

FOCUS (Family of Communities United in Service), Inc.

5001 Avenue U, Galveston, Texas 77551

Board of Directors Regular Meeting Minutes

January 25, 2018 – 5:30 P.M.

Present: Ms. Lillie Ann Aleman, Dr. Raj Rudrabhatla, Mr. Louis Henry, Mr. Darrell John and Dr. Patricia Williams – Administrator

Regular Meeting: Called to order at 5:30 PM by Ms. Lillie Ann Aleman

Citizens request to meeting (limit 3 minutes) - No requests and none

Agenda Approval: Motion to approve agenda by Mr. Henry and seconded by Dr. Raj

Closed Session: None

Re-convene Open Meeting: -

Approve Minutes of FOCUS Board Meeting November 9th, 2017: Minutes approved

Conflict of Interest: None

Agenda Items -

- **GISD Food Service Agreement** – Standard contract for breakfast and lunch. Document presented for Board Approval.
- **Facility Study** – Mr. Daryl John is pursuing the facility studies along with others.
- **Annual Governance Reporting for TEA** – duly signed.
- **Make-up weather days/options** – adding additional 10 minutes/day (Monday-Thursday)
- **Readiness for STAAR/ 3rd – 8th grade lock-ins** – Student lock-ins are conducted for organization and study skills. Benchmark tests were conducted to prepare students for STAAR tests.
- **Reading and Language Arts Consultant** – RLA consultant working with teachers.
- **Modified Work Day APA Personnel** – meet the needs of employees.
- **Bring Your Parent To School Day** – 150 parents attended the meeting. Four (\$25) door prizes were given. Parents were invited for class room observation.

Action Items:

- **GISD Food Service Agreement** – Motion to approve GISD Food Service Agreement by Mr. Darrell John, seconded by Raj Rudrabhatla

Superintendent Report:

- Jamaica Trip with Apollo Links/Pen Pal Visitation to Bethel Intermediate School – Dr. Williams, Teachers and Students visited Bethel Intermediate School, Jamaica.

Financial Report: Document shared with Board Members. Balance funds will be adjusted for emergencies and instructional material.

Fundraising Committee Report: Faculty and Staff volunteered to raise funds by offering APA parking lot services during MardiGras.

Board Comments: None

Suggested Future Agenda Items: Facility, Fundraising

Next meeting scheduled Wednesday, February 7th at 5.30 PM.

Adjournment: 6.00 pm. Motion to Adjourn by Mr. Henry.