

DEVERS INDEPENDENT SCHOOL DISTRICT

Announcement of Vacancy

October 17, 2014



Position: Custodial

Starting Date: Immediately

Qualifications: Education/Certification:

- High school diploma or GED

Special Knowledge and Skills:

- Ability to follow verbal and written instructions
- Ability to read and understand instructions for cleaning, maintenance, and safety procedures
- Ability to read and comprehend written labels and warnings
- Knowledge of basic techniques of minor repairs
- Ability to operate equipment
- Ability to properly handle supplies and equipment
- Ability to lift and carry 55 lbs. without assistance
- Ability to push/pull a minimum of 20 lbs. frequently

Experience preferred:

- Three years experience as a school custodian, or the equivalent in custodial service with other institutions or firms.

Major Responsibilities and Duties:

- Perform major cleaning tasks such as vacuuming (using a 20 lb. vacuum daily 3-4 hours), wet-mopping, waxing, stripping, buffing, sweeping, dusting, emptying trash (lifting waste paper and debris - minimum of 55 lbs.) and pencil sharpeners, cleaning chalkboards and disinfecting drinking fountains.
- Clean restrooms, including floors and all fixtures (i.e.: urinals, toilets, sinks, mirrors, partitions, and counters). Ensure restrooms are clean and disinfected.
- Wash windows and sills (door glass).
- Perform ongoing tasks such as filling dispensers, and setting up facilities for student and adult use (lifting furniture, boxes, and cafeteria tables - minimum of 55lbs.)
- Ensure that all doors and windows are appropriately locked
- Must be able to bend and stand as needed in a daily shift
- Maintain a professional relationship with students, faculty, administration and community patrons

Application Process:

Submit a resume and an application to:

Devers Independent School District

Attn: Elizabeth Harris, Superintendent/Principal

PO Box 488

Devers, TX 77538-0488

By mail or personal delivery to the Administration Office

*A submission of application does not guarantee that the applicant will be interviewed.
Only those chosen for an interview will be contacted.*

Application deadline: Until filled

Inquiries should be directed to Elizabeth Harris, Superintendent at (936) 549-7135 x116.

The Devers Independent School District does not discriminate against any employee or applicant for employment because of race, religion, sex, age, national origin, disability, military status, or on any other basis prohibited by law.