

## ACT Prep Syllabus

### 2017-2018

**Course Description:** Preparing for the ACT is designed to assist students in understanding what the ACT is, why it is important for their postsecondary readiness, and how to interpret their progress/results. This course will help students prepare for the ACT exam through instruction, practice, and familiarity with the structure and format of the ACT exam. It will also emphasize use of best practices and strategies for test taking and/or retaking. This course is designed to be customized based on student needs (first-time takers versus students retaking the test to improve their scores).

1. **Supplies:** You will need a folder with pockets, notebook paper, a pen or pencil EVERYDAY!
2. **Seating Chart:** Every student will be assigned a seat and a computer. This equipment is your responsibility. You are not allowed to change without my permission.
3. **Promptness:** You will be in your seat ready to work when the tardy bell rings OR YOU ARE TARDY!
4. **Make-up Work:** Allowed only for EXCUSED absences. All make-up work must be completed the day following the excused absence and return to school.
5. **Grading:** Students will receive grades for class work, quizzes, and module exams. These grades will be averaged each nine-weeks.
6. **Discipline policy:**
  - A. Verbal warning
  - B. Writing assignment
  - C. Contact parent
  - D. Office referral

**Instructor:** Beverly Jackson  
**Planning period:** 10:05-11:00 am  
**School phone:** 263-5541  
**E-mail address:** [bjackson@mcmminnschools.com](mailto:bjackson@mcmminnschools.com)

**\*\* Parents/Guardians:** The quickest way to get in touch with me is through my e-mail. I check it throughout the school day and will be able to communicate with you daily about your child.

