

## Jefferson County High School

To: Parents of 12<sup>th</sup> graders

From: Dr. Scott Walker, Principal

On March 20, 2018 the 11<sup>th</sup> graders will be taking the ACT Assessment. In order to administer this according to regulations, this test requires a majority of our staff and classrooms. Therefore, we are asking 12<sup>th</sup> graders to take advantage of this date to take a **College Visit, Job Shadow or TN Promise Community Service**. If they return the form below signed by a place of business or college to their FIRST PERIOD teacher on March 21, 2018 it will be counted as a field trip. Failure to return this form may result in an unexcused absence. Students are not permitted to job shadow in other Jefferson County Schools.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

School/Job Site: \_\_\_\_\_ Department: \_\_\_\_\_

School Representative/Person Shadowed Name: \_\_\_\_\_

School Representative/Person Shadowed Signature: \_\_\_\_\_

