

## **Faculty, Staff, Parents, Guardians and Students:**

Jefferson County High School is very fortunate to offer a wide array of courses to enable our students to pursue career, postsecondary and personal interests. The student portal will be open for students to view schedules during July. However, these schedules are subject to change throughout the summer as needed. Requested schedule changes will only be accepted during the dates listed below. Students may request schedule changes in person on the dates listed below for the following reasons:

1. The student has previously taken and passed the course.
2. The student has failed the course and needs to repeat it.
3. The student does not meet the recommended prerequisite criteria.
4. The student is a senior who needs a course to meet a graduation requirement.
5. The student wishes to discuss changing from honors to standard level or vice-versa.
6. The course sequence is out of order.
7. All schedule changes are subject to approval by administration.

### **July 29-August 2**

New student registration.

### **August 5**

No changes will be made at the Patriot Academy. The main campus will complete schedule changes for students with missing classes after students are dismissed. Students should remain in homeroom until dismissal.

### **August 6**

No class changes will be made during this time.

### **August 7**

Main campus students with missing classes report to the counseling suite during the missing class only. Students do not report during scheduled classes or during homeroom. Patriot Academy students will be called down via intercom.

### **August 8**

Main campus students with missing classes report to the counseling suite during the missing class, or students needing a class change for academic or program needs will report during the class they request to change. Students do not report during scheduled classes or during homeroom. No schedule changes will be made at Patriot Academy.

### **August 9**

Main campus students with missing classes report to the counseling suite during the missing class, or students needing a class change for academic or program needs will report during the class they request to change. Students do not report during scheduled classes or during homeroom. No schedule changes will be made at Patriot Academy.