

Liberty High School Driver's Education Behind-the-Wheel Instruction Summer Plan

In order to provide behind-the-wheel training to students in driver's education in compliance with all Secretary of State and IDPH safety requirements, the following procedures must be followed:

Guidelines

- Allow only two students and one instructor per vehicle.
- If any student has any symptoms of COVID-19, tell them not to come to school. Temperature check on-site for drivers and instructor (above 99.0 will have to go home).
- Face coverings must be worn, unless medically contradicted.
- Prohibit eating and drinking in the vehicle.
- Open the windows whenever possible.
- Do not make any stops during the training that are not applicable to driver's education to reduce the amount of time in the vehicle.
- Complete hand hygiene with soap and water or hand sanitizer, as appropriate, before and after driving and, at the minimum, upon completion. Hand sanitizer should be placed in each vehicle.
- Clean and disinfect the steering wheel, door handles, seatbelt fastener, controls/dials that the driver would come in contact with, keys, etc. in between each behind-the-wheel session.
- Conduct regular routine cleaning and disinfecting of the seats.

Instructional Times

- Instructor will be available for in-person instructions for the times listed below
 - **Monday-Thursday:** 8:00am – 12:00pm & 1:00pm – 5:00pm
 - **Friday:** 8:00am – 12:00pm
 - **Instructions are scheduled in 2 hour sessions**
 - **1.5 of Driving/Observational Hours**
 - **.5 for pre/post driving maintenance**
- Scheduling will run continuously upon the completion of students.
- Days and Times are **SUBJECT TO CHANGE.**
- *Please note: Some students may be asked to exceed the required amount of observation hours in order to execute a fluid scheduling process.

Scheduling

- Time slots will be prioritized by birthdate.
 - Same birthdate will be placed ALPHABETICALLY.
- **The instructor will contact those individuals about availability and to schedule driving times.**
- Next birthdate will be contacted for any vacant time slot.
- Lab Fee must be paid in full in order to complete Behind-the-Wheel.
- Parents/Students must notify the instructor at least 24 hours prior to cancellation.
 - Failure to notify the instructor will result in removal from the student's next session.

Contacts

- Parents/Students must contact instructor for rescheduling and/or questions
 - Email: robby.young@libertyschool.net
 - Phone: (217) 645-5000 EXT: 296
 - Remind Code: @lhsdred