the bus or a classroom outside the building. Students MAY NOT go to their car without a pass from the office. When students arrive at school, they ARE NOT allowed to loiter in their car or the parking areas. Violations of these rules will result in disciplinary action.

CORPORAL PUNISHMENT

When working with students, a principal, or a principal's designees, one male and one female, (whose names are placed on file in the director of school's office annually) may use corporal punishment/paddling in a reasonable manner for good cause in order to maintain discipline and order within the public schools in accordance with the following guidelines. No employee will be compelled to use corporal punishment.

1. Corporal punishment/paddling shall be administered only after other less stringent measures have failed;
2. Corporal punishment/paddling shall be reasonable;
3. Corporal punishment/paddling shall be administered in the presence of another licensed employee;
4. The nature of the punishment will be such that it is in proportion to the gravity of the offense and the apparent disposition of the offender.

For each administration of corporal punishment/paddling, the principal shall complete a corporal punishment/paddling record form developed by the director of schools. Such form shall contain the name of the student, the type of misconduct, previous disciplinary measures used, parent contact information, the type of corporal punishment/paddling administered, the name of the person administering the punishment, the name of the witness present and the date and time of punishment. Within twenty-four (24) hours of the administration of corporal punishment/paddling, a copy of the corporal punishment/paddling report shall be submitted to the director of schools and a copy shall be mailed to the parent or guardian. The report shall be filed in the school office and made available to the parent or student, whichever is appropriate. A parent or guardian must indicate annually in writing that corporal punishment/paddling may not be administered. This document must be kept in the student's record until withdrawn by the parent or guardian.

DETENTION

Students may be detained before or after the school day as a means of disciplinary action. The following guidelines shall be followed: 1) The student will be given at least one (1) day of notice before detention; 2) Parents will be informed before detention takes place; 3) Students in detention will be under the supervision of certified staff members; 4) Detention will not exceed two (2) hours after the official closing of the school day but may be administered several days in succession; and 5) Teachers must have the principal's approval before detaining a student.

North Side High School holds after-school detention on Friday afternoons from 2:20 – 3:00. Parents of students who have been assigned detention will be notified following the guidelines shown above.

DISCIPLINE AND BEHAVIOR CODE

The director of schools shall be responsible for the overall implementation and supervision of the Board's Code of Behavior and Discipline and shall ensure that students at all schools are subject to a uniform and fair application of the Code.

The principal of each school shall be responsible for implementation and administration in his/her school, and on school buses serving the school. He/she and shall apply the Code uniformly and fairly to each student at the school without partiality and discrimination.

DISCIPLINE PROCEDURES

The following levels of misbehavior and disciplinary procedures and options are designed to protect all members of the educational community in the exercise of their rights and duties.

MISBEHAVIORS: LEVEL 1 (Classroom Teacher Level) - Minor misbehavior on the part of the student which impedes orderly classroom procedures or interferes with the orderly operation of the school, but which can usually be handled by an individual teacher.

Examples (not an exclusive listing): Classroom disturbances; Cheating and lying; Harassment (if not continuous or severe); Non-defiant failure to do assignments/carry out directions; Classroom tardiness; Abusive language/Profanity

Disciplinary Procedures: Immediate intervention by the staff member; Determine what offense was committed and its severity; Determine offender and that he/she understands nature of offense; Employ appropriate disciplinary options; Record of offense & action maintained by teacher & provide notice to parent/guardian.

Disciplinary Options: Verbal reprimand; Restricting activities; Strict supervised study; Special assignment; Counseling; Withdrawal of privileges; Issuance of demerits which might affect citizenship or department grades; Parent/Guardian conference; Corporal punishment.

MISBEHAVIORS: LEVEL II (Principal or Designee Level) - Misbehavior whose frequency or seriousness tends to disrupt the learning climate of the school. Included in this level are misbehaviors which do not represent a direct threat to the health and safety of others but whose educational consequences are serious enough to require corrective action on the part of administrative personnel.

Examples (not an exclusive list): Continuation of unmodified Level I behaviors; School or class tardiness; School or class truancy; Use of tobacco or alcohol; Using forged notes or excuses; Insubordination/Defiance; Harassment (Sexual, Racial, Ethnic, Religious)

Disciplinary Procedures: Student is referred to principal for appropriate disciplinary action; Principal meets with student and teacher; Principal hears accusation made by teacher, permits student the opportunity of explaining his/her conduct denying it or explaining any mitigating circumstances; Principal takes appropriate disciplinary action and notifies teacher of action; Record of offense and disciplinary action maintained by principal & copy of out-of-school suspension notices sent to director of schools/designee.

Disciplinary Options: Counseling; Probation; Teacher/schedule change; Behavior modification; Peer counseling; Referral to outside agency; In-school suspension; Detention; Suspension from school-sponsored activities or riding school bus; Corporal punishment; Parent/Guardian conference; Out-of-school suspension not to exceed ten days; Paddling

MISBEHAVIORS: LEVEL III (Principal or Designee Level) - Acts directly against persons or property but whose consequences do not seriously endanger the health or safety of others in the school.

Examples (not an exclusive listing): Continuation of unmodified Level I and II behaviors; Fighting (simple); Graffiti/Minor Vandalism; Stealing; Threats to Others; Harassment (Sexual, Racial, Ethnic, Religious); Bullying/Extortion

Disciplinary Procedures: Student is referred in writing to principal for appropriate disciplinary action; Principal meets with student and teacher; Principal hears accusation by accusing party and permits offender the opportunity of explaining conduct; Principal takes appropriate disciplinary action; Principal may refer incident to the director of schools and make recommendations for consequences. If student's program is to be changed, adequate notice shall be given to the student and his/her parents of the charges against him, his/her right to appear at a hearing and to be represented by a person of his/her choosing. Any change in school assignment is appealable to the Board. Record of offense and disciplinary action maintained by principal and a copy of the disciplinary action taken sent to the director of schools or designee.

Disciplinary Options: Counseling; Expulsion; In-school suspension; Detention; Corporal punishment; Parent/Guardian Conference; Restitution from loss, damage or stolen property; Out-of-school suspension not to exceed ten (10) days; Corporal Punishment

MISBEHAVIORS: LEVEL IV (Principal or Designee Level) - Acts which result in violence to another's person or property or which pose a threat to the safety of others in the school. These acts are so serious that they usually require administrative actions, which result in the immediate removal of the student from the school, the intervention of law enforcement authorities and action by the board.

Examples (not an exclusive listing): Unmodified Level I, II, and III behaviors; Extortion; Bomb threat; Major school disturbance/Riot; Fighting with intent to do bodily harm; Possession/use/transfer of dangerous weapons; Death threat (hit list); Assault; *Battery on a teacher or other employee of the school system or SRO; Battery on a student that results in serious bodily injury; Vandalism (major); Arson; Theft/possession/sale of stolen property; *Possession of any narcotic, stimulant, prescription drug, legend drug, or any other controlled substance*; Use/transfer of unauthorized substances; Harassment (Sexual, Racial, Ethnic, Religious); consumption, possession, use, sale, distribution of or being under the influence of alcohol

Disciplinary Procedures: Disciplinary referral is written and submitted to the principal or designee; Principal confers with appropriate staff members and with the student; Principal hears accusation by accusing party and permits offender opportunity of explaining conduct; Parents are notified and have conference with principal; Law enforcement officials are contacted; Incident is reported & recommendations made to the director of schools or designee; Complete and accurate reports are submitted to the director of schools or designee; Student and/or parent is given an opportunity for a hearing before disciplinary hearing authority.

Disciplinary Options: Expulsion; Alternative schools; Other hearing authority or Board action which results in appropriate placement; *Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the director of schools on a case-to-case basis.

ADDITIONAL GUIDELINES:

1. A student shall not be suspended solely because charges are pending against him/her in juvenile or other court, however, off-campus criminal behavior resulting in felony charges may result in suspension when behavior poses a danger to persons or property or disrupts the educational process.
2. A principal shall not impose successive short-term suspensions that cumulatively exceed 10 days for the same offense.
3. A teacher or other school official shall not reduce or authorize the reduction of a student's grade because of discipline problems except in deportment or citizenship.
4. A student shall not be denied the passing of a course or grade promotion solely on the basis of absences except as provided by board policy.
5. A student shall not be denied the passing of a course or grade promotion solely on the basis of failure to: a) pay any activity fee; b) pay a library or other school fine; or c) make restitution for lost or damaged school property.
6. Students eligible for special education shall be served in accordance with the laws and rules relating to special education.

DISRUPTION OF SCHOOL ACTIVITIES

The staff is authorized to take reasonable measures to establish appropriate school behavior. Any professional employee shall have the authority to control the conduct of any student while under the supervision of the school system. This authority shall extend to all activities of the school under school sponsorship and direction. Such measures may include the use of reasonable force to restrain or correct students and maintain order.

A student shall not use violence, force, noise, coercion, threat, intimidation, fear, passive resistance or any other conduct which causes the disruption, interference or obstruction of any school purpose while on school property, in school vehicles or buses, or at any school-sponsored activity, function or event, whether on or off campus. Neither shall s/he urge other students to engage in such conduct.

Harassment, intimidation and other conduct that may be considered "bullying" will not be tolerated. Students shall not engage in conduct that has the effect of unreasonable interfering with another student's academic development or that creates a hostile or offensive learning environment.

A student found guilty of misbehavior may receive punishment ranging from verbal reprimand to suspension and/or expulsion dependent on the severity of the offense and prior record.

DRESS CODE

Jackson-Madison County School System schools must be environments in which work can be accomplished by students. Students' dress will fall within the following guidelines in order to create an orderly setting in which teaching and learning can occur without distraction and to help young people prepare for the world of work. Standardized expectations related to student dress will assist our mobile student population as students move from school to school within the district.

The school administrator will make the final decision about whether an article or style of dress falls outside these guidelines and appropriate dress during extracurricular activities. Teachers and school administrators will be held accountable for the enforcement of these guidelines. These guidelines will be applied consistently to all students unless a student's Individual Education Plan (IEP) indicates otherwise. All requirements except the one for skirts apply equally to boys and girls. Principals are allowed, with Director's authorization, to designate discretionary days (i.e., picture day, homecoming week, etc.) Harassment/bullying of students shall not be tolerated. Students who harass or bully shall be disciplined according to the provisions of 6.313.

General:

- no hats/caps or bandanas may be worn in the building
 - no underwear, undershirts or camisoles are to be visible
- no hoods over the head at school
 - other items determined by the school leadership team and approved by the Director to be distracting to educational environment are prohibited
- no "grilled" teeth
- no sweatshirts
- no sweat pants, wind pants, pajama pants or jeans

Jewelry:

- large chains, key chains or other objects may not hang from belts or clothing or be worn as jewelry ("large" is to be determined by the school administrator)
- no items with spikes
- no items or clothing with symbols related to drugs, alcohol, adult clubs or magazines, gangs or violence are allowed

Shirts:

- polo style - collared – black, white, or ROYAL Blue – short or long sleeved (sleeve must cover the shoulder)
 - Only solid colored black, white, or royal blue T-shirts may be worn underneath.
- no writing, logos, or any type of design should be on the shirt (unless it is an NSHS logo)
- no holes, cuts or rips of any kind are allowed
- tucked in at all times
- sized to fit, neither skintight nor sagging – buttons at the top are to be buttoned
- turtlenecks are allowed if black, white or royal blue and worn under a polo style shirt.

Pants: All pants must have belt loops and be:

- flat fronted or pleated – black, khaki or navy color
- Capri pants - flat fronted or pleated – black, khaki or navy color
- no cargo style pants or pants with deep pockets in the front or back
- no writing, logos, or any style of design should be on any pant
- no holes, frayed cuffs, cuts or rips of any kind; sized to fit, neither skintight nor sagging;
- must be worn at waist

Shorts:

- flat fronted or pleated – black, khaki or navy color - (must be knee length when standing)
- sized to fit, neither skintight nor sagging; must be worn at waist

Skirts:

- solid color (same colors noted above)
- hemline must at least touch the top of the knee when standing

Jumper:

- black, khaki or navy in color (must be knee length when standing)

Belts: (Grades 1-12)

- must wear a black or brown belt with a silver or gold buckle
- buckle no larger than 2" x 2" square and no specialty, logo, oversized or wording allowed

Sweaters:

- cotton, cotton/poly blend or fleece style - black, white or approved school color
- must be collared and no hood
- may have a full length or 1/4 zipper
- short or long sleeved
- vest styles are acceptable
- If a student wears a sweater, an approved uniform style shirt or turtleneck must be worn underneath.

Shoes:

- no shoes with heels higher than 2 inches
- no house shoes/slippers
- no flip flops
- no crocs
- no rolling shoes

Outer Garments:

- Coats and jackets must be solid in color.
- They may not display any type of writing, logo, or design, unless it is an acceptable jacket sponsored by a North Side organization.
 - **ACCEPTABLE:** North Side Letterman jackets, North Side team jackets, FFA jackets, etc
 - **NOT ACCEPTABLE:** Nascar, sports teams, urban street wear designs and camouflage
- No hoodies, sweatshirts, or pullovers.
- All coats and jackets must have a full length zipper or button up the front.

THE SCHOOL ADMINISTRATOR WILL MAKE THE FINAL DECISION ABOUT WHETHER AN ARTICLE OR STYLE OF DRESS FALLS OUTSIDE THESE GUIDELINES.

DRESS CODE VIOLATION CONSEQUENCES

First Dress Code Violation:

Students will be given a warning, and allowed to contact a parent for a change of clothes. A disciplinary referral reminding parents of the consequences for subsequent violations of the dress code will be sent home. The student will be assigned in-school suspension until the dress code violation is corrected.

Subsequent Dress Code Violations:

Violation #2: The student receives a disciplinary referral, the parent is notified, and the student remains in in-school suspension the remainder of the day. The parent must bring appropriate clothes for the student.

Violation #3: The student receives a disciplinary referral, the parent is notified,. And the student remains in in-school suspension the remainder of the day. Additionally the student will receive an after school detention.

Violation #4: After three violations, the student dress code shall be treated as disruptive behavior and/or defiance of district policy and school authority. The student will be assigned out of school suspension, and a parent must escort the student in dress code to school the following school day.

Violation #5: The student has repeatedly demonstrated a disregard for the JMCSS's standards for dress. Therefore, the student will be assigned out of school suspension, restricted from all school activities for up to six weeks, and a parent must escort the student in dress code the following day.

DRIVER'S LICENSE/PERMIT

Students under eighteen years of age, who lack a diploma or certificate of graduation from high school, must be enrolled in school and making satisfactory progress in order to obtain or retain a driver's permit or license. For the purposes of this section only, satisfactory progress is defined as having no more than ten consecutive or fifteen total unexcused absences in a semester and passing at least two full units per semester. 1) Upon request, the school will provide a qualifying student with documentation required by the Tennessee Department of Safety to obtain a driver's license or permit; 2) Each semester the school will identify any student with more than ten consecutive or fifteen total unexcused absences. The school will provide notice to the parents of the student, to the Attendance Supervisor and to the Tennessee Department of Safety; and 3) The school's Attendance Review Board may determine if extenuating circumstances exist beyond the control of the student, verifying that a student has met attendance requirements that will allow him/her to retain or obtain a driver's license or permit. For the purposes of a driver's license or permit eligibility, suspension from school, expulsion or incarceration is not a circumstance beyond the control of the student. In order to qualify for reclaiming a suspended driver's license or permit, a student must pass at least two courses or the equivalent at the conclusion of a grading period.

Eligible North Side students may request the approved school documentation from the Attendance Secretary in the South Building.

DRUG-FREE SCHOOLS

In order to protect the rights of students, to safeguard the learning environment, and to contribute to a "Drug Free" community, the Board's plan for dealing with alcohol and drugs shall include the following:

1. Appropriate ways for handling alcohol/drug-related medical emergencies;
2. Guidelines for reporting alcohol/drug incidents and illegal activities;
3. Guidelines for referral of students who may have an alcohol/drug problem and or are considered "high risk" to agencies and other sources of appropriate help;
4. Effective working relationships with appropriate community agencies, such as alcohol/drug service providers, law enforcement agencies and judicial officials.

Through the use of state guidelines the director of schools shall be responsible for:

1. Developing and implementing an appropriate curriculum on alcohol and drug education for students;
2. Providing adequate information and training for all staff personnel as appropriate to their responsibilities;
3. Implementing the relevant portions of the Drug-Free Youth Act;
4. Developing administrative rules and guidelines for the school system to effectively respond to alcohol and drug situations that may occur at school or school-sponsored events; and
5. Providing notification to parents and students that compliance with this policy is mandatory.

Students will not consume, possess, distribute or at any time be under the influence of illegal drugs or alcoholic beverages in school buildings or on school grounds, in school vehicles or buses, or at any school-sponsored activity, function or event, whether on or off school grounds. This includes but is not limited to abuse of inhalants and prescription drugs. Upon information that a student is suspected of violating this policy, the principal of the school shall be notified immediately. If it is determined that board policy has indeed been violated, the principal shall notify the student's parent or guardian and the appropriate law enforcement officials. Disciplinary sanctions will be imposed on students who violate standards of conduct required by this policy. Completion of an appropriate rehabilitation program may also be recommended. Information about drug and alcohol counseling and rehabilitation programs will be made available through the school office.

DRUG AND ALCOHOL TESTING OF STUDENTS

Students will be notified in writing at the beginning of each school year or at the time of enrollment that they shall be subject to testing for drugs and alcohol during the school year.

Principals are authorized to order drug tests for individual students when there is a reasonable cause to believe that:

1. The school board policy on alcohol and drug use has been violated;
2. A search of lockers produced evidence of the presence of drugs and/or alcohol;
3. A search of persons and containers produced evidence of a presence of drug and/or alcohol;
4. A search of vehicles produced evidence of the presence of drugs and/or alcohol;
5. Through observation or other reasonable information reported by a teacher, staff member or other student that a student is using drugs and/or alcohol on school property.

Upon receiving reasonable information, the principal shall take the following steps:

1. Call the student into the principal's office or another private place;
2. Summon an appropriate witness to the proceeding and to assist in furtherance of the proceeding;
3. Inform the student of the substance of the information available to him/her which is the basis for the determination that a test is necessary;
4. Inform the student of the procedures which shall be followed in administering the test;
5. Give the student an opportunity to decline the test and inform the student that if the test is not taken the penalty shall be expulsion from school and a hearing before the disciplinary hearing authority;
6. Notify the parent or guardian of the student of the impending test.

The appropriate witness shall take the student to a designated place in the school and collect a specimen from the student. The specimen shall be taken in a manner which will protect the privacy rights of the students and which will assure that the integrity of the specimen itself is not compromised.

The type of specimen taken shall depend on the substance in question and the test performed on the specimen shall be appropriate for accurate detection of the substance in question. Once taken, the principal shall give the specimen an identifying number which in no way will reveal the identity of the student.

The principal will forward the specimen for analysis to a laboratory accredited by the Tennessee Department of Health and Environment and designated by the Board. Upon receiving a written, certified copy of the analysis from the laboratory, the principal shall do one of the following:

1. If the results of the analysis are negative, all evidence of the individual test, including all records in the school that the test was ordered and the reasons therefore, shall be destroyed.
2. If the results of the analysis are positive, the student and parents or guardian shall be given the written notice of the result. In addition, they shall receive referral information which shall include counseling, in-patient, out-patient, and community-based drug and alcohol treatment programs.

Random Drug Testing

Due to the severity of the drug use problem, both locally and throughout the State, students involved in any voluntary extracurricular activities shall be subject to random drug tests. Parents and students will be informed of this policy prior to participation and shall sign consent to the drug testing and a release of information as a condition of participation.

EARLY DISMISSALS

Students seeking an early dismissal must present a correctly dated note to the office of their 1st period class by 7:10 a.m. Note must include the first and last name of the student and list a telephone number where parent can be contacted for verification. Students are to sign out in the middle building office. Emergency dismissals will require parent/guardian going to the middle office to sign their student out.

ELECTRONIC DEVICES / CELL PHONES

Students may not display, use or have on or in an operational mode any electronic device, including any mobile telephone, cellular telephone, laser pointer or pen or any other type of telecommunications or imaging device during school day hours, except as expressly permitted in connection with a class assignment. Students are not permitted to bring radios, tape players, CD players, MP3 Players, I-Pods, portable gaming systems, or earphones to school; these items will be confiscated immediately. Students must store any electronic devices in the school office or in vehicles, backpacks, purses, or pockets so that the devices are not visible during the school day. Electronic devices, which are visible during school day hours will be presumed to be on and operational and in violation of this policy.

Students are prohibited from using electronic devices in any manner that interferes with or is disruptive of the educational process, which educational materials or tests, or which invades the privacy of students, employees, volunteers or visitors.

Violation of this policy at NSHS on the first offense the item(s) will be held by the administration until returned to the student at the end of the following school day. On the second offense the item(s) the student will be issued an after-school detention and the item(s) will be returned to the student after the detention has been served. On the 3rd offense (and each offense thereafter) the student will be issued out-of-school suspension and the item(s) will be returned to the student following the suspension.

EXTRACURRICULAR ACTIVITIES

Student organizations are an extension of the academic curriculum and are intended to complement the basic instructional program. The principal, in cooperation with the faculty and student body representatives, shall approve all clubs and organizations within the school. One or more staff members will serve as sponsors of each activity and will attend all meetings. Each sponsor will evaluate the activity and make recommendations concerning changes, continuance, or deletion from the school's activity program. An approved copy of the aims, objectives, and constitution for each organization will be kept on file in the principal's office. Each school department or club who presents honors or awards or conducts contests will file with the principal the name of the honor, award or contest; the basis for selection of the award and honor; the method of participation; and the reason for the contest. The director of schools shall approve all requirements imposed by clubs which have restricted membership.

HAZING: The nature of any initiation shall be outlined and presented in writing to the club sponsor and the principal of the school for approval prior to the actual initiation. Hazing by students acting alone or with others is strictly prohibited. Any organization which permits an initiation to go beyond the scope of activities planned and previously approved will be suspended until reinstated by the principal. Sororities, fraternities, and all secret organizations are prohibited.

North Side High School provides a variety of extracurricular activities for all students. All students are encouraged to participate in any of the activities listed below. Each group/club/organization/team listed below includes the name of the sponsor/director/coach as well as a contact number. These sponsors/directors/coaches are available, upon request, to meet with any interested students to fully inform him/her about the activity. Notices will be posted throughout the school that contains this information. Periodic announcements will be made for all students to hear that involve these activities.

Clubs and Organizations:	Beta Club	Mrs. Maness	
	FCCLA	Ms. B. Brown	
	FFA	Mr. W. Blankenship	
	HOSA	Mrs. Rogers	
	Key Club	Ms. Springfield	
	Mu Alpha Theta	Ms. Holt	
	Skills USA	Mr. T. Blankenship	
	Spanish Club	Mrs. Bolden	
	Athletics:	Athletic Director	Leonard Robinson
		Football	Coach Vowell
		Basketball (G)	Coach Horton
		Basketball (B)	Coach Brown
		Softball	Coach Lay
		Baseball	Coach Clark
		Tennis (G/B)	Coach Fitts
		Volleyball (G)	Coach Miranda
		Soccer (G)	Coach Petty
		Soccer (B)	Coach Anthony
		Track (B)	Coach C. DiChiara
		Track (G)	Coach B. DiChiara
Cross Co. (G/B)		Coach Giles	
Golf (G/B)		Coach Hurd	
Other:	Cheerleading	Coach C. Brown	
	Band	Mr. Eckford	
	Annual Staff	Mrs. Salfarlie	
	AFJROTC	Chief Barron	
	Chorus/Show Choir	Mrs. Patterson	
	Theatre Arts	Mr. Young	

FEES AND FINES

FINES: Students who destroy, damage, or lose school property, including but not limited to buildings, school buses, books, equipment, and records, will be responsible for the actual cost of replacing or repairing such materials or equipment. The grades, grade cards, diploma or transcript of a student who is responsible for vandalism or theft or who has otherwise incurred a debt to a school may be held until the student or the student's parent/guardian has paid for the damages. When the student and parent are unable to pay the debt, the district shall provide a program of voluntary work for the minor. Upon completion of the work, the student's grades, diploma, and/or transcripts shall be released. Such sanctions shall not be imposed if the student is not at fault.

Failure to remit the cost of replacing or repairing such materials or to make satisfactory arrangements with the administration for payment may result in suspension of the student. If payment is not remitted, the matter will be referred to the Board for final disposition.

Textbooks are available free to students as a loan. Parent(s) will accept full responsibility for the proper care, preservation, return, or replacement of textbooks issued to the student(s). The condition of each book and a book number shall be recorded by the teacher issuing it. The life of the book is considered to be six (6) years. Charges for lost books will be the remaining life of the book. Damage fines will be based on the wear beyond that normally expected for one year. For one year's wear there will be no charge. Fines may be assessed for overdue, damaged, or lost library books. In no event will the fine exceed the current cost of replacing the book.

FIGHTING

Any student(s) participating in a fight (on campus, a bus, or at a school sponsored event) will receive a disciplinary action of 10 days out-of-school suspension.

GANG/GROUP ACTIVITY OR ASSOCIATION

Groups/gangs, which initiate, advocate, or promote activities which threaten the safety or well being of persons or property on school grounds or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming which, by virtue of its color, arrangement, trademark, symbol, or any other attribute which indicates or implies membership or affiliation with such a group, presents a clear and present danger. This is contrary to the school environment and educational objectives and creates an atmosphere where unlawful acts or violations of school regulations may occur. Incidents involving initiations, hazing, intimidations, and/or related activities of such group affiliations which are likely to cause bodily danger, physical harm or personal degradation or disgrace resulting in physical or mental harm to students are prohibited. The director of schools will establish procedures and regulations to ensure that any student wearing, carrying or displaying group/gang paraphernalia (TCA 49-6-4215), or exhibiting behavior or gestures which symbolize group/gang membership, or causing and/or practicing in activities which intimidate or affect the attendance of another student shall be subject to disciplinary action. The administration will provide service training in group/gang behavior and characteristics to facilitate staff identification of students at-risk and promote membership in authorized school groups and/or activities as an alternative.

GRADE PLACEMENT REQUIREMENTS
(For Students Entering High School Prior to 2009-2010)

Students are assigned to a specific grade level according to the number of credits earned by the beginning of the school year. Grade placement remains the same for the entire school year.

Assignments will be made as follows:

Freshman.....	successful completion of 8 th grade
Sophomore.....	minimum of 6 credits passed
Junior.....	minimum of 14 credits passed
Senior.....	minimum of 20 credits passed

GRADE PLACEMENT REQUIREMENTS
(For Students Entering High School in or after 2009-2010)

Students are assigned to a specific grade level according to the number of credits earned by the beginning of the school year. Grade placement remains the same for the entire school year.

Assignments will be made as follows:

Freshman.....	successful completion of 8 th grade
Sophomore.....	minimum of 6 credits passed
Junior.....	minimum of 12 credits passed
Senior.....	minimum of 18 credits passed

GRADE WEIGHTING

All courses designated as Honors (H) or Advanced Placement (AP) courses will be weighted. Honors courses will include the addition of 3 points to the grades used to calculate the term average. Advanced Placement courses will include the addition of 5 points to the grades used to calculate the term average.

Honors courses will substantially exceed the content standards, learning expectations, and performance indicators approved by the State Board of Education. To facilitate the maximum interchange of ideas among students, all honors courses will include extensive readings, authentic projects, self-directed research, intensive writing assignments, in-depth explorations, interdisciplinary application, and critical analysis.

GRADING SCALE

A	93 – 100
B	85 – 92
C	75 – 84
D	70 - 74
F	Below 70

GRADUATION REQUIREMENTS – JMCSS
(For Students Entering High School Prior to 2009-2010)

CORE CURRICULUM

English.....	4 credits
Mathematics (See requirements below each path.)	
Science (1 cr. in biology; 1 cr. in a physical science.....)	3 credits
Social Studies:	
U.S. History.....	1 credit
Economics/U.S. Government.....	1 credit
World History or World Geography.....	1 credit
Wellness.....	1 credit
Or JROTC.....	2 credits

Students will be required to complete the core curriculum and one of the following three paths.

UNIVERSITY PATH

Mathematics (Algebra I, Algebra II, & Geometry required).....	3 credits
Foreign Language (same language).....	2 credits
Fine Arts.....	1 credit
Electives.....	11 credits

TECHNICAL PATH

*Mathematics (Algebra I & Tech. Geometry required).....	3 credits
Program of study in one career cluster/academy.....	4 credits
Electives.....	10 credits

DUAL PATH

Mathematics (Algebra I, Algebra II, & Geometry required).....	3 credits
Foreign Language.....	2 credits
Fine Arts.....	1 credit
Program of Study in one career cluster/academy.....	4 credits
Electives.....	7 credits

Grand Total required for graduation.....28 credits

- A. All students must earn 28 credits. The number of credits for students who transfer into the Jackson-Madison County School System will be determined on an individual basis.
- B. To earn a REGULAR DIPLOMA, students must complete requirements for their chosen path, pass three Gateway exams (Mathematics, Science, and Language Arts), and have a satisfactory record of attendance.
- C. To be recognized as an Honors graduate, students must (1) complete the specific requirements in the university, technical, or dual path, (2) have satisfactory records of attendance and conduct, (3) achieve proficiency on the Gateway exams, and (4) maintain a 3.0 grade point average.
- D. To be recognized as a Distinguished Honors graduate, students must (1) earn a G.P.A. of 3.2 or greater, (2) have satisfactory records of attendance and conduct, (3) achieve proficiency on the Gateway exams, and (4) meet the requirements for one of the following seals:
 1. Academic Scholars Seal: An academic scholar's seal will be placed on the diploma of students who complete the specific requirements on the university, technical, or dual path and successfully complete eight of the following honors courses. A student may count only two honors credits from one technical area to be eligible for the Academic Scholars Seal.

English I (H)	Algebra I (H)	Chemistry I (H)
English II (H)	Geometry (H)	Chemistry II (H)
English III (H)	Algebra II (H)	AP Chemistry
English IV (H)	Pre-Calculus (H)	Environ. Science (H)
AP English (2 nd term)	Statistics (H)	Physics (H)
World History (H)	AP Calculus I	Foreign Lang. III - IV
U.S. History (H)	AP Calculus II	Clinical Internship
AP U.S. History (2 nd term)	Biology I (H)	Carpentry I, II
Modern European History (H)	Biology II (H)	
AP European History	Anatomy & Physiology (H)	

2. **Technology Scholars Seal:** A technology scholars seal will be placed on the diploma of students who successfully complete the requirements for the technical or dual path. The students will also be listed in a technology scholar's brochure and directory that will be distributed to businesses and industries in the community to encourage local businesses to be familiar with the benefits of hiring technology scholars.
- E. The Valedictorian and Salutatorian must have completed eight of the honors courses listed above. To become a Valedictorian or Salutatorian, a student must have completed four of the eight terms during the enrollment in the Jackson-Madison County School System, including both terms of the senior year. The Valedictorian and Salutatorian must meet the requirements of the Academic Scholars Seal.
- F. A Certificate of Attendance will be awarded to students who complete all graduation requirements but who have not passed the three Gateway exams.
- G. A Special Education Diploma will be awarded to students who successfully complete their Individualized Educational Program (IEP) but have not passed the three Gateway exams.

GRADUATION REQUIREMENTS – JMCSS (For Students Entering High School in and after 2009-2010)

READY CORE CURRICULUM

English.....	4 credits
Mathematics.....	4 credits
Science.....	3 credits
Social Studies.....	3 credits
Wellness.....	1 credit
or JROTC.....	2 credits
P.E.....	½ credit
Personal Finance.....	½ credit
Foreign Language.....	2 credits
Fine Arts.....	1 credit
Elective Focus/Program of Study.....	3 credits

- **Mathematics:** Algebra I, Geometry, Algebra II, plus one additional math course. Students must be enrolled in a math course each year.
 - **Science:** Biology I, Chemistry I or Physics, and a third lab science.
 - **Social Studies:** World History/World Geography, U.S. History, Economics, and U.S. Government.
 - **Foreign Language:** Two years of the same foreign language. In exceptional circumstances, the foreign language and fine art requirement may be waived for students who are not planning to attend a college/university. This exception may be considered at the junior or senior year with consent of parent or guardian.
 - **Elective Focus/Program of Study:** An elective focus of at least three credits. The elective focus may be CTE (Program of Study), fine arts, humanities, or math and science.
- A. To earn a regular high school diploma, all students must earn 24 credits, complete four years of high school, and have a satisfactory record of attendance and discipline. The number of credits for students who transfer into the Jackson-Madison County School System will be determined on an individual basis.

- B. Students who score at or above all of the subject area readiness benchmarks on the ACT or equivalent score on the SAT will graduate with honors.
- C. Students will be recognized as graduating with distinction by attaining a 3.0 average and completing at least one of the following:
- earn a nationally recognized industry certification
 - participate in at least one of the Governor's Schools
 - participate in one of the state's All State musical organization
 - be selected as a National Merit Finalist or Semi-Finalist
 - attain a score of 31 or higher composite score on the ACT
 - attain a score of 3 or higher on at least two advanced placement exams
 - successfully complete the International Baccalaureate Diploma Program
 - earn 12 or more semester hours of transcribed postsecondary credit
- D. An Academic Scholars Seal will be placed on the diploma of students with a GPA of 3.2 or greater who complete the specific graduation requirements and successfully complete 8 honors courses to selected from the following list of courses. A student may count only two honors courses from one technical program area to be eligible for the Academic Scholars Seal.

English I (H)	Algebra I (H)	Chemistry I (H)
English II (H)	Algebra II (H)	Chemistry II (H)
English III (H)	Geometry (H)	AP Chemistry
English IV (H)	Pre-Calculus	Physics (H)
AP English	Statistics (H)	Foreign Language – (Levels III & IV)
World History (H)	AP Calculus I	Environmental Science (H)
U.S. History (H)	AP Calculus II	Academic Decathlon – (Cont. Issues (H))
AP U.S. History	Biology I (H)	
Modern European History	Biology II (H)	
AP European History	Anatomy & Physiology	

North Side High School Technical Programs:

Carpentry I, II
Principles of Welding
Welding Applications
Clinical Internship

The Valedictorian and Salutatorian must meet the requirements for the Academic Scholars Seal. In addition, a student must have completed four (4) of the eight (8) high school terms in the Jackson-Madison County School System, including both terms of the senior year.

- E. A Technology Scholars Seal will be placed on the diploma of students who successfully complete the requirements for a CTE focused plan of study. The students will also be listed in a Technology Scholars brochure and directory that will be distributed to businesses and industries in the community to encourage local businesses to be familiar with the benefits of hiring Technology Scholars for full-time or part-time work.
- F. A transitional certificate may be awarded at the end of the fourth year of high school to students with disabilities who have (1) taken classes toward a high school diploma (24 units of credit); (2) have satisfactorily completed an individualized education program; and (3) have satisfactory records of attendance and conduct.
- G. An IEP certificate will be awarded to students with disabilities who have (1) satisfactorily completed an individualized education program; (2) successfully completed a portfolio; and (3) have satisfactory records of attendance and conduct.

**CAREER & TECHNICAL EDUCATION PROGRAMS OF STUDY
NORTH SIDE HIGH SCHOOL**

<p>AGRICULTURE: ANIMAL SYSTEMS Agriscience Small Animal Care Livestock Management Veterinary Science</p> <p>AGRICULTURE: POWER, STRUCT, & TECH SYS Agriscience Ag Mechanics Ag Power & Equipment Agricultural Engineering</p> <p>ARCHITECT & CONSTRUCTION: INTERIOR DESIGN Family & Consumer Services Interior Design / Housing Life Connections</p> <p>ARCHITECT & CONSTRUCTION: DESIGN & PRECONSTRUCTION Computer Aided Design (2 cr) Advanced CAD (2 cr) Prin of Engineering</p> <p>ARCHITECT & CONSTRUCTION: WELDING Construction Core Basic Prin of Welding (2 cr) Adv Welding Applications (2 cr)</p> <p>ARCHITECT & CONSTRUCTION: CARPENTRY Construction Core Carpentry I (2 cr) Carpentry II (2 cr)</p> <p>ARTS, A/V TECH, & COMM: FASHION DESIGN Family & Consumer Sciences Fashion Design & Merchandising/ Textiles & Apparel Life Connections</p> <p>BUSINESS, MGMT & ADMIN: FINANACIAL MGMT & ACCT Computer Applications Accounting I Accounting II Business Management</p>	<p>HEALTH SCIENCE: (Students entering HS prior to 2010-2011) BIOTECH RESEARCH & DEV Health Science Education Diagnostic Medicine Anatomy & Physiology Forensic Science</p> <p>HEALTH SCIENCE: (Students entering HS prior to 2010-2011) DIAGNOSTIC SERVICES Health Science Education Rehabilitative Therapies Diagnostic Medicine Clinical Internship</p> <p>HUMAN SERVICES: FAMILY & COMM SERVICES Family & Consumer Sciences Child & Lifespan Development Nutrition & Foods Life Connections</p> <p>HUMAN SERVICES: COUN & MENTAL HLTH SERV Family & Consumer Sciences Child & Lifespan Development Family & Parenting Life Connections</p> <p>LAW, PUBLIC SAFETY, CORR & SEC: LAW ENFORCEMENT SERV Criminal Justice I Criminal Justice II Criminal Justice III</p> <p>MANUFACTURING: ENGINEERING Intro to Engineering Design Principles of Engineering Digital Electronics</p> <p>TRANSPORTATION: AUTOMOTIVE TECHNOLOGY Transportation Core Brakes / Steering & Susp (2 cr) Electrical / Electronics (2 cr)</p> <p>TRANSPORATION: COLLISION REPAIR TECH Transportation Core Non-Structural (2 cr) Structural (2 cr) Painting & Refinishing (2 cr)</p>
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HALLS

Students should be in the halls only at the beginning and close of school and while moving from one class to another. Any student in the halls during class time must have a hall pass or be accompanied by a teacher. Students are expected to be courteous at all times and refrain from use of profanity and expletives in their conversations. At no time will running, shouting or any misconduct be tolerated. Infractions will be dealt with by the administration.

INTERNET USAGE

The Board supports the right of staff and students to have reasonable access to various information formats and believes it incumbent upon staff and students to use this privilege in an appropriate and responsible manner. Students shall not engage in prohibited and/or illegal activities, including, but not limited to: Sending or displaying offensive messages or pictures; Using obscene language; harassing, insulting, defaming or attacking others; damaging computers, computer systems or computer networks; hacking or attempting unauthorized access; violation of copyright laws; trespassing in another's folders, work or files; intentional misuse of resources; using another's password or other identifier (impersonation); use of the network for commercial purposes; buying or selling on the Internet; violating regulations prescribed by the network provider.

The director of schools/designee shall establish a process to ensure the district's education technology is not used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to: Utilizing technology that blocks or filters Internet access (for both students and adults) to material that is obscene, child pornography or harmful to students, Maintaining and securing a usage log, monitoring on-line activities of students.

A written parental consent shall be required prior to the student being granted access to electronic media involving district technological resources. The required permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access privileges and penalties for policy/procedural violations, must be signed by the parent/legal guardian of minor students (those under 18 years of age) and also by the student. This document shall be executed each year and shall be valid only in the school year in which it was signed unless parent(s) provide written notice that consent is withdrawn. In order to rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must provide the director of schools with a written request.

INTERNET SAFETY INSTRUCTION - Students will be given appropriate instruction in internet safety as a part of any instruction utilizing computer resources. Parents and students will be provided with material to raise awareness of the dangers posed by the internet and ways in which the internet may be used safely.

VIOLATIONS - Any usage contrary to the above shall be reported immediately to the director of schools and may result in the suspension and/or revocation of system access or if deemed necessary, appropriate disciplinary action may be taken.

MAKE-UP WORK

All missed assignments or tests (whether from excused or unexcused absences) may be made up. The teacher is responsible for providing all missed assignments. The student or parent/guardian may make the request for make-up work during the period of absence, or on the day the student returns to school. A teacher's instructional time may not be interrupted by these requests.

MEDIA ACCESS TO STUDENTS

School administrators shall be authorized to grant permission and set parameters for media access to students in their respective schools. Media representatives shall be required to report to the administration for prior approval before accessing students involved in instructional programs and activities not attended by the general public. The media may interview and photograph students involved in instructional programs and school activities including athletic events. Such media access shall not be unduly disruptive and shall comply with Board policies.

Each year parents/guardians will be given the option to withhold permission for public news media interviews or photographs of their child at school. Specific parental/guardian permission must be obtained if the story or photograph covers topics of a sensitive nature. If any student is to be filmed or videotaped and will be identified or a primary subject of the filming of videotaping, prior written consent/release/waiver will be obtained from the students' parent/guardian.

District employees may release student information to the media only in accordance with applicable provisions of the education records law and Board policies governing directory information and personally identifiable information.

MEDICINES

If under exceptional circumstances a child is required to take non-prescription or prescription medication during school hours and the parent cannot be at school to administer the medication, only the principal or the principal's designee will assist in self-administration of the medication to competent students. All personnel assisting with medication administration should adhere to the following regulations. All medication must be delivered to the principal's office in person by the parent or guardian of the student unless the medication is required for immediate self-administration (i.e. asthma inhalers). Parental authorization will be required for a child to keep an asthma medication on his/her person, otherwise, all asthma medications, including inhalers and nebulizers, will be kept in the office.

PRESCRIPTION MEDICATIONS:

1. A written statement will be required from the physician that provides the name of the child, name of the drug, drug dosage, times of drug administration, the route of drug administration, possible drug side effects, if known, and the diagnosis or reason the medication is needed will be required;
2. A statement from the physician outlining emergency care will be required if a prescribed medication could necessitate a serious reaction (e.g. a diabetic child that requires insulin in response to blood sugar levels. The physician, according to the blood sugar level, should order the amount of insulin);
3. Written consent from the parent to dispense the medications should be obtained. The form in the medication manual should be used;
4. If the dosage of a medication or directions to give a medication changes, the parent will be required to complete a new authorization form to reflect the changes.

NON-PRESCRIPTION MEDICATIONS: All non-prescription medication (over the counter medication) will be dispensed at school for only a two-week period with parental authorization. The parent should pick up any remaining medication or it will be disposed of by designated school personnel. Should a student need to take a non-prescription medication at school for a period greater than two weeks, a physician's statement with the name of the medication and why it is needed is required. Volunteer personnel, trained by a registered nurse, may administer glucagons in emergency situations to a student based on that student's Individual Health Plan (IHP).

The administrator/ principal's designee will:

1. Be trained annually using the approved medication manual. Training will be conducted by a health professional designated by the school system;
2. Keep written instructions from parent and physician in a medication file to be placed in student's cumulative record when the medication is discontinued;

3. Keep an accurate record using the MAR (Medication Administration Record) located in the Medication Training Manual and ensure that each student has a separate MAR record for each medication received at school;
4. Keep all medication in a locked cabinet except medication retained by a student per physician's order;
5. Return unused prescription medications to the parent or guardian only;
6. Ensure that all guidelines developed by the Dept. of Health and the Dept. of Ed. are followed. The parent or guardian is responsible for informing the designated official in writing of any change in the student's health or change in medication.

A copy of this policy and the parent/guardian authorization form shall be distributed to each student at the beginning of the school year.

PARKING AND TRAFFIC REGULATIONS ON CAMPUS

All students must park in the student parking lots. Any vehicles parked on campus must have a \$5.00 parking deal. Decal number must match the parking space number. Decals will be sold to seniors first, juniors next, then sophomores. Decals must be displayed on the rear driver's side window. Once all spaces available are sold no additional vehicle parking will be allowed. Students must leave their cars immediately after arriving at school. Students may not enter the parking lot during the school day unless permission is obtained from the office. Sitting in cars during the school day is not permitted. School rules will be enforced in areas designated by the school for student parking.

Speed limit on campus is 5 mph. Any student who drives recklessly in the parking lot will be issued a citation. Students are not allowed to ride on campus in the open bed of a pick-up truck. The student driving the truck will receive a citation. Abuse of school parking regulations or operation of a motor vehicle in such a way as to cause damage to public or private property located on school grounds or in such a way as to endanger life or limb of persons utilizing school facilities, driveways, or parking areas will be cited. Citations will be dealt with by the administration and a punishment will be issued that could include upon 1st violation the student being issued a warning and parent contacted concerning incident. Upon 2nd violation, the student will lose driving privileges on North Side High School property for the remainder of the school year.

PERFECT ATTENDANCE

Students with perfect attendance will have five percent (5%) of the final exam score added to their exam grade. (Ex: final exam score of 80 X 5% = 84 final exam grade.)

Perfect Attendance is defined as being present and on time every day. No absences (except school related activities) and No tardies (this includes early dismissals) of any kind (excused or unexcused).

PRIVACY RIGHTS

Within the first three weeks of each school year, the school system will notify parent(s) of students and eligible students* of each student's privacy rights. For students enrolling after the above period, this information will be given to the student's parent(s) or the eligible student at the time of enrollment.

The notice will include the right of the student's parent(s) or the eligible student to: 1) Inspect and review the student's education records; 2) Seek correction of items in the record which are believed to be inaccurate, misleading or in violation of the student's rights, including the right to a hearing upon request; 3) File a complaint with the appropriate state or federal officials when the school system violates laws and regulations relative to student records; 4) Obtain a copy of this policy and a copy of such educational records; 5) Exercise control over other people's access to the records, except when prior written consent is given, or under circumstances as provided by law or regulations, or where the school system has designated certain information as "directory information."

Parent(s) of students or eligible students have two weeks after notification to advise the school system in writing of items they designate not to be used as directory information. The records custodian will mark the appropriate student records for which directory information is to be limited, and this designation will remain in effect until it is modified by the written direction of the students' parent(s) or the eligible student.

"Directory information" means information contained in an education record of a student which would not generally be considered harmful or an invasion of privacy if disclosed. It includes, but is not limited to the student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate or graduate; full-time or part-time), participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent educational agency or institution attended. Student directory information for 11th and 12th graders shall be made available upon request to persons or groups which make students aware of occupational and educational options, including official recruiting representatives of the military forces of the State and the United States. *The student becomes an "eligible student" when he/she reaches age 18 or enrolls in a post-secondary school, at which time all of the above rights become the student's rights.

RESTROOMS

Restrooms should be kept clean at all times. Students are not to be in the restrooms during class time without a pass from the classroom teacher. All personal grooming is to take place in the restrooms between classes. Students are to use restrooms in the building where their class is located.

RIGHTS AND RESPONSIBILITIES

The Board expects all school staff, students and parents to assume the responsibility for appropriate behaviors in the school. Each student has the right to: 1) Have the opportunity for a free education in the most appropriate learning environment; 2) Be secure in his/her person, papers and effects against unreasonable searches and seizure; 3) Expect that the school will be a safe place; 4) Have an appropriate environment conducive to learning; 5) Not be discriminated against on the basis of sex, race, color, creed, religion, national origin or disabilities; and 6) Be fully informed of school rules and regulations.

Each student has the responsibility to: 1) Know and adhere to reasonable rules and regulations established by the Board; 2) Respect the human dignity and worth of every other individual; 3) Refrain from libel, slanderous remarks, and obscenity in verbal and written expression; 4) Study and maintain the best possible level of academic achievement; 5) Be punctual and present in the regular school program; 6) Dress and groom in a manner that meets reasonable standards of health, cleanliness, modesty and safety; 7) Maintain and/or improve the school environment, preserve school and private property, and exercise care while using school facilities; 8) Refrain from behavior which would lead to physical or emotional harm or disrupts the educational process; 9) Respect the authority of school administrators, teachers and other authorized personnel in maintaining discipline in the school and at school-sponsored activities; 10) Obey the law and school rules as to the possession or the use of alcohol, illegal drugs and other unauthorized substances or materials; and 11) Possess on school grounds only those materials, which are acceptable under the law and accept the consequences for articles stored in one's locker.

SCHEDULE CHANGES

All schedule changes must be completed within the first week of the term and then only for one of the following reasons: 1) Student failed to take or successfully pass a prerequisite course; 2) Student failed a course required for graduation; 3) Student failed a course, registered for the course again, and was assigned the same instructor; 4) Student has an unbalanced schedule; that is, a balance among academic and elective courses between terms; 5) Student is enrolled in a subject for which credit has already been earned; or 6) Schedule adjustment is required because of a course taken in summer school.

SCHOOL RELATED ABSENCES

School – Related Absences do not count against a student’s daily attendance. 1) Students will be allowed two college days to be taken at their discretion beginning the second term of the junior year. These days are excused absences. Students must have prior approval of the principal. In addition during their senior year, students will be allowed to participate in the annual College/Career Day; 2) All club meetings, pep sessions, assemblies or other group meetings, workshops and athletic events will be held before school, after school or during a regularly scheduled activity period; 3) Teachers will make every possible effort to restrict field trips to the ninety-minute period in which the students are in that teacher’s class; 4) Teachers will limit their requests for activities which cannot be confined to their own class time. Principals will grant approval only to those activities which are educationally sound and which must occur within the school day; 5) A teacher may request that a student be disallowed from school-related absences if the total absences for that student exceed ten per term. The principal and/or his designee will determine eligibility for school-related absences after such a request is filed; 6) Students will not be penalized for absences due to school-related activities that are approved by the principal.

SEARCHES ON SCHOOL PROPERTY

Physical searches of students and searches of vehicles and containers or packages brought onto school grounds by students and visitors may be conducted if the principal has a reasonable suspicion that a student or school visitor has in his/her possession a prohibited item or substance (drugs, drug paraphernalia, dangerous weapons and other property not properly in their possession). The lockers are property of Jackson-Madison County Schools and therefore, can be searched at the discretion of the principal. Random searches or searches of all lockers may occur at any time. Individual searches will be conducted based upon reasonable suspicion as described above.

SUSPENSION/EXPULSION/REMAND

DEFINITIONS:

Suspension: dismissed from attendance at school for any reason not more than ten (10) consecutive days. Multiple suspensions shall not run consecutively nor shall multiple suspensions be applied to avoid expulsion from school.

Expulsion: removal from attendance for more than ten (10) consecutive days or more than fifteen (15) days in a month of school attendance. Multiple suspensions that occur consecutively shall constitute expulsion.

Remand: assignment to an alternative school.

REASONS FOR SUSPENSION/EXPULSION:

Any principal, principal-teacher or assistant principal (herein called principal) may suspend/expel any student from attendance at school or any school-related activity on or off campus or from attendance at a specific class or classes, or from riding a school bus, without suspending such student from attendance at school (in-school suspension), for good and sufficient reasons including, but not limited to:

1. Willful and persistent violation of the rules of the school or truancy;
2. Immoral or disreputable conduct, including vulgar or profane language;
3. Violence or threatened violence against the person of any personnel attending or assigned to any school;
4. Willful or malicious damage to real or personal property of the school, or the property of any person attending or assigned to the school;
5. Inciting, advising or counseling of others to engage in any of the acts herein enumerated;
6. Possession of a pistol, gun or firearm on school property;
7. Possession of a knife, etc., as defined in TCA 39-6-1701, on school property;
8. Assaulting a principal or teacher with vulgar, obscene or threatening language;
9. Unlawful use or possession of barbitol or legend drugs, as defined in TCA 53-10-1013 or alcohol;
10. Engaging in behavior which disrupts a class or school-sponsored activity;
11. Making a threat, including a false report, to use a bomb, dynamite, any other deadly explosive or destructive device including chemical weapons on school property or at a school sponsored event;
12. Two (2) or more students initiating a physical attack on an individual student on school property or at a school activity, including travel to and from school;
13. Off-campus criminal behavior resulting in felony charges; when behavior poses a danger to persons or property or disrupts the educational process; and
14. Any other conduct prejudicial to good order or discipline in any school.

IN-SCHOOL SUSPENSION:

1. Students given an in-school suspension in excess of one (1) day from classes shall attend either special classes attended only by students guilty of misconduct or be placed in an isolated area appropriate for study; and
2. Personnel responsible for in-school suspension will see that each student is supervised at all times and has textbooks and class work assignments from his/her regular teachers. Students given in-school suspension shall be required to complete academic assignments and shall receive credit for work completed.

PROCEDURES FOR IN-SCHOOL SUSPENSION AND EXPULSION:

1. Unless the student's continued presence in the school, class or school-related activity presents an immediate danger to the student or other persons or property, no principal shall suspend/expel any student until that student has been advised of the nature of his/her misconduct, questioned about it, and allowed to give an explanation.
2. Upon suspension/expulsion of any student (in-school suspension in excess of one (1) day), the principal shall make an immediate attempt to contact the parent or guardian to inform them of the suspension/expulsion. The student shall not be sent home before the end of the school day unless the parent or guardian has been contacted.
3. The principal shall notify the parent or guardian and the director of schools or designee in writing:
 - a. Of the suspension/expulsion and the cause for it; and
 - b. A request for a meeting with the parent or guardian, student and principal, to be held as soon as possible, but no later than five (5) days following the suspension/expulsion.

4. Immediately following the scheduled meeting, whether or not attended by the parent or guardian or student, the principal shall determine the length of the suspension/expulsion and set conditions for readmission. If the principal determines the length of the suspension to be between six (6) and the maximum of ten (10) days, the principal shall develop and implement a plan for correcting the behavior when the student returns to school.
5. If at the time of the suspension the principal determines that an offense has been committed which, in the judgment of the principal would justify a suspension/expulsion for more than ten (10) days, he/she may suspend/expel/remand the student unconditionally for a specified period of time or upon such terms and conditions as are deemed reasonable.
6. The principal shall immediately give written or actual notice to the parent or guardian and the student of the right to appeal the decision to suspend/expel/remand for more than ten (10) days. All appeals must be filed, orally or in writing, within five (5) days after receipt of the notice and may be filed by the parent or guardian, the student or any person holding a teaching license who is employed by the school system if requested by the student.
7. The appeal from this decision shall be to the disciplinary hearing authority appointed by the Board. Absent a timely appeal the decision of the principal is final.
8. If the suspension/expulsion occurs during the last ten (10) days of any term or semester, the student shall be permitted to take such final examinations or submit such required work as necessary to complete the course of instruction for that semester, subject to conditions prescribed by the principal.

TARDINESS

Tardy is defined as being a late arrival or an early dismissal from a class period. Three tardies will be one absence. Students who miss more than 45 minutes of a 90-minute class will be counted absent. Students that arrive at school after 8:00 a.m. must report to the middle building immediately upon arrival to receive an admit slip to class. A form letter will be sent home by the teacher to be signed by the parent and returned the next day after the student's third tardy to class. A student will be issued a disciplinary referral after their fourth tardy to class. The student will be referred to the office each time he/she is tardy to class after they have reached four tardies. On 1st referral student will be assigned after school detention. The second referral will result in multiple after school detentions. With the third referral student will receive a minimum of one-day out-of-school suspension. If tardies involve first period the student could be denied driving privileges on campus and/or be required to ride the school bus. All of these actions are at the discretion of the administration.

TEXTBOOKS

The principal shall be responsible for seeing that each student receives the required textbooks at no cost to the student. Textbooks are property of the Board and shall be returned at the end of the school year, upon completion of the course or upon withdrawal from a course or school. Parents are to sign an agreement stating they will be responsible for the textbooks received and used by their children. The following reimbursement schedule shall be used as a guide for collecting fines for lost or destroyed books: Age of Book Amount Collected

- 1 - 2 years 100% of replacement cost
- 3 - 4 years 75% of replacement cost
- 5 or more years 50% of replacement cost

In cases where the book is damaged to the extent it is no longer useable, the amount collected shall conform to the reimbursement schedule for lost books. If, after hearing the student's explanation and other investigation as necessary, the principal determines that there has been willful loss or damage of the textbook, he/she shall assess the appropriate fine and notify the parents in writing. The principal may include with the notice a provision stating that failure to pay the fine imposed within a reasonable time may result in the imposition of one or both of the following sanctions:

1. Refusal to issue any additional textbooks until restitution is made; and
2. Withholding of all grade cards, diplomas, certificates of progress, or transcripts until restitution is made.

The principal may waive the assessment of fines when in his/her judgment the student is the victim of uncontrollable circumstances and not responsible for the damages.

TOBACCO-FREE SCHOOLS

All uses of tobacco and tobacco products, including smokeless tobacco, are prohibited in all of the school district's buildings, vehicles, or at extra curricular activities. Smoking shall not be permitted on school grounds. Any student who possesses tobacco products shall be issued a citation by the school principal or SRO. The director of schools, in cooperation with the juvenile court and the local (police/sheriff's department), is responsible for developing procedures for issuance of the citations which shall include the form and content of citations and methods of handling completed citations.

Parents and students shall be notified of this citation requirement at the beginning of each school year. Signs will be posted throughout the district's facilities.

TRUANCY

When a student is absent from school without his/her parents or the school's permission he/she is considered truant. On the first offense the student will be assigned to ISS for the length of time school was missed. On the second offense he/she will be assigned out-of-school suspension. (Administrator's discretion)

VISITORS TO THE SCHOOL

Except on occasions, such as school programs, athletic events, open house and similar public events, all visitors will report to the middle office when entering the school and will sign in. Authorization to visit elsewhere on the school campus will be determined by the principal/designee. Guest passes shall be issued for all visitors. In order to maintain conditions suitable for learning, no other person shall enter onto the grounds during the hours of student's instruction except students assigned to that school, the staff of the school, parents of students, and other persons with lawful and valid business on the school premises. The principal/designee has the authority to exclude from the school premises any persons disrupting the educational programs in the school, disturbing the teachers/students on the premises, or committing an illegal act. The principal shall engage law enforcement officials when he/she believes the situation warrants such measures.

WITHDRAWAL POLICY

The student must obtain a withdrawal form from the guidance office on the last full day he/she will be attending North Side High School. The form will be completed and be available to be picked up by the student at the end of the school day.

ZERO TOLERANCE OFFENSES

In order to ensure a safe and secure learning environment, the following offenses will not be tolerated:

DEADLY OR DANGEROUS INSTRUMENTS: Students shall not possess, handle, transmit, use or attempt to use any deadly or dangerous weapon in on school property, on a school vehicle or while attending any school event or activity. Deadly or dangerous weapons for the purposes of this policy shall include, but are not limited to a firearm or anything manifestly designed, made or adapted for the purpose of inflicting death or serious bodily injury or anything that in the manner of its use or intended use is capable of causing death or serious bodily injury. Violators of this section shall be expelled for a period of not less than one calendar year except that the director of schools may modify the expulsion requirement or the length of the expulsion on a case-by-case basis.

The term "firearm" means (A) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (B) the frame or receiver of any such weapon; (C) any firearm muffler or firearm silencer, or (D) any destructive device. Such term does not include an antique firearm. The term "destructive device" means (A) any explosive, incendiary, or poison gas (i) bomb, (ii) grenade, (iii) rocket having a propellant charge of more than four ounces, (iv) missile having an explosive or incendiary charge of more than one-quarter ounce, (v) mine, or (vi) device similar to any of the devices described in the preceding clauses; (B) any type of weapon (other than a shotgun or shotgun shell which the Attorney General finds is generally recognized as particularly suitable for sporting purposes) by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore of more than one-half inch in diameter; and (C) any combination of parts either designed or intended for use in converting any device into any destructive device described in subparagraph (A) or (B) and from which a destructive device may be readily assembled.

Violators of this section shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion requirement or the length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606. Remand to an alternative program shall not be allowed for students expelled for bringing or possessing a firearm on school property, on a school bus, or while attending any school event or activity.

DRUGS: In accordance with state law, any student who unlawfully brings or unlawfully possesses any narcotic, stimulant, or prescription drug, including any controlled substance or legend drug on school property, on a school vehicle, or while attending any school event or activity, shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or the length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606. Any student (in grades 6 -12) who confesses to using any drugs prior to attending school that day, while at school or a school event, prior to attending a school event, or being under the influence at school or at a school event, shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or the length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606.

ALCOHOL: Any student who possesses, consumes, uses, sells, distributes or is under the influence of alcohol on school property, on a school vehicle, or while attending any school event or activity, shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or the length of the expulsion on a case-by-case basis. Except for provisions outlined in Policy 4.606. Any student who confesses to using alcohol prior to attending school that day, while at school or at a school event, prior to attending a school event, or being under the influence at school or at a school event, shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or the length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606.

BATTERY ON SYSTEM EMPLOYEE: In accordance with state law, any student who commits battery upon any teacher, principal administrator any other employee of the school system or school resource officer shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or the length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606.

BATTERY ON STUDENT: Any student who commits battery upon another student that results in serious bodily injury shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or the length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606.

ADMISSION OF VIOLATION: Any student in grades 6 -12 who confesses or admits to violating any section(s) of this policy is sufficient proof of a zero tolerance violation, and the student shall be expelled for a period of not less than one (1) calendar year, except that the director of schools may modify the expulsion or length of the expulsion on a case-by-case basis, except for provisions outlined in Policy 4.606.

NOTIFICATION: When it is determined that a student is in violation of this policy prohibiting the possessing, handling, transmitting, using or attempting to use deadly weapons on school property, on a school vehicle, or while attending a school event or activity, the principal of the school shall notify the student's parent or guardian and the criminal justice or juvenile delinquency system as required by law. When it is determined that a student has violated any other provision of this policy, the principal of the school shall notify the student's parent or guardian and criminal justice or juvenile delinquency system.

COMPLAINTS AND THE AMERICANS WITH DISABILITIES ACT

The Board is committed to maintaining equitable employment/educational practices, services, programs, and activities that are accessible and usable by qualified individuals with disabilities. Section 504 of the Rehabilitation Act of 1973 provides that: No otherwise qualified individual with handicaps in the United States... solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

Title II of the Americans with Disabilities Act, 1990 provides that: No otherwise qualified individual with a disability shall be discriminated against in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions and privileges of employment.

The Board shall designate a Central Office employee to coordinate its efforts to comply with and carry out its responsibilities under the Americans with Disabilities Act (ADA) and Section 504, including any investigation of any complaint alleging non-compliance with the Acts or alleging any actions that would be prohibited by the Act.

The Coordinator will hear ADA/Section 504 complaints. Complaints shall be submitted in writing to the coordinator who will endeavor to accomplish prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA Section 504. The coordinator will respond to all complaints within twenty days with a written response as well as information on further grievance procedures that may be followed if the complaining party is not satisfied with the coordinator's proposed resolution.

At any time a complaining party may request a hearing before an impartial hearing officer designated by the LEA. The request for a hearing must be in writing and signed by the requesting party and sent to the ADA/504 Coordinator. The LEA shall ensure that not later than forty-five days after the receipt of a request for a hearing: a) a final decision is reached in the hearing; and b) a copy of the decision is mailed to each of the parties. The hearing officer may grant specific extensions of the forty-five day timeline at the request of either party. The ADA/Section 504 Coordinator is located at JMC Board of Education Office, 310 North Parkway, Jackson, TN 38301, (731) 664-2500.

CRISIS MANAGEMENT

The principal shall develop a Crisis Management plan for use in times of crisis, including suicides, shootings, and death of a student, parent or employee. Within the development of such plan, the principal shall appoint a Crisis Team, which shall deal with specific situations, make decisions, and disseminate information in the event of a crisis. Members of the Team shall consist of the principal, guidance counselor, and at least two other staff members designated by the principal.

The principal of each building shall be responsible for the development of emergency procedures, which shall be distributed, to building employees, parents, and members of the Crisis Team. Training for all school employees in the crisis management procedures shall be conducted annually during in-service sessions prior to the beginning of school.

In the event of a crisis, the principal shall notify the Crisis Team members and the director of schools. If he determines it to be necessary, the principal shall contact the appropriate emergency services (police, fire, ambulance, etc.) Board members should be notified. All media attention shall be directed to the director of schools' office.

EMERGENCY CLOSINGS

The JMC School Board authorizes the director of schools to close schools in the event of hazardous weather or any other emergency, which presents a threat to the safety of students, staff members, or school property. As soon as the decision to close schools is made, the director of schools will notify the public media and request that an announcement is made. If school is not in session/dismitted early due to snow or inclement weather, all scheduled activities involving students will be postponed/cancelled.

EMERGENCY PREPAREDNESS PLAN

The director of schools shall be responsible for developing, maintaining and acquiring Board approval of the district Emergency Preparedness Plan which shall include procedures for cases of nuclear or bomb threat, civil disturbance, earthquake, fire, tornado or other severe weather, and medical emergencies, such as pandemic flu outbreak.

Emergency preparedness drills will be developed and implemented by each principal, with approval of the director of schools, and when appropriate, be held in conjunction with emergency response agencies. These procedures shall be in written form and distributed to all staff, students and parents.

The principal shall be responsible for ensuring that a sufficient number of drills are conducted in order to give instruction and practice in proper actions by staff and students. One fire drill requiring full evacuation shall be given every month during the school year, with an additional fire drill to be conducted within the first thirty (30) days of operation. Three (3) additional safety drills shall be given during the school year. These drills may include inclement weather, earthquake, intruder or other emergency drills that do not require full evacuation.

In the event of any threats to safety, students will be retained at school when less than one hour of warning time is given, unless parents or persons authorized by the parents pick up their children.

The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and shall give all school personnel instructions in the proper use of them in their building.

MEDICAL EMERGENCIES/PANDEMIC FLU

In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate and consult with the local and state health departments and other local emergency or healthcare providers in protecting students and the community from further infection. The director of schools shall develop procedures for health emergencies using as reference the state's 2006 Pandemic Influenza Response Plan

AUTOMATED EXTERNAL DEFIBRILLATOR (AED)

Each school and facility may determine to provide access to an Automated External Defibrillator (AED). AED devices purchased or donated for use in Jackson-Madison County Schools must meet the specifications provided by the system. AEDs will be placed in a prominent location for timely access by the designated members of the emergency response team who have been trained in the operation of AEDs and CPR. The AED/CPR procedures and names of the trained responders must be listed in the school and system emergency plans.

STUDENT GRIEVANCES AND COMPLAINT PROCEDURES

The Board desires that all matters will be settled at the lowest level of responsibility and will not hear complaints or concerns which have not advanced through the proper administrative procedure from the point of origin.

STUDENT LEVEL COMPLAINT PROCEDURES: Students, parents or legal guardians who believe that decisions made by, or actions of, school personnel are unreasonable or in violation of law, policies of the Board or individual school rules may request a review by the school principal (or a designated representative if the principal is absent more than two days).

1. To request a review, students or parents must contact the principal's office within two days. The request and resolution must be documented on a School Level Complaint Form, signed by the complainant and the school principal, with a copy provided to the complainant and the school principal, with a copy provided to the complainant. Where possible, the issue will be decided confidentially and within five school days;
2. Within five school days following the principal's decision, the student or parent may appeal that decision to the Central Office.

CENTRAL OFFICE COMPLAINT PROCEDURE:

1. To appeal to the /central Office, the student or parent will submit a written request for a review, along with the completed School Level Complaint Form, to the Office of Federal Projects and Pupil Personnel Services;
2. A central office administrator will attempt mediation between the principal and complainant;
3. Where mediation fails, one or more complaint managers shall complete an investigation within ten working days of the date filed. The results of the investigation will be shared with the complainant and the school principal;
4. A complainant may appeal the results of the investigation by requesting a hearing before the Grievance Committee;
5. Upon receipt of the request for a hearing by the grievant, a hearing date shall be set within twenty working days of the request;
6. Within five working days of the hearing, the Grievance Committee shall furnish a written report of its findings and recommendation to the director of schools;
7. The director of schools shall act within five working days upon the recommendation of the Committee or furnish a written response to both parties explaining why the recommendation will not be implemented;
8. Upon receipt of the response from the director of schools, the grievant may, if the issue has not been resolved to his/her satisfaction, appeal in written form within five working days to the Board of Education. The Board shall, within thirty working days from the date the appeal was received, review the report and the actions of the director of schools, and may affirm or modify the decision and report their decision in writing to the grievant.

If a student feels his or her concerns have not been satisfied on the local level, the student is free to contact the U.S. Department of Education, Office for Civil Rights, Atlanta office, Southern Division, 61 Forsyth Street, SW, Suite 19T70, Atlanta, GA 38303-3104, phone (404) 563-6350.

COMPLAINT MANAGER: The Student/Parent Complaint Managers for the 2009 – 2010 school year is: Dr. Portia Hegmon (731)664-2534, 301 North Parkway, Jackson, TN 38305

STUDENT DISCRIMINATION/HARASSMENT AND BULLYING/INTIMIDATION

Students shall be provided a learning environment free from discrimination/harassment. It shall be a violation of this policy for any employee or any student to discriminate against or harass a student through disparaging conduct or communication related to gender, race, national origin, ethnicity, religion or disability.

Student discrimination/harassment will not be tolerated. Discrimination/harassment is defined as conduct, advances, gestures or words either written or spoken related to gender, race, national origin, ethnicity, religion or disability which:

1. Unreasonably interfere with the student's work or educational opportunities; or
2. Create an intimidating, hostile or offensive learning environment; or
3. Imply that submission to or rejection of such conduct will be used as a basis for determining the student's grades, course credit and/or participation in a student activity.

SEXUAL HARASSMENT: Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature. Examples include but not limited to: touching oneself sexually or talking about one's sexual activity in front of others; coercing, forcing or attempting to coerce or force the touching of anyone's intimate parts; sexually dirty jokes or gestures; graffiti of a sexual nature or notes or cartoons of a sexual nature; forcing or attempting to coerce or force sexual intercourse or a sexual act on another person; unwelcome touching, patting, pinching or physical contact other than necessary restraining of pupil(s) by school personnel to avoid physical harm to persons or property; offensive or graphic posters or book covers; violent acts; or unwelcome sexual behavior or words, including demands for sexual favors, when accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status.

HARASSMENT BECAUSE OF RACE, NATIONAL ORIGIN, ETHNICITY, RELIGION OR DISABILITY: Harassment of a student may consist of verbal and/or physical conduct relating to an individual's race, national origin, ethnicity, religion or disability. Examples include, but are not limited to: graffiti containing offensive language that is derogatory to others; name calling, jokes, or rumors; threatening or intimidating conduct; notes or cartoons; slurs, negative stereotypes, and hostile acts; written or graphic material containing comments or stereotypes which is posted or circulated and which is aimed at degrading individuals or members of protected classes; a physical act of aggression or assault upon another because of race, national origin, ethnicity, religion or disability; and other kinds of aggressive conduct such as theft or damage to property which is motivated by race, national origin, ethnicity, religion or disability.

BULLYING/CYBER BULLYING/INTIMIDATION: Students shall be provided a safe learning environment. It shall be a violation of this policy for any student to bully, intimidate or create a hostile educational environment for another student. Bullying and intimidation are defined as either physically harming a student or damaging his/her property, or knowingly placing the student in reasonable fear of such, or creating a hostile educational environment. The policy addresses conduct taking place on school grounds, at any school-sponsored activity, on school-provided transportation, or at any official school bus stop immediately before boarding and immediately after exiting the bus. Cyber Bullying is defined as bullying through the use of the Internet or through telecommunications technologies, such as telephones, cell phones, social networking sites, and text messaging. Any communications transmitted by means of an electronic device, including, but not limited to, a telephone, cellular phone, computer, or pager is included in the definition of cyber bullying.

The Jackson-Madison County School System prohibits acts of harassment, intimidation or bullying, including cyber bullying, that may begin off campus and subsequently interferes with the rights of students to learn in a safe and civil environment. The Board has determined that a safe and civil environment in schools is necessary for students to learn and achieve high academic standards; and that acts of harassment, intimidation, bullying or cyber bullying, like other disruptive or violent behaviors, disrupt both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. School administrators, faculty, staff and volunteers are expected to exhibit appropriate behavior by treating others with civility and respect and refusing to tolerate or participate in harassment, intimidation, bullying, or cyber bullying.

There will be no retaliation by a student or by school personnel against any student who reports or whose parent(s)/guardian(s) report(s) harassment, discrimination, bullying, or intimidation. Failure to abide by this policy will result in disciplinary action.

STUDENT PROTECTION GUIDELINES: Alleged victims of the above-referenced offenses shall report these incidents immediately to a teacher, counselor or building administrator. Any allegations shall be fully investigated by the school principal (as set forth in Policy 6.305) and the results reported to the Team Leader for Pupil Personnel Services. Central office administrators will investigate allegations against school principals. The privacy and anonymity of all parties and witnesses to complaints will be respected. However, because an individual's need for confidentiality must be balanced with obligations to cooperate with police investigations or legal proceedings, to provide due process to the accused, to conduct a thorough investigation or to take necessary action to resolve a complaint, the identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a need to know. A substantiated charge against an employee shall result in disciplinary action up to and including termination. A substantiated charge against a student may result in corrective or disciplinary action up to and including expulsion. An employee disciplined for violation of this policy may appeal the decision as set forth in Policy 5.501. Any student disciplined for violation of this policy may appeal the decision in accordance with disciplinary policies and procedures as set forth in Policy 6.613. There will be no retaliation against any person who reports harassment or participates in an investigation. However, any employee who refuses to cooperate or gives false information during the course of any investigation may be subject to disciplinary action. The willful filing of a false report will itself be considered harassment and will be treated as such.

JMCSS SPECIAL EDUCATION DEPARTMENT

The following information is provided to meet the requirements of the Tennessee Legislature's Public Chapter 585.

TN Dept. of Ed. Contact Information: Answers to many questions and much helpful information may be obtained from the State Dept. of Ed. 1-888-212-3162 or visiting <http://www.state.tn.us/education/speced/index.htm>.

Legal Services Division
Division of Sp. Ed. - TN Dept. of Ed.
710 James Robertson Parkway
Andrew Johnson Tower, 5th Floor
Nashville, Tenn. 37243-0380
Phone: (615) 741-2851
Fax: (615) 253-5567 or (615) 532-9412

West Tenn. Regional Resource Center
100 Berryhill Dr.
Jackson, TN 38301
Phone: 731-265-0415
Fax: 731-265-0419

Child Advocacy Group Contact Information:

In addition to the state and local resources available to parents and children, there are many agencies and organizations that offer support, information, training, and help in advocating for persons with disabilities in Tennessee. A few of these organizations are listed below:

The ARC of TN <http://www.thearctn.org>
 151 Athens Way, Suite 100
 Nashville, TN 37228
 Phone: (615) 248-5878 Toll-free: 1-800-835-7077
 Fax (615) 248-5879;
 Email; pcooper@thearctn.org

Support and Training for Exceptional Parents (STEP) <http://www.tnstep.org>
 712 Professional Plaza
 Greeneville, TN 37745
 West TN (901) 756-4334 Email: jacqueline.sakho@tnstep.org

Disability Law and Advocacy Center of TN (<http://www.dlactn.org>)
 2416 21st Ave South
 Nashville, TN 37212
 1-800-287-9636; (615) 298-1080; (615) 298-2471 (TTY)
 (615) 298-2046 (Fax);

Tennessee Voices for Children <http://www.tnvoices.org/main.htm>
 West TN (Jackson Area): (731) 984-8599
 Fax: (731) 984-8599

These are but a few of the organizations available to help with information, training, and advocacy. For a more extensive list visit the TN Disability Services – <http://mingus.kc.Vanderbilt.edu/tdir/dsearch.asp>