

**ALEXANDER CITY BOARD OF EDUCATION
VISA CARD PURCHASE ORDER FORM**

Revision Date: 1/15/13



VENDOR: VISA/

P. O. #: _____

Phone _____
FAX _____

DATE: _____

VENDOR #: 006425

SHIP TO SITE: _____

CARD OWNER _____

CARD #: _____

(Last 4 digits)

Originator of Purchase Order

Principal/Administrator/Fund Supervisor

Account Number

Fund Name

Amount

Account Number

Fund Name

Amount

QUANTITY	ITEM DESCRIPTION	UNIT COST	EXTENSION
		TOTAL	

COMMENTS: _____

I hereby certify that the above merchandise has been checked and found to be in good condition and is now approved for payment.

**TAX EXEMPT
ALABAMA LEGISLATURE:
ACT No. 742 1953**

Principal/Administrator

Date