

Berlin Township School District
225 Grove Avenue, West Berlin, NJ 08091
856 767-9480, ext. 1111 – Loretta Marshall

**Interdistrict Public School Choice Application for
Enrollment in a Choice District
2019-2020 School Year**

For Office Use Only

On time application ____ Late application ____
Tier 1 ____ Tier 2 ____
Grade Applied For: ____
Enrollment Preferences granted:
____ Sibling(s) in Choice District (Sibling Grade in 2019-2020: ____)
____ Applicant from a choice district that terminates before grade 12
____ Resident student who moved
Lottery # (if applicable): ____

To be completed by the parent or legal guardian:

Student Information

Name of student applicant: _____

Student address: _____

City: _____ County: _____ Zip: _____

Home phone number: _____ Parent's work phone: _____

Parent's email: _____

Current School Information (2018-19)

Student's grade level for the 2018-2019 school year: _____

Student's district of residence: _____

School currently attending: _____

- Is this the student's resident public school (includes charter schools)? Yes ____ No ____
- If yes, answer the following questions:
 - Has the student been enrolled since the start of the 2018-2019 school year? Yes ____ No ____
 - If the student moved during the school year and *attended the resident public school of his/her old district of residence*, provide:
 - » Name of previous district of residence: _____
 - » Name of previous school attended: _____
 - » Date moved from previous school: _____
 - » Date enrolled in current school: _____

Application Information

Grade level to which the student is applying for admission for the 2019-2020 school year: _____

Has the student been referred or is in the process of being referred for special education services? Yes ____ No ____

If yes, attach any documentation, i.e. IEP (Special Education Plan) or 504 Plan (Accommodation Plan)

NOTE: If the student is deemed eligible for services prior to the start of the following school year and the district cannot implement the IEP, acceptance into the program could be revoked.

Does the student have a sibling enrolled in this choice district? Yes ____ No ____

Sibling's name: _____ Sibling's grade in 2019-20: _____

Is the applicant a former resident student who moved *before* the application deadline? Yes ____ No ____

Is the applicant a former resident student who moved *after* the application deadline? Yes ____ No ____

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Student Enrollment Policies

Tier 1 students are students who are enrolled in a NJ public school in their resident school district during the time of application and for the entire year (2018-19) immediately preceding enrollment in a choice district. If a student moved during the school year and attended the resident public school of his/her old district of residence, he/she is also considered Tier 1. Choice districts must first fill their available seats with Tier 1 students. If the number of Tier 1 applications exceeds the number of choice seats available, the choice district must hold a lottery to randomly select students. Charter school students are considered to be Tier 1. To qualify as Tier 1 for kindergarten, a student must be attending a state-funded preschool in his or her resident district or a student resides in a district that does not offer a state-funded preschool program or a student has a sibling currently attending the choice district. Most students applying for kindergarten are in Tier 1.

Tier 2 students include NJ residents who have not attended their resident public school for the entire year immediately prior to enrollment in the desired choice district and do not otherwise meet the requirements for Tier 1. This would include students who have been attending public school outside their districts of residence or private school.

Choice districts are not obligated to accept Tier 2 students. If a choice district accepts Tier 2 applicants, they may do so only after all of the qualified Tier 1 applicants have been accepted. If the number of Tier 2 applications exceeds the number of choice seats available, the choice district must hold a Tier 2 lottery to select students.

Enrollment preference may be given to students in the following circumstances: 1) applicants with siblings enrolled in the choice district; 2) applicants who will have completed the terminal grade of a sending choice district (i.e., students who attend a choice district with grades that terminate before 12th grade and with a natural progression to the desired choice district); and 3) resident students of the choice district who move during the school year but before the application deadline and want to remain in the choice district the following year. Your student’s enrollment preference status will be determined from the information you provide in this application.

The Berlin Township School District has adopted the following policies regarding student enrollment:

District Choice Policies	Does Policy Apply?
a. The district accepts Tier 2 students.	Yes
b. The district gives enrollment preference to students who have a sibling currently attending the choice district, provided they will enroll in a choice-approved grade/program and they meet any program-specific criteria.	Yes
c. The district gives enrollment preference to choice students who have completed the terminal grade of the sending district (i.e., students who attend a choice district with grades that terminate before 12th grade and with a natural progression to this choice district), provided they will enroll in a choice-approved grade/program and they meet any program-specific criteria..	Not Applicable
d. The district gives enrollment preference to resident students who move <u>before the application deadline</u> . If resident students move and file choice applications for the following year prior to the deadline, the district will give them enrollment preference (i.e., accept them ahead of other applicants, but after the enrollment preference students described in b. and c. above), PROVIDED that there are choice seats available in the choice-approved grades/ programs and the students meet any program-specific criteria. <i>If the district has already reached its approved choice enrollment maximum, this preference will not apply.</i>	Yes
e. The district gives special consideration to resident students who move <u>after</u> the application deadline. Students in this situation may apply as late applicants and be added to the <i>front of the district’s waitlist</i> , PROVIDED the students will enroll in a choice-approved grade/program and they meet any program-specific criteria. No additional choice seats above the approved maximum will be approved by the NJDOE to accommodate these students.	Yes

If any information on this application is proven to be falsified, the student's admission to the Choice Program could be revoked.

By my signature I certify that I am applying for my student's admission to the Choice district for academic reasons only and not for athletic or extracurricular reasons and that all of the information I have provided is accurate. If my student has a current IEP or 504 Plan, I hereby give permission to the Child Study Team of this choice district to release and/or obtain information on behalf of my student. I further understand that if my student is eligible for transportation (within 20 miles from home to school) and the cost will exceed \$1,000, I will be given \$1,000 as aid in lieu of transportation and, in some cases, the option of receiving the transportation and paying the additional amount over \$1,000.

Signature of parent or guardian: _____

Printed name of parent or guardian: _____

Date: _____

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Application is due to the Choice District by December 3, 2018

**Applications received after the deadline will be considered for enrollment only after those who applied before the deadline.*