

Collaborative Team Meeting

Meeting Date: _____ Grade Level/Name: _____ Next Meeting Date: _____

Members In Attendance:

Agenda:

Review Student Achievement Data (List all Data sources)

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Review Progress Monitoring Tools

Review Student Plans

Recommendations

What Do We Want Student(s) To Learn? (Instructional Focus)

Shared Instructional Methods and Strategies

How Will We Know When They Have Learned It? (Common Assessments, Proficiency Level)

What Will We Do For Those Who DID NOT Achieve Proficiency?

What Will We Do For Those Who DID Achieve Proficiency?

Questions, Concerns, Professional Development Needs:

Student RTI Plan

Intervention Recommended:

Progress Monitoring Tool Required

Mentor Assigned:

Progress Monitoring Data:

Mentor Signature

Parent Signature

Student Signature