

AVENUES OF COMMUNICATION

If citizens wish to express themselves regarding a specific school, teacher or child, dialog should begin at the level closest to the concern.

STEP ONE:

Visit with teacher or guidance counselor.

STEP TWO:

Visit with principal.

STEP THREE:

Visit with Superintendent.

If the student is not able to resolve the concern, he/she should request the person at that level to assist them in the process of moving to the next level.

STEP FOUR:

If all other avenues have been exhausted, the citizen may request a hearing before the Board of Trustees. Requests for a hearing should be filed with the Superintendent.

Citizens wishing to express themselves regarding policies, finances, or other responsibilities of the Board, which have not been placed on a regular agenda, should use one or more of these alternatives.

**Contact appropriate staff members.

**Speak at public forums.

**Write letters, telephone or email Board members. Include your name, address and phone number. Duplicated letters will be read and reviewed, but because of the quantity, Board members may not be able to respond to each. The Texas Open Meetings Act precludes members taking a position on an issue outside the meeting and may impede their ability to respond to your concerns privately.

**Board members and staff discourage citizens from providing anonymous information in any form, and, in general, will not act upon it.

**Board members will forward concerns to the appropriate staff person for their input and action.