

# **Brock Junior High**



**2011 - 2012  
Campus Improvement Plan**

*Brock Junior High Campus  
Mission Statement*

*“Never Settle for Being Great....Be the Best!!!”*

*The mission of Brock Junior High is to be recognized as a student-centered, high instructional community that focuses on the needs and characteristics of junior high students, that is dedicated to the enhancement of students to life-long learning and in partnership with parents and community offer multiple methods and opportunities for fostering the learning and welfare of all our students for whom life already holds high promise.*

# Action Plan

## 2011 - 2012

### Needs Assessment:

The following student performance information documents were used to conduct a needs assessment for student achievement in Brock Junior High. The results of the needs assessment led to the development of the goals, objectives and strategies included in the District Improvement Plan, which mirrors the district goals as established by the Board of Trustees.

1. AEIS Reports
2. AYP Reports
3. PBMAS Reports
4. PEIMS Reports
5. ESC XI Reports
6. Parker County Coop Reports
7. Parent, student, community and staff input
8. Discipline reports
9. Special education referrals
10. Annual special program reports
11. Attendance records
12. DAEP Annual Evaluation Report
13. Standardized and norm-referenced tests
14. Any other pertinent information

Funding Sources: The following sources of funds are utilized / combined to enable BJH to achieve its goals:

	-Local Revenues	-Title I, Part A Funds	-Title II, Part A Funds	
	-State Comp.	-Title IV, Part A Funds	-Title I, ARRA Stimulus Funds	-SFSF Stimulus
Funds	-Special Education	-State Revenues		
	-PTC Donations	-Grants	-Fiscal Awards	

- *It is Brock Junior High's goal to be a safe learning environment in which all students feel free to learn and grow.*
- *It is Brock Junior High's goal to meet AYP*
- *It is Brock Junior High's goal to continue improvement in commended performance scores.*
- *It is Brock Junior High's goal to obtain all eight Gold Performance Acknowledgments in 2011-2012.*
- *It is Brock Junior High's goal to improve our Economical Disadvantaged student's Advanced Academic Performance*
- *It is Brock Junior High's goal to improve communication with parent / community by:*
  - *Creating a parent email distribution list for each grade level.*
  - *Notify Me*
  - *School Reach*
- *It is Brock Junior High's goal to Provide Professional Development for teachers to prepare for the new STAAR testing.*



<b>Objective 1-1: 90% of all students will pass TAKS and 35% of all students will meet Commended Performance Standards</b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Purchase DMAC software to give admin & teachers increased information and enable them to make better informed decisions regarding STAAR & benchmarks	Superintendent	Local Funds	September, 2011	2011-2012 Software Purchase Contract	
Use TEA approved "Flex" calendar for 2011-2012 to reward students and improve STAAR scores	Admin Principal Teachers	Staff Time	May, 2012	Increased passing & Advanced Academic rates on STAAR tests compared to 2011 results	
Achieve Advanced Academic scores on STAAR tests that are above state averages for all accountability populations recognized at Brock Junior High	All staff	Local Funds	May, 2012	Comparison of Brock ISD commended scores to state average Advanced Academic scores	

<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
<b>Administer STAAR assessments in accordance with all State guidelines</b>	<b>Principal Teachers Testing Coordinators</b>	<b>Local Funding</b>	<b>Set forth on State testing calendar</b>	<b>90% passing State assessment tests</b>	
<b>Provide teacher for small-group remediation for students experiencing academic difficulty</b>	<b>Principal Teachers Counselors</b>	<b>Title I , Part A Funds Local Funding</b>	<b>Ongoing</b>	<b>90% of all students meet minimum standards on TAKS</b>	
<b>Maintain 100% Highly Qualified teacher and instructional aide staff</b>	<b>Principal</b>	<b>Local Funding</b>	<b>As appropriate</b>	<b>100% HQ on annual report</b>	
<b>Use Study Island for STAAR remediation at JH</b>	<b>Principal Teachers</b>	<b>Local Funds</b>	<b>Ongoing</b>	<b>Student usage reports</b>	
<b>Provide before, during and after school tutorials to improve achievement</b>	<b>Principal Teachers</b>	<b>Staff Time</b>	<b>Ongoing</b>	<b>Documented tutorial days and times</b>	

**Goal 1(continued): Achieve the highest state and national accountability standards.**

<b>Objective 1-2: Maintain 0% dropout rate.</b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Teachers will closely monitor progress of at-risk students and communicate regularly with parents about student progress	All teachers	Staff Time Local Funding State Comp. School Reach Parent Portal Email Distribution List	Ongoing	-Teacher documentation -Progress reports	
School Resource Officer (SRO) will monitor At-Risk students with poor school attendance	SRO Front Office Staffs	Local Funding	August, 2011 – May, 2012	SRO meetings with students	
Pregnancy/homebound instructional services for students will be provided, as needed	Principal Parker County Coop	Local Funding Parker County Coop	August, 2011 – May, 2012	Documentation of services provided	
Ensure all faculty are aware of dyslexia and 504 characteristics	Principals Counselor	Local Funding	August, 2011 – May, 2012	Measurable referrals for dyslexia screenings and 504 evaluations	
Provide staff development for working with special needs students for least restrictive environment placements	Special Ed Director Parker County Coop Principals	Special Ed.	August, 2011 – July, 2012	Documented staff development trainings	
Provide staff training in technology	Technology Director Staff	Local Funding	August, 2011 – July, 2012	100% trained staff implementing technology in the classroom	

Provide an instructional support program for students performing at or below 75% as indicated on the STAAR or classroom performance.	Principal Faculty	Local District Funds Compensatory Funds	August 2011-May 2012	Student performance Lesson Plans PDAS Doc. Students' IEP	
Provide instructional materials supporting TEKS/STAAR correlation	Principal Faculty Special Ed.	Local District Funds Compensatory Funds SPED COOP	August 2011-May 2012	Student Performance Lesson plans Team Planning Doc.	
Provide instructional support systems: After school tutorials, Staff tutoring, STAAR workbooks, STAAR study guides for parents and Study Island Lab. Provide elective classes for STAAR Risk students. Provide Study Island as a tutorial tool.	Principal Faculty Study Island Facilitator	Local District Funds Grant Monies for	August 2011-May 2012	Lesson Plans Team Meeting Doc. Vertical meeting Doc. PDAS Documentation Students IEP	
Provide diagnostic tools to assess student mastery (benchmark assessment).	Principal Faculty	Local District Funds	Three times throughout the school year	Benchmark Tests Teacher Evaluation	
The public, staff and students will be made aware of changes in STAAR dates, areas to be tested, and the increasing difficulty level of the test.	Faculty Principal	Local District Funds	August 2011- May 2012	Letters to parents, meetings, etc.	
All staff members will communicate, by either personal contact or email, in order to enhance and facilitate cross curriculum instruction.	Faculty Principal	Local District Funds	As Needed	TAKS Scores	
New students to the district without TAKS scores will benchmark	Faculty	Local District Funds	As Needed	Benchmark Scores	

Students who have previously failed a TAKS test or are performing below grade level will be offered Study Island before or after school and during tutorial times throughout the school day.	Faculty	Local District Funds Grant Funds	Ongoing as needed	Benchmark / Previous TAKS scores.	
Study Island will be utilized during the school day as a classroom extension.	Faculty	Local District Funds	Ongoing as needed	Benchmark / Previous TAKS scores.	
Students will be encouraged to participate in UIL academics.	Faculty	Local District Funds	1 <sup>st</sup> Semester		
BJH will meet the needs of our ESL and LEP students via assessment and curriculum instruction	Faculty	Local District Funds	As Needed		

**Goal 1 (continued): Achieve the highest state and national accountability standards.**

<b>Objective 1-3: Maintain campus attendance rate above 97%.</b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Provide information to parents about district attendance requirements and consequences of absences -Mail attendance warning letters in accordance with state attendance laws	Principal Secretaries SRO Truancy Officer	Local Funds	August, 2011 – May, 2012	Signed Student Handbook forms returned to school and on file	
Provide an awards ceremony to be given every semester to motivate and stimulate students to achieve at their highest level.	Principal Classroom Teacher PIEMS coordinator	Local District Funding	December 2011 May 2012	Collection of data from PIEMS Student Report cards	
Monitor grades of students -Analyze success/failure rates of students during each grade reporting period	Principal Teachers	Local Funds	Every three weeks	Progress reports and report cards	
Meet Gold Performance standards for attendance	Principal Teachers	Local Funds RSCCC Software	August, 2011 – May, 2012	District attendance > 96%	
Refer students with attendance problems to Parker County Truancy Officers	Principal Secretaries	Local Funds Parker County RSCCC	Ongoing	Referrals to truancy officer	

**Goal 2: Provide all personnel the support and resources needed for the improvement of curriculum and instruction.**

**Objective 2-1: *Adjust, monitor and update curriculum in grades 6-8 to reflect changing academic trends at the state and national level, in conjunction with local district philosophy.***

<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Vertically align curriculum to ensure cohesive sequence	Principal Teachers	Local Funds	Ongoing	Teachers/Staff surveys	
Stay informed of state and national curriculum standards and align with mandated standards	Asst. Superintendent Principals	Local Funds	Ongoing	Staff development attendance and sign in sheets	
Provide all necessary materials and resources required for effective instruction	Administration	Local Funds Budgeted Funds for Instructional Supplies	August, 2011 – May, 2012	Principal/teacher/staff surveys; teacher budget requests and purchases	
Create campus grading policies to ensure reliability and consistency	Asst. Supt. Principal	Staff Time	September, 2011	Add Grading Policy to Student Handbook	
Provide High School accredited Alg I	Administration	Local Funds	Ongoing	Ongoing assessment of success of students	
Provide High School accredited BIM	Administration	Local Funds	Ongoing	Ongoing assessment of success of students	
Provide High School accredited Health	Administration	Local Funds	Ongoing	Ongoing assessment of success of students	
Provide High School accredited Band	Administration	Local Funds	Ongoing	Ongoing assessment of success of students	
Provide Pre AP ELA	Administration	Local Funds	Ongoing	Ongoing assessment of success of students	

**Goal 2 (continued): Provide all personnel the support and resources needed for the improvement of curriculum and instruction.**

<b>Objective 2-4: Provide quality professional development for teachers and encourage personnel to independently participate in continuing education.</b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Teachers and administrators will participate in workshops and training that align with STAAR curriculum standards	Principal Teachers	Local Funds Title II Funds	Ongoing	Catalog from ESC XI of trainings attended by Brock ISD staff	
Participate in Parker County Sped Coop staff development activities and events	Counselors Special Ed. and General Ed. Teachers	Local Funds SFSF Grant	Ongoing	Sign-in sheets from training events	
Use staff development incentive pay plan to encourage teachers to stay current on best practices for instruction	Administration	Local Funds	Ongoing	Documentation by principals	
Schedule team-building prof. development	Principal Faculty	Local Funds	August 2011-May 2012	Classroom evaluations Student Feedback Needs Assessment	
Provide training for CPR/AED and Diabetes	Nurse	Local Funds	August, 2011 – October, 2012	Sign in sheets and certificates issued	

**Goal 3: Be responsive to the increasing technological needs of staff and students, enabling graduates to become productive citizens of the future.**

<b>Objective 3-1: <i>BJH will meet the annual goals outlined in the local technology plan.</i></b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Use technology through the computer lab/computer COW to heighten student's academic progress in all core subject areas.	Principal Faculty Technology Coordinator	Local District Funding Recycling Project PTC money Local district funds	August 2011-May 2012	Lesson Plans Office Documentation PDAS Observations	
Research current educational technology trends and make recommendations for 2012-2013 school year	Technology Director Superintendent Asst. Superintendent Principal	Staff Time	Spring of 2012	Record of school visits and / or technology updates	

**Goal 4: Demonstrate fiscal responsibility in facilities management and improvements for provision of a safe, quality learning environment with improved community support.**

<b>Objective 4-1: <i>Maintain and repair current facilities to ensure staff and student safety and to provide an environment for effective instruction.</i></b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Replace surveillance cameras when needed.	Administration Maintenance	Local Funds	Ongoing	Completion of project	

**Goal 5: Strive to increase parental involvement so that parents, students and staff can participate fully in the educational courses of action for the district**

<b>Objective 5-1: <i>Develop and maintain processes that allow all stakeholders have input and receive information at the administrative level.</i></b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Use School Reach / Email Distribution Lists to inform parents of student activities or programs	Principal Teachers Secretaries	SchoolReach Program	Ongoing	SchoolReach usage reports	
Use new “texting” feature in School Reach to improve parent communications	Administration Principals Teachers Secretaries	SchoolReach Program	Ongoing	SchoolReach usage reports	
Use RSCCC Parent Portal to allow parents more consistent and efficient access to their child’s academic progress	PEIMS Clerk Secretaries Principals Teachers Technology Coordinator	RSCCC Program	Ongoing	RSCCC report	
Utilize marquee to inform and promote upcoming events and activities	Administration Principals Teachers Counselors	School Marquee	Ongoing	Report of messages run during the year	
Provide opportunities for parents and community to be actively involved in the educational process: Parent Conferences as needed, PTC, Volunteer program, Open House, District Web Site, Parent/Student Mentor Program and Various School Programs.	Principal Counselor Faculty PEIMS Coordinator	Local District Funds	August 2011-May 2012	PIEMS Lesson Plans Summary Reports and Doc. Office Documentation	

**Goal 6: Provide a safe educational environment and an effective crisis management plan.**

<b>Objective 6-1: Implement programs and activities that promote a drug, alcohol and tobacco free student body.</b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
SRO present on district campuses and at school activities to reduce incidents involving drugs, alcohol or tobacco	SRO	Tobacco Grant Local Funds	Ongoing	SRO schedule	
Contract with a drug dog service to provide random searches at the high school and junior school campuses	Administration	Local Funds	August, 2011 – May, 2012	Drug dog visits and corresponding documentation	
Observance of Red Ribbon Week at BJH	Counselor	Title IV, Part A Funds Local Funds	October, 2011	Documentation of activities by counselors	
Address drug, alcohol and tobacco issues in Science and Health classes	Science and Health Teachers	Class Time Local Funds	Ongoing	Lesson Plans	
Good citizenship and ethics will be rewarded through good behavior store (Brock Shop) and classroom incentives. Programs will be implemented such as <i>Caught You Being Good, Parent/Student Mentor Program, Student Mentor Program, Sourcing Eagle, Eagle of the Month</i>	Principal Counselor Staff	Local Funds	August 2011-May 2012	Office Documentation: Detention Referrals, ISS Referrals Classroom Documentation Staff Documentation	

**Goal 6 (continued): Provide a safe educational environment and an effective crisis management plan.**

<b>Objective 6-2: Create and enact violence prevention, intervention and safety plans to ensure a safe school environment.</b>					
<b>Strategy / Activity</b>	<b>Person(s) Responsible</b>	<b>Resources</b>	<b>Timeline</b>	<b>Method of Evaluation</b>	<b>Results</b>
Revise and implement district-wide crisis plan	Asst. Superintendent	Staff Time Local Emergency Agencies	February, 2012	New or revised documents	
Conduct, monitor and evaluate all required crisis, weather, fire and other safety drills	Principal	Staff Time	Ongoing	Completion and evaluation of drills with documentation of dates and activities	
Implement discipline plan as per Student Code of Conduct	Principal	Student Code of Conduct	Ongoing	Documentation of events with documented consequences	

## Goals for Campus Improvement:

- ✓ Reach higher Advanced Academic Achievement Rates
- ✓ Reach STAAR passing goals of
  - 6<sup>th</sup> Reading- 97%
  - 6<sup>th</sup> Math- 97%
  - 7<sup>th</sup> Reading- 97%
  - 7<sup>th</sup> Writing- 97%
  - 7<sup>th</sup> Math- 97%
  - 8<sup>th</sup> Reading- 100%
  - 8<sup>th</sup> Math- 100%
  - 8<sup>th</sup> Science-100%
  - 8<sup>th</sup> Social Studies-100%
  - Reach higher STAAR passing standards and Advanced Academic Achievement on our subpopulations of White and Economically Disadvantaged students (as indicated on the PEMS reports and TEA reports)
- ✓ Re-line our parking area in the front of the school in order to make the parking spaces wider
- ✓ Replace whiteboards as needed
- ✓ Replace carpet as needed
- ✓ Replace ceiling tiles as needed
- ✓ Install a cork board in the hallways
- ✓ Improve Communication with email distribution lists
- ✓ Create a music system for the hallways to decrease tardies.

<b>Goal</b>	Highly Qualified Staff: Maintain 100% of academic core subject area classes taught by highly qualified teachers.			
<b>Performance Measures</b>	<ol style="list-style-type: none"> <li>1. Brock I.S.D. will retain highly qualified teachers.</li> <li>2. Brock I.S.D. will recruit 100% highly qualified teachers</li> </ol>			
<b>Summative Evaluation</b>	Personnel files, highly qualified worksheets, and principal attestations.			
<b>Strategy/Activity</b>	<b>Target Population</b>	<b>Person Responsible</b>	<b>Budget/Resources</b>	<b>Formative Assessment</b>
1. Conduct recruitment activities to ensure highly qualified personnel in all positions. Activities will include participating in job fairs, posting vacancies in multiple sites/organizations and maintaining active webpage.	All Staff Members	Superintendent Assistant Superintendent	Local Funds Title II,A	Number of positions posted. Number of applications completed. Number of visits on the web page counter.
2. Establish an effective teacher mentoring system in order to retain highly qualified staff.	All Teachers	Campus Principals	Local Funds Title II, A	-Mentor assignments -Mentor conference logs
3. Offer incentives to teachers for attaining additional certification through alternative programs, coursework, and TExES testing in order to increase highly qualified subject areas.	All Teachers	Campus Principals	Local Funds Title II, A	-Professional Development records

## Campus Improvement Committee Minutes

- Discussed state accountability rating.
  - How schools are assessed
  - How BJH is assessed
  - Discuss transition from TAKS to STAAR
- Discussed Gold Performance Acknowledgements (GPA's)
  - BJH received 7 of 8 GPA's
  - BJH is the only junior high in Parker County to receive this many
- Discussed goals for BJH
  - Challenging to create a bully free environment.
  - Place photos up in the hallway for school spirit.
  - Maintain 97% attendance rate
    - BJH provides a gift card incentive for perfect attendance.
  - Maintain 0% drop out rate
- Implemented at BJH
  - ZAP
  - High School credit for 8<sup>th</sup> grade students in Band, BMI, Health, Alg I
  - Create Pre-AP 8<sup>th</sup> Grade ELA Class
  - Flex Days
- Campus Wants/Needs
  - Place stickers on the lockers for school spirit.
  - Add a Spanish Club and/or an Ag Club