

PARENT-STUDENT HANDBOOK 2011-2012

The 2011-2012 *Parent-Student Handbook* contains information for students and parents of Robertsville Middle School. Please read this document and review/discuss any information that is relevant to your child. The rules and regulations of the Oak Ridge School System and Robertsville Middle School have been designed to protect the well-being and rights of all students in order to ensure a quality education. Since it is not possible for this handbook to address all issues that may arise during the school year, parents and students should understand that the school administrators will use their professional judgment to make decisions on specific situations as they occur. Major emphasis is placed on developing individual responsibility and mutual respect. The aim of this approach is to create a school environment favorable to the development of self-discipline and self-direction. Consult the Oak Ridge Schools *Discipline Code* book for more information.

MISSION/BELIEF STATEMENTS

Robertsville Middle School will create a positive and rigorous academic environment that fosters critical thinking, effective decision-making, and responsible leadership.

- We believe everyone has worth, can learn, and will succeed in an atmosphere of positive encouragement that promotes a love of learning.
- We believe all students are unique individuals who develop at different rates and learn best when exposed to a variety of instructional methods that accommodate unique styles of learning.
- We believe a safe and secure learning environment promotes understanding and acceptance of self and others.
- We believe that a healthy self-concept, good self-discipline, positive work ethics and respect for the rights of others are essential life skills for success.
- We believe the educational process must be a partnership venture of the entire Oak Ridge community which includes families, businesses, community groups and schools.

School Hours

Please note the hours of operation for Robertsville Middle School:

7:45-2:45 (Monday, Tuesday, Thursday, Friday)

7:45-12:45 (Wednesday)

STUDENTS SHOULD BE IN HOMEROOM BY 7:40 A.M.

The building is open to students between the hours of 7:00 a.m. – 3:00 p.m. on Monday, Tuesday, Thursday and Friday. (Wednesday - 7:00 a.m. – 1:00 p.m.). Students arriving before 7:00 a.m. or remaining after 3:00 p.m. (1:00 p.m. Wednesday), must be under the supervision of a staff member. There are no club meetings prior to 7 a.m. Students should not enter the building before 7 a.m.

LIFE SKILLS

At RMS, we have adopted a school-wide focus on Life Skills. These principles for living guide the personal and social behaviors within our school community and enable our students to achieve their personal best. We will be presenting the Life Skills on WRAM each week. Life Skills will be posted in all classrooms and throughout the building, and teachers will be discussing them in class.

We encourage you as parents to discuss them with your child at home. Below are the definitions of each Life Skill:

Active Listening – To listen with attention and intention

Caring – To feel and show concern for others

Common Sense – To use good judgment

Cooperation – To work together toward a common goal

Courtesy – To show respect and consideration for others

Curiosity – A desire to investigate and seek understanding of one's world

Effort – To do your best

Flexibility – To be willing to alter plans when necessary

Friendship – To make and keep a friend through mutual trust and caring

Initiative – To do something of one's own free will, because it needs to be done

Integrity – To act according to a sense of what's right and wrong

Organization – To plan, arrange, and implement in an orderly way; to keep things orderly

No Put Downs – To never use words, actions, or body language that degrades, humiliates, or dishonors others

Patience – To wait calmly for someone or something

Perseverance – To keep at it

Personal Best – To do one's best given the circumstances and available resources

Forgiveness – To excuse a mistake or offense

Problem Solving – To create solutions in difficult situations and everyday problems

Responsibility – To respond when appropriate, to be accountable for your actions

Sense of Humor – To laugh and be playful without harming others

Trustworthiness – To act in a manner that makes one worthy of confidence

Truthfulness – To act with personal responsibility and mental accountability

ATTENDANCE

Compulsory Attendance

Under the Tennessee Compulsory School Attendance Law, all children between the ages of seven and seventeen, both inclusive, are legally required to attend school (TCA 49-6-3001 (c) (1)). Therefore, all students are expected to be present each day that school is in session. **After a child has five unexcused absences without adequate excuse, the parent/guardian will receive a notice stating that the child's attendance is required. Upon the next unexcused absence, a referral may be made to the Anderson County Juvenile Court and a truancy petition may be issued (refer to the *ORS Discipline Code Book* for more information). Students may be subject to withdrawal after 10 consecutive unexcused absences or 15 unexcused absences during a semester (TCA 49-6-3017[c]).**

Absences

Absences may be classified as either excused or unexcused as determined by the principal or his/her designee. Absences will only be excused for the following reasons:

-Personal illness:

- a) **only (7) days whether consecutive or not can be excused by a parent note**
- b) **after a child has had (7) days, not necessarily consecutive, of illness-related absences excused by a parent note, any future illness related absence must have a doctor's note stating that the absence is medically necessary.**
- c) **all parent/doctor notes must be turned in to the office within (3) school days after returning to school.**

-Death in the family

-Religious observations

-School sponsored trips/events

-Extreme weather conditions

-Court appearance or legal mandates

-Verifiable family emergency

-The principal has discretion to excuse absences based on the following:

- 1. **must be prearranged – may pick up form in the office**
- 2. **the absence must not have an adverse affect on the child's academic standing**
- 3. **the child must have good attendance history and behavior record**
- 4. **the Superintendent of Schools must agree**

Any absence that does not fit the criteria listed above will be considered unexcused. The criteria listed above also applies to tardies and early dismissals.

Tardies

Students should be in their homerooms by 7:40 a.m. Students arriving to school between 7:45-8:15 a.m. must check in at the School Store window. After 8:15 a.m., students must report to the office.

Student tardies will be marked unexcused unless a parent note is provided that meets the previously mentioned criteria is submitted. A student exhibiting a pattern of tardies may have disciplinary sanctions including detention, parent communication, conference, removal from class or suspension (ISS/OSS).

Unexcused tardies to class will result in the following consequences for that class period:

Tardy #

- 1-3 Grade Level / Team Decision**
- 4 Teacher Consequence and Parent Contact**
- 6 Office Referral: One hour After-School Detention [Detention Notice to parents]**
- 8+ Office Referral: Consequences to be determined by administration**

This policy applies only to **unexcused tardies** accrued during one semester. At the beginning of the 2nd semester in January, this process will start over from the first level listed above.

Make-Up Missed Assignments

It is the student’s responsibility to collect and complete makeup work. Class assignments, regardless of the reason for absence, are expected to be made up. Students may be required to come before or to stay after school to make up missed work.

Make-up Work Requests

When students are absent for **more than two days**, assignments may be requested by calling the Counseling Center at 425-9202. Parents are responsible for pickup between 3:00 and 4:00 p.m. on the designated day.

Truancy

A student is considered to be legally truant from school following five cumulative unexcused absences (TCA 49-6-3007). Students **may** be permitted to make up missed assignments for unexcused absences.

Check-out Procedures

Once arriving on school grounds, students are not permitted to leave without officially checking out. A parent or guardian is required to report to the receptionist to check out a student. **Students may be checked out of school only by parents and other adults listed on Skyward.** If not listed in Skyward, the individual will not be allowed to check out the student until contact is made with the student’s legal guardian. **A photo I.D. is required of all adults requesting to check out a student.**

When planning in advance to check out for a doctor/dentist or other appointment, students must submit a parent note to the office receptionist between 7:30-7:45 a.m. The note should include student name, reason for checkout/destination, time, parent signature, and phone number.

To minimize disruption of instructional time, parents are asked to refrain from calling the office for delivery of a message to a student unless in an extreme emergency situation. All after-school activity arrangements and transportation plans should be made prior to the start of the instructional school day. Students will not be allowed to checkout after 2:30 p.m. unless written notice was submitted prior to 7:45 a.m.

ACADEMICS

The middle school interdisciplinary team members frequently discuss curriculum/instruction, student progress, and other behavioral/attendance issues in order to improve student productivity and academic excellence.

GRADING SCALE

- A = 93 - 100**
- B = 85 - 92**
- C = 75 - 84**
- D = 70 - 74**
- F = 0 - 69**

GRADING TERMS

- First Grading Term (August 15 – October 14)**
- Second Grading Term (October 17 - December 16)**
- Third Grading Term (January 3 - March 9)**
- Fourth Grading Term (March 19 – June 1)**

SCHOOL SERVICES

Counseling Center

Students are encouraged to use the counseling services when needed. Appointments to see the counselors should be made through the Counseling Center secretary. Permission to leave class to see a counselor may be granted by a teacher; however, the best times are before and after school, between classes, at lunch, or other times not conflicting with class work.

Parent Conferences

All conferences should be scheduled in advance. To set up an appointment with a teacher or a counselor, you may contact the Counseling Center at 425-9202. Teacher conferences can also be scheduled by emailing the specific teacher to set a date/time. To schedule a meeting with an administrator, call 425-9201.

Media Center/Library

The Robertsville Middle School Media Center is open from 7:15 a.m. to 3:15 p.m. daily. Books are checked out for a three-week period, and reference books are circulated overnight. Students may have up to three books checked out at a time. All materials must be returned on time; there are no fines for overdue books. Students are responsible for materials checked out of the library. Full replacement cost must be paid for lost or damaged items.

School Clinic and Medication

The school clinic is available as a temporary area for students who become ill at school. Students are to inform the teacher of their illness, obtain permission/get planner signed, and report to the clinic/school nurse. If medication is to be administered at school on a short-term basis (two weeks or less) and a prescription with adequate instructions is provided, the parent needs to complete and sign the PARENT section of ORS Form 191 (available in the school clinic). If medication is to be given longer than two weeks, the PARENT and PHYSICIAN portions of the form must be completed with the physician's signature. A parent or guardian must deliver the medication to the clinic nurse.

School Store

The school store window is located in the lower hallway just past the main office entrance. It is open from 7:25-7:40 a.m. daily and carries a full line of school supplies.

Lost and Found

The lost and found is located in the office area. Anyone losing an article should immediately check the lost and found items. Unclaimed articles are given to charitable organizations at the end of each grading period.

Telephone Use

During school hours, students must have teacher permission in the form of a signed planner or a phone pass in order to use the office phone. Office phones are for **business and emergency use**; please do not ask to use the office phone for personal business. **After school transportation should be arranged prior to arriving at school.** Teacher phones located in classrooms are not for student use unless given permission while being supervised by a teacher.

Cafeteria

1. All students are expected to eat in the cafeteria, either the lunch served there or a lunch brought from home. **Students are not permitted to go home or to other eating establishments for lunch.**
2. Students are **not allowed to bring cupcakes/other foods for distribution.**
3. Students **cannot** charge lunches. If necessary, a peanut butter or cheese sandwich and a milk will be available to those who have no other food option for the day.
4. Permission to leave the cafeteria must be granted by a teacher/cafeteria monitor.
5. Students are expected to properly dispose of all trash in large trash cans, and clean the table and check/clean the floor area (dropped food/drinks/trash).

Bond Park

On most days, students will be allowed to go outside following lunch when the weather permits. Students will be restricted to the cafeteria during the break if they engage in unacceptable and/or dangerous activities such as:

1. running or chasing someone through a crowd/tripping or pushing/general horseplay
2. climbing on the trees/ standing or sitting on picnic tables/vandalism of picnic tables
3. throwing objects
4. crossing the street without teacher supervision
5. serious verbal or physical confrontations with other students

Student Deliveries

Robertsville Middle is a **LATEX FREE** environment...**NO BALLOONS**. Other items such as flowers, food, gifts for students will **not** be accepted if delivered to the school.

TRAVEL TO AND FROM SCHOOL

The Robertsville Middle School staff greatly appreciates our parents' efforts to get their children to school on time each day whether utilizing bus or car as the means of transportation. We ask that you please adhere to the following traffic flow directions in an effort to ensure student and staff safety before and after school:

Morning Drop-Off - Car riders must either utilize the main road running between RMS and Heritage Fellowship Church or the front loop at RMS. **THE BUS LOOP AND STAFF PARKING LOT ARE OFF LIMITS TO CAR RIDERS.** If using the road between the church and school, students should be dropped off at the *Unload Here* sign, and parents should use the lower back parking lot for turning around and exiting. **If dropping off in the front loop, please stop only in the right lane after pulling up past the flagpole. Please do not stop directly in front of the covered sidewalk.** The left lane is designed for thru traffic only. Students must not attempt to cross through the right lane as this poses a potentially dangerous situation.

After School Pick-Up – When using the front loop, please do not park or stop in the left lane; use only the right lane for pick-up. Parents may also choose to use the back parking area below the gym (not the bus lane or staff parking lot) for pick-up.

Bicycles

Bike racks are located in front of the main building. Bikes should be kept locked while at school. Do not loiter in the bike rack area. **Due to safety and storage problems, skateboards and scooters are not permitted on the school campus.**

Bus Transportation

Because the school bus is an extension of the school day, all school rules apply for students riding the bus. Students may be restricted from riding the bus for unacceptable behavior. Cooperation with the bus driver is expected at all times. State Board of Education policy states that parents or guardians will be liable for any damage resulting from misconduct of their children while they are passengers on school buses. All students are expected to:

- *Show respect for the driver and fellow students. Cooperate with the driver at all times.
- *Go immediately to a seat, sit down, and remain there until time to disembark. Observe safety rules.
- *Depart from the bus in a quiet, calm, and cautious manner and cross the street in front of the bus while traffic is stopped.
- *Be responsible for personal possessions at all times.
- *Refrain from the following: saving a seat for another student; opening and closing windows without permission; putting body parts or throwing things out the window; using inappropriate language, talking loudly/screaming, or distracting the driver in any way; smoking or using other banned substances while on the bus.

Any student requesting to ride a bus to which he/she is not assigned, must submit a written parent request to the office receptionist between 7:30-7:45 a.m. All requests must include a contact number as well. The request will be reviewed and permission will be either granted or denied by an administrator. If approved, the student will be issued a Bus Pass for that day.

Trespassing and Loitering

It is illegal to be on any public school property during the day or night without lawful authority or after having been asked to leave the premises by school personnel (TCA 49-6-2008). **Skateboarding on sidewalks, steps, etc. is not allowed.**

SCHOOL ACTIVITIES

Fees

Grade level/course specific fees will be requested for various items/activities at the beginning of the school year. Field trip costs will be requested throughout the year as the need arises. Unless otherwise stated, all checks should be made payable to Robertsville Middle School.

Field Trips

School conduct rules apply to all school-sponsored field trips, including overnight field trips. Only students who have exhibited that they are responsible students at school will be allowed to go on field trips. A responsible student is one who demonstrates appropriate attitude and behavior, is punctual with a good attendance record, and is in good academic standing. **Students may be excluded from a field trip due to academic, behavioral, or attendance problems.** Violation of field trip rules may result in the loss of extracurricular privileges for up to one year.

Clubs

Many clubs are offered at RMS provided a teacher sponsor is available and student interest exists. Several club offerings include the following: Board Games, Chess, FCCLA (Family, Career and Community Leaders of America), Geography, Youth Act, MathCounts, Pet Pals, School Store, Student Council, Ski, TSA (Technology Student Association), Titans, WRAM staff, Journalism, etc. For more information, please visit the RMS website at <http://rmfsl.ortn.edu/MySchool/JKinder/CLUBS.htm>. Other after-school activities are announced each fall as they are planned and implemented by the staff.

Assemblies

Assemblies are a regularly scheduled part of the school program and are designed to be educational as well as entertaining experiences. Attendance at these events is regarded as a privilege, and it is important that students exhibit the following appropriate behavior during these events:

1. Go to and from assemblies quietly and sit together.
2. Refrain from talking and give undivided attention to the speaker/presenters; be respectful.
3. Respond to the presentation in an appropriate manner--whistling, booing, and other unnecessary noise is not allowed.
4. Do not leave the assembly until dismissed by the supervising teacher.

Athletic Events

Football, basketball, volleyball, track, cross-country, and cheerleading are TMSAA approved interscholastic athletic activities in which eligible Robertsville students may participate.

The following guidelines should be observed:

1. Sportsmanship should be emphasized at all times--no booing or whistling, name calling, etc.
2. Students must remain seated in the stands during the game and stay away from the game and bench areas. Students should not be under the bleachers at any time.
3. **All school rules apply going to, during, and leaving athletic events.**

Activities Exclusion

Many activities are planned each year to enrich the middle school experience for RMS students.

Students assigned to in-school suspension or out-of-school suspension are automatically excluded from all school activities (including but not limited to athletic events) during the time of suspension.

PERSONAL PROPERTY

Money and Valuables

Students should not bring large amounts of money or valuable items to school. All valuables, such as jewelry, should be in possession of the owner at all times. **The school CANNOT accept responsibility for stolen money or other articles.**

Personal Communication/Electronic Devices

Personal property not intended for use in school such as MP3 players, iPods, CD players, cell phones, cameras/recording devices, electronic games, laser pointers, etc. may not be used before or during school except when used for a class activity specifically approved in advance by the teacher. Students are required to place these items in their backpacks before arriving at school. These items must remain in their backpacks (off mode) inside student lockers until the end of the school day. Disruptions to the classroom such as an audible signal, vibration, display of a message or other communication delivered to the possessor will be treated as disruptive behavior to the classroom environment and subject to the following consequences:

First Offense – Item confiscated for parent pickup only

Second Offense – Item confiscated for parent pickup; after-school detention(s) assigned

Third Offense – Item confiscated for parent pickup; two days in-school suspension

Fourth Offense – Item confiscated for parent pickup; two days out-of-school suspension

If cell phones are seen, heard, or used before or during school hours, they will be confiscated and turned in to the main office for parent pickup. Cell phones may be used **outside the school building** after student dismissal from school.

SCHOOL PROPERTY

Books/Other

Students and parents are liable for damaged, lost, or defaced textbooks, library books, and other school property. All textbooks, library books, and other school property purchased with state and local school funds are and will remain property of the Board of Education. While on loan to a student, the student is responsible for appropriate care and protection of the item(s). Any student who fails or refuses to pay for a lost or damaged textbook, library book, or other school property at the replacement cost, less reasonable depreciation, will be subject to the loss of special privileges.

Lockers

Lockers are furnished by the school for storing students' books, backpacks/bags, purses and coats. **LOCKERS AND COMBINATIONS MUST NOT BE SHARED. STUDENTS MUST NOT OPEN OR TAMPER WITH OTHER STUDENTS' LOCKERS. Students are responsible for items found stored in their assigned locker. Students who abuse or misuse their locker, such as jerking the door open or kicking it closed, may be denied locker privileges.** State law provides that a principal may order lockers or other enclosures searched if circumstances warrant it. A student's pockets, purse, or other containers may also be searched. (TCA 49-6-4204).

HALL PASS

If it is necessary for a student to be excused from class, the teacher will sign **the hall pass section of the student planner**. When a student is called to the office, the office staff will sign the hall pass section of the student's planner when the student is ready to return to class. Students will be required to use their planner as a hall pass to leave any classroom. **Students who do not have their planner may not be allowed to leave the classroom during class time.**

EMERGENCY DRILLS

The supervising teacher will give special instructions for the emergency drills. In order to provide for the maximum safety of all students, **no talking, laughing, or running is permitted when leaving or re-entering the building:** special directions from the teacher must be heard and understood at all times. Students violating this policy will be subject to disciplinary action.

VISITORS

All visitors must report to the main office and sign in upon arrival to school, obtain and wear a visitor's badge while in the building, and sign out before leaving. If parents or students are visiting for a reason other than a scheduled meeting, permission should be obtained from the principal prior to the day of visitation, and a visitor's permit must be worn on the day of visitation.

MEDIA

Throughout the year, there will be occasions when student photos/images/video could be taken for the newspaper, television, *PTSA Newsletter*, *RMS Student Directory*, WRAM announcements, RMS website, etc. Parents who do NOT want their child's photo/image taken or used in publications must submit a written request for media exclusion. This request/note should be turned in to the Counseling Center secretary at the beginning of the school year.

DRESS CODE

The Board of Education believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear suitable clothing. Students are asked to wear simple, comfortable clothing that is clean and neat. Shoes should be worn at all times. Generally speaking, students are not to wear clothing that compromises safety or modesty, or clothing that is disruptive to the educational process. Students are prohibited from wearing:

1. Clothing or accessories which by reasonable judgment is considered unsafe, dangerous or a health hazard. (Examples include but are not limited to: wallet chains, spiked collars, necklaces or rings with spikes or sharp edges, oversized belt buckles; picks and combs.)
2. Clothing or accessories which contain or suggest offensive or obscene symbols, signs, slogans, or words degrading any gender, cultural, religious or ethnic values.
3. Clothing or accessories which contain or suggest language or symbols oriented toward violence, vandalism, sex, drugs, alcohol or tobacco.
4. Clothing that resembles sleepwear such as lounging pants or other lounging items (house shoes).
5. Apparel
 - Skirts and dresses that are inappropriate for bending, sitting, standing and reaching.
 - Attire that is disruptive to the instructional process which may be inclusive of, but not limited to bare midriffs; halter tops; short shorts; tight, see through, or revealing clothing; or clothing which allows underwear to be exposed. (Examples include, but are not limited to: sagging pants, tank tops, spaghetti strap tops, muscle shirts, etc.).
 - A belt is mandatory if pants or shorts will not stay at the waist without one.
 - Mid-thigh is the appropriate length for shorts, skirts, dresses, etc.
6. Hats, head coverings, and sunglasses are not to be worn inside the school building.
7. Any articles that can be related to gang activity such as items with gang names; gang initials; or individual gang member monikers; gang-related jewelry; gang-related tattoos; or self-inflicted scars. (TCA 49-6-4215).
8. Any manner or grooming which by its color, arrangement, trademark or any other attribute that is gang-related. This may include such items as shoelaces, belt buckles and hats.
9. All students must wear shoes. It is strongly suggested that students wear shoes that either enclose the foot or are secured with heel straps.
10. Coats and jackets must be removed upon arrival at school, be placed in lockers and left there until the student leaves the building. (RMS follows this policy for bags, backpacks, and purses as well).

A school administrator may make exceptions to dress requirements to accommodate the special needs of classes. (Examples include but are not limited to: science labs, welding, cooking labs) and/or certain sports activities. **Consequences for violations of the dress code guidelines will follow the district disciplinary code.**

SCHOOL CONDUCT

Students are expected to exhibit appropriate behavior at all times. Appropriate behavior includes showing respect for staff members and other students; paying attention; contributing appropriately to discussions; using appropriate language; following teachers' directions; refraining from making unnecessary and disruptive comments, etc. (refer to the *ORS Discipline Code Book* for more information).

Disciplinary Violations

Include, but are not limited to, the following:

1. **Running/Horseplay** Prohibited to ensure safety of students and staff.
2. **Interpersonal Relationships** Personal displays of affection are not acceptable in the school setting.
3. **Cheating** Students are expected to do their own school work.
4. **Truancy/Cutting Class** Students are required by law to attend school on a regular basis. Students are expected to be in their assigned area on time.
5. **Fireworks** The possession or use of fireworks is in violation of school rules, City of Oak Ridge code, and state law. (TCA 68-104-112)
6. **Fire Alarms** Pulling the fire alarm when there is no emergency is a serious violation of school rules which may endanger the lives of others.
7. **Defiance/Disrespect** Students are expected to treat all school personnel, parent volunteers, and classmates with respect. Violations of this nature are considered very serious and will be subject to disciplinary action.
8. **Misconduct on Bus** Students are expected to follow all school bus rules to ensure safety for everyone.
9. **Vandalism** The policy of the Oak Ridge Schools is to seek full restitution from those persons responsible for defacement or destruction of school property. Other consequences may be imposed as well as restitution.
10. **Smoking/Tobacco Products** Possession or use of any tobacco product on any school campus, or at school related activities is prohibited. (TCA 39-17-1601) Students found in possession of tobacco will be issued a tobacco citation for a court hearing. (TCA 39-17-1505)
11. **Theft/Extortion** It is unlawful for anyone to take property from another person by force, fear, or without that person's consent. Any student found guilty of theft may be suspended. Any students, excluding students with disabilities, who take school property may also be denied a report card, diploma, certificate of progress, transcript, or schedule until restitution is made. (TCA 49-1-302-15) It is against the law for anyone to threaten, harm, or restrict the freedom or action of another person in order to obtain property or services of that person (subject to suspension on first offense.) (TCA 39-14-112)
12. **Harassment/Bullying** No student shall commit any act that injures, degrades, or disgraces others. This includes verbal/physical threats and confrontations, sexual misconduct, racial/ethnic slurs, damage to personal property.

13. **Inappropriate Language** Use of vulgar, profane, or threatening language on any school property including buses or at any school event is prohibited.
14. **Fighting/Violence** Violence or threatened violence against anyone attending or assigned to a public school is against the law (TCA 49-6-3401).
15. **Physical Contact** Students do not have a right to invade another student's space by touching, pushing, or hitting with hands, feet, or other objects.
16. **Personal Communication/Electronic Devices** Refer to Page 7 in this handbook for guidelines/consequences. Inappropriate display of the human anatomy via a cell phone or similar device will result in suspension and will be reported to law enforcement officials.
17. **Drugs/Alcohol** It is against the law to possess, use, distribute, or sell illegal drugs, drugs that are similar in appearance to illegal drugs or substances which are represented to be an illegal drug. (TCA 39-17-417). The use, possession, or supply of illegal or controlled drugs or alcohol in schools, on school premises (within 1000 feet of property), or at any school activity is strictly prohibited. Any student using or possessing illegal or controlled drugs, alcohol or illicit inhalants used in "huffing" will be subject to expulsion. To discourage illicit drugs in the school setting, Police K-9's (dogs) will periodically inspect school property.
18. **Weapons** The possession or use of legally defined weapons or any instrument used as a weapon (including look-alikes), whether on a person or in his/her locker or vehicle, is prohibited. It is a violation of state law for any person to possess or carry, whether openly or concealed, a weapon on school property. Weapons are defined as firearms, knives, explosives, blackjacks, knuckles, clubs, BB guns, pellet guns, a sharp pointed or edged instrument, or any other device capable of harming an individual. The policy of the ORS is to suspend students for no less than 2 days for possession of a simple pocket knife. Students who bring or use any item considered to be a weapon in school buildings, on school grounds, or at school-sponsored events will be subject to expulsion. Any such items will be given to the police.

MISCONDUCT MAY RESULT IN, BUT NOT BE LIMITED TO, THE FOLLOWING CONSEQUENCES:

1. Warning/Reprimand
2. Counseling/Advising
3. Lunch Detention/Before or After-school Detention
4. Student/Teacher/Administrator Conference
5. Parent Conference
6. Exclusion from class or activity
7. Modified schedule
8. Behavioral contract or plan
9. In-School Suspension
10. Out-of-School Suspension
11. Recommendation for alternative placement
12. Referral to law enforcement agency
13. Recommendation for expulsion