



# McMinn County Schools

3 South Hill Street  
Athens, Tennessee 37303

Dear Parents:

McMinn County School system is proud to announce a new service to help your High School student with their education. Starting this month if you have signed an Acceptable Use policy for your student to have access to technology, we are going to give your student an Office 365 account from McMinn County Schools that will allow for better communication and collaboration between our students and teachers. This will also allow a safe place for students to store documents, including Office online to create and edit Word, Excel, PowerPoint and OneNote Programs. Email to communicate with teachers, college scholarship opportunities, and Career Technical Programs are just a few examples.

Our school system strives to provide your student a safe and protected environment to receive their education and this includes all things technology and web-based. The new system will be monitored and controlled to do our very best to keep your student safe if they act in a responsible way. If not, they will be dealt with in accordance to our Acceptable Use and Board policies.

This service has another great tool for your student which will enable them to download a copy of Office 2013 for up to five (5) of their home computers. This can include Office for the iPad, also free of charge, as long as they are a high school student of McMinn County Schools. If they leave the school system, the copy will stop working if their account is not valid.

We are very excited about the new opportunities being offered to our students. If you have any questions, you may contact Jill Pierce, Chief Technology Officer at (423) 745-1612, Ext 1000. **If you do not want your student to participate in this program, please fill out the form below and return to school.**

Sincerely,

Mickey Blevins  
Director of Schools

I do not want my student, (*print student's name*) \_\_\_\_\_ to participate in the student email program.

\_\_\_\_\_  
Parent or Guardian Signature