

ACT Prep Syllabus 2017-2018

Course Description: Preparing for the ACT is designed to assist students in understanding what the ACT is, why it is important for their postsecondary readiness, and how to interpret their progress/results. This course will help students prepare for the ACT exam through instruction, practice, and familiarity with the structure and format of the ACT exam. It will also emphasize use of best practices and strategies for test taking and/or retaking. This course is designed to be customized based on student needs (first-time takers versus students retaking the test to improve their scores).

1. **Supplies:** You will need notebook paper, a pen or pencil, and a highlighter EVERYDAY! Please also bring in one bottle of hand sanitizer.
2. **Seating Chart:** Every student will be assigned a seat and a computer. This equipment is your responsibility. You are not allowed to change without my permission.
3. **Promptness:** You will be in your seat working on the “DO NOW” when the tardy bell rings OR YOU ARE TARDY!
4. **Make-up Work:** All make-up work must be completed within one week following the excused absence and return to school. Late work is penalized -10 points per day late.
5. **Grading:** Students will receive grades for class work, quizzes, and tests. These grades will be averaged each nine-weeks.
6. **Discipline policy:**
 - A. Verbal warning
 - B. Writing assignment
 - C. Contact parent
 - D. Office referral

Instructor: Ms. Monica Brown
Planning period: Fourth Period
School phone: 263-5541
E-mail address: mbrown@mcmminnschools.com

**** Parents/Guardians:** The quickest way to get in touch with me is through my e-mail. I check it throughout the school day and will be able to communicate with you daily about your child.