

Make-Up Work Policy from the [JCHS Student Handbook](#)

Make-Up Work

Students who have an absence (whether from excused or unexcused) are required to make up work that they have missed. ARRANGING TO MAKE UP WORK IS THE RESPONSIBILITY OF THE STUDENT IMMEDIATELY UPON HIS/HER RETURN. In the event of an extended absence (five (5) or more days), special arrangements may be made with the counseling department regarding make-up work. A zero or incomplete will be recorded for work a student fails to make up. Make-up exams and other work missed by the student at the end of a grading period must be made up before or after school immediately upon the student's return under the instructor's supervision. Eligibility for make-up or credit will be an administrative decision if there is a question.