

## **Parent Engagement Plan**

### **Piedmont Elementary 2018-2019**

Piedmont Elementary seeks high quality, effective communication with parents through the following avenues:

- Parent/School/Student Compacts are utilized at Piedmont Elementary to outline responsibilities for each party in the process of achieving student success.
- Our Blackboard phone system is utilized to leave a message on one parent or guardian(s) phone per student.
- We utilize our website found at <http://piedmontelem.tn.ice.schoolinsites.com/> This site contains all faculty email addresses for easy access. It also contains articles highlighting school activities and student work.
- Administration sends home a monthly school calendar/lunch menu and informative flyers as needed.
- Teachers send home classroom newsletters.
- Parent-Teacher Conferences are held in the fall and spring semesters.
- Student handbooks are created by administration/staff/parent committees and distributed to every student at enrollment. The student handbook outlines rules, procedures, and communication information.
- Parents are encouraged to send a note, email, call, or drop by the school when a concern arises.
- A marquee in the front of the school is used to remind families of important upcoming events.
- Home visits are conducted through collaboration with our Family Resource Center. Our pre-k teachers conduct two home visits a year per student as a pre-k initiative.
- Our PTO board maintains a website and a Facebook page. A PTO newsletter is sent home with each child monthly.
- Our school has a Facebook page that is consistently updated with school happenings. Information is communicated there along with positive things that are going on in our school.
- Families are given timely reports on progress with report cards every 9 weeks and mid-terms between each 9 week reporting period.

Piedmont Elementary will establish multiple avenues to involve stakeholders at school:

- Piedmont Elementary holds an Open House at the beginning of each year in order for students and parents to meet and greet faculty.
- A Parent Information Meeting is held annually at Open House.
- Piedmont Elementary trains volunteers on discipline and FERPA along with health and safety measures.
- PTO sponsors and runs a Trunk or Treat event and Cookie Shop.
- Local Veterans are invited to Piedmont Elementary for a performance by first grade students around Veteran's Day.

- For the Read Across America Week Piedmont will engage in a multitude of activities to celebrate and support reading to our students. A committee at Piedmont will determine the number of activities appropriate for this celebration.
- In the spring, parents and families are invited to the school-wide day long field day.
- Parents are invited to eat with their students in our school cafeteria during their child's scheduled lunch time.
- The school library sponsors a Book Fair each semester. Students purchase books and win books throughout the week. The Book Fair is open one evening for Family Night.
- Piedmont Elementary's Leadership Team will be planning and providing parent nights throughout the year. These events should take place every other month throughout the school year. A variety of activities will be planned for all age levels and families.

At Piedmont Elementary, families and school staff will continuously work together to support student learning both at home and school.

- Administration and teachers meet with parents and guardians to discuss student academic and behavior concerns.
- Teachers and parents use daily planners or communication folders between home and school depending upon the grade level of the student.
- Parents who have children in grades 3-5 have the ability to check their child's grades at any point throughout the year. You can log into your child's account by going to Jefferson County Schools webpage. On the home screen choose Aspen, enter your child's name (ex. melanie.simpson) and your child's lunch number (ex. 000000).
- Teachers send home books for students to read at home.
- Teachers utilize communication apps (Remind) to easily pass along information to families.
- Websites for classrooms are maintained by teachers.
- National Geographic, IXL Reading, IXL Math, and Brain Pop are all subscribed programming available to students at home through the internet.