

**Business Principles Course #5905**

**Business Principles is a core course in which students are introduced to all aspects of business: the domestic and international economies, financial principles, management strategies, administrative and information systems, ethics, and organizational and professional leadership.**

1. Supplies: You will need a textbook, a folder with pockets, notebook paper, a pen or pencil EVERYDAY!
2. Seating Chart: REQUIRED! As long as you do not cause me problems, you can stay in your chosen seat. You CANNOT change seats WITHOUT MY PERMISSION once your seat is assigned.
3. Equipment: You are responsible for your table, chair, and book. Any destruction of these things will be dealt with in the office.
4. Promptness: Be in your seat ready to work when the tardy bell rings OR YOU ARE TARDY!
5. Make-up Work: Allowed only for EXCUSED absences. All make-up work must be completed the day following the excused absence and return to school. (For example: absent on Monday, return to school on Tuesday and receive Monday's assignment. That assignment is due on Wednesday.)
6. Cheating: Do not share your work with anyone. If cheating is discovered both parties will receive a ZERO and an office referral.
7. Grading: Students will be graded on daily class work, quizzes, and chapter tests. These grades will be averaged each nine-weeks. Semester exams are required and count as 20 percent of the semester average.

Discipline policy

1. Verbal warning
2. Writing assignment
3. Contact parent
4. Office referral

Business/Marketing teacher: Beverly Jackson

Planning period: 10:05-11:00 am

School phone: 263-5541

E-mail address: [bjackson@mcmminnschools.com](mailto:bjackson@mcmminnschools.com)

**\*\* Parents/Guardians:** The quickest way to get in touch with me is through my e-mail. I check it throughout the school day and will be able to communicate with you daily about your child.