

# Baker County School District

## Bus Requisition Form

<input type="checkbox"/>	Reading	<input type="checkbox"/>	English	<input type="checkbox"/>	Science	<input type="checkbox"/>	Social Studies
<input type="checkbox"/>	Music	<input type="checkbox"/>	Athletics	<input type="checkbox"/>	Other _____		

Please check appropriate box. (Must be written in)

<input type="checkbox"/>	Overnight Bus Usage	<input type="checkbox"/>	Overnight/Out of State Bus Usage	<input type="checkbox"/>	Day Bus Usage
--------------------------	---------------------	--------------------------	----------------------------------	--------------------------	---------------

Please check appropriate box.

Grade Level(s)/ Group/ Organization: \_\_\_\_\_ Teacher/Sponsor: \_\_\_\_\_

# Students: \_\_\_\_\_ # Chaperones: \_\_\_\_\_

Driver(s) Assigned: \_\_\_\_\_

Destination(s): \_\_\_\_\_ Date of Trip: \_\_\_\_\_

Departure Place/Time: \_\_\_\_\_ Return Place/Time: \_\_\_\_\_

Wait Time: From \_\_\_\_\_ to \_\_\_\_\_

Please attach all supporting information.

<b>Before Trip Activities:</b>
<b>During Trip Activities:</b>
<b>After Trip Activities:</b>

Request Date: \_\_\_\_\_ Signature of Teacher/Sponsor: \_\_\_\_\_

Approval Date: \_\_\_\_\_ Signature of Principal: \_\_\_\_\_

Approved

Denied

Superintendent: \_\_\_\_\_ Date: \_\_\_\_\_

Board of Education: \_\_\_\_\_ Date: \_\_\_\_\_