



34 Schoolhouse Road
Washington, Virginia 22747
(540) 227-0200

Rappahannock County Elementary School

Benjamin Temple – Principal

Dawn Phillips – Asst. Principal

May 14, 2019

Dear RCES Family,

As you are aware, the Book Fair is back just in time for our RCES students to purchase books for extra reading material for the summer. The financial team has made changes to the financial acceptance for purchases during school hours. RCES will no longer accept checks written unless it is for the exact amount of the purchase. Students will need to bring cash when it is their classroom's shopping day; once their homeroom has been assigned a date and time. If a parent wishes to come in and shop with their child, we will then welcome a check written for the exact amount or use of a major credit card.

Please also keep in mind that teachers will also have a wish list posted that you will be able to purchase for their classroom. Thank you for your attention to this matter and if you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Ashley B. Settle".

Ashley B. Settle
Bookkeeper/Secretary