

Mrs. Jennifer Strawderman, Principal

Mr. Chad Williams, Assistant Principal

JOB SHADOWING STUDENT CONTRACT AND PARENT AUTHORIZATION

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby declare that I will abide by all school rules and regulations. I agree that I will abide by the following:

* Make no personal phone calls from the work site
* Receive no telephone calls from the work site
* Notify the School to Work Coordinator if I am to be absent
* Not leave the work site without prior approval from school

(Parents must contact the school principal to obtain approval.)

Student Responsibilities – In order to participate, the student must do the following:

* Return this signed Student Contract and Parent Authorization
* Have written permission from teachers whose classes will be missed
* Complete a resume and/or letter of introduction
* Arrive on time for job shadowing appointment
* Bring lunch or meal money if applicable
* Display appropriate behavior at all times
* Obtain verification signature of employer
* Complete report, evaluation, and thank you letter upon return to school
* Dress appropriately – business dress codes will be followed

I am expected to job shadow:

* at
* date
* time

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 parent signature indicates that permission granted date