

You need to request a login and password application for Family Access; **this is a one-time request** from any of the school offices. This login and password will work for all of your children enrolled in White Salmon Valley Schools

Directions for using Family Access:

1. Open your browser (i.e. Internet Explorer) and put in the URL:
<http://family.whitesalmonvalley.wa-k12.net>
2. Type in your login and password in the spaces provided on Skyward Family & Student Access Page.
3. The Account Information page will only open the first time you login. This page will ask you to supply your email address. To do this, input the information and save. You will need your Current Password to SAVE any changes you make to this page. It is the one at the bottom of this paper. In Red in the middle of the web page a message will appear that states your changes were successfully made. Please be very careful to correctly type in your email.

Here are the choices from the left hand menu of information you can view:

- Calendar – Guardians can see non-school days, district events and assignments due.
- Grade Book – Displays a student’s grading information for the current year.
- Message Center – Guardians can see general school information messages.
- Attendance – This gives your student’s attendance record.
- Schedule – This gives your student’s current schedule.
- Food Service – Displays account information, purchases and payments.
- Fee Management – shows student’s outstanding fines or fees
- Activities – Displays whether a student has purchased an ASB Card.
- E-mail Notifications - Allows messages to be emailed to parents regarding absences and food service balances below \$2.00.
- Login History – Displays history of what pages in this site have been visited

Once you choose one of the items from the menu it will take you to that page. Once you finish with the site, make sure you logout.

We hope that you find Family Access useful in communicating with your student about classes, attendance and grades. Please contact the teacher for current grade information. You can access staff email address by going to <http://columbia.whitesalmonschools.org/staff>. We encourage you to ask your student first about the information you are seeing before emailing the teachers. Your help and support in our effort to hold the students accountable for their own learning and academic progress is very important. If you have specific questions or comments about the site, please contact any of the school offices.