

Old: IHAA
New: 6.16

SEMESTER AND FINAL EXAMINATIONS

Semester and final examinations shall be used to evaluate student achievement and conducted in a way to estimate effectively the achievement of the goals and objectives on which learning activities have been based.

All students in grades seven through twelve shall take semester and final examinations for each course in which they are enrolled. All such examinations will be administered according to the schedule outlined in the annual school calendar. No teacher shall schedule a final examination other than in accordance with the schedule outlined in the annual school calendar.

An exception to this policy for students in grades seven through twelve will be under the following guidelines:

Mid-Term Grades and Exams

Mid-term / mid-block averages will be determined as follows:

Class grades for the 9-week grading period, plus a mid-term exam grade. The mid-term exam will count as part of the first semester grade with a weight of 20%. Teachers must adhere to the following guidelines in arriving at mid-term grades.

1. Mid-term exams are required in all subject areas.
2. The mid-term exam will count as part of semester grade.

Exam Exemption Policy

Exams are required in all subjects. The exam exemption policy approved by the Autauga County Board of Education will be as follows.

Students in grades 7-12 will take midterm exams.

Students in grades 7-12 will also take all semester exams unless they are exempt utilizing one or more of the criteria listed below:

1. An "A" average in each class and not more than five (5) absences in a given class, subject and/or block at any time during the academic year.
2. A "B" average in each class and not more than three (3) absences in a given class, subject and/or block at any time during the academic year.
3. A "C" average in each class and not more than two (2) absence in a given class, subject, and/or block at any time during the academic year.

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In addition to the above criteria, students shall not be eligible for exemption if the student has been assigned in-school suspension more than two times, has been suspended from school, or assigned to the Interim / Alternative Program at any time during the academic year.

Final Exams and Final Grades

1. Final exams are required in all subjects. The only exemption is described in the Exam Exemption Policy. There will be no open book exams and no take home exams for the mid-term and final exams.

The grades for the first semester:

1st 9-weeks = 40% 2nd 9-weeks = 40% Mid-term Exam = 20%

The grades for the second semester or 18 weeks courses will be:

3rd 9-weeks = 40% 4th 9-weeks = 40% Final Exam = 20%

Or

2. The final grade for 18 weeks courses will be:
1st/3rd 9-weeks = 40% 2nd/4th 9-weeks = 40% Final Exam = 20%
3. The grading scale to be used is as follows:
A = 100-90
B = 89-80
C = 79-70
D = 69-60
F = 59-0
(Grades of 0.5 or higher will round up)

Grading Procedures for the Block Schedule or 18 weeks courses

Final grades for Block Schedules or 18-weeks courses will be determined as follows:

1. Teachers are required to administer Mid-Block /Mid-Term exams and Final Exams. The Mid-Block/Mid-Term exam will count as part of the first or third nine weeks grade (20%).

Source: Autauga County Board of Education

Adopted: November 21, 1991

Revised: June 24, 2010, July 18, 2013, July 7, 2015