

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Mary Williams, President, call this meeting to order under the Open Public Meetings Act at 6:45pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 2, 2014, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 10, 2014 and the Central Record the week of January 13, 2014 a meeting notice setting forth the time, date and location of this meeting.

2. Pledge of Allegiance

3. Roll Call

Mr. Jeffrey Souza	<u>absent</u>
Mrs. Cynthia Mozee	<u>arrived at 7:10pm</u>
Mrs. Jocelyn Lewis	<u>present</u>
Mr. Sol Cohen	<u>present</u>
Mr. Keith Jones	<u>present</u>
Mr. Cecil Rodrigues	<u>present</u>
Mr. Brian Davis	<u>present</u>
Mrs. Deanna Reilly, Vice President	<u>present</u>
Mrs. Mary Williams, President	<u>present</u>
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>
Mrs. Megan Stoddart, Business Administrator	<u>present</u>
Charles Rizzi, Esq., Board Solicitor	<u>present</u>

4. Approval of Minutes

Motion by Deanna Reilly seconded by Keith Jones
RECOMMEND that the Board of Education approve the action meeting minutes of the March 26, 2015 meeting as presented in duplicated form and dispense with the reading of the same. Motion carried, voice vote, all present voting “yes”.

5. Executive Session – In

Motion by Cecil Rodrigues seconded by Brian Davis to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: 6:45pm.
Motion carried, voice vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

6. Executive Session – Close

Motion by Deanna Reilly seconded by Keith Jones to come out of Executive Session.
Time out: 7:00pm. Motion carried, voice vote, all present voting “yes”.

7. Presentations

Musical Presentation by

Amanda Chopel, Adrianna Ruggiero, Mikayla Jackson, Bridget Becker

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

Positive Behavioral Supports is a school-wide systematic approach to discipline and behavioral support in our schools. It is an evidence-based framework for providing a broad range of systematic and individualized strategies for achieving academic and behavioral outcomes while preventing problem behavior. PBS focuses on teaching then reinforcing positive behaviors as well as, changing the environment such that using positive behaviors becomes more effective than using negative behaviors. Schools utilizing PBS have the following in place:

- More than 80% of students can tell you what is expected of them & can give behavioral examples because they have been taught, actively supervised, practiced, & acknowledged.
- Positive adult-to-student interactions exceed negative.
- Administrators are active participants.
- Data & team-based action planning & implementation.
- Function based behavior support is a foundation for addressing problem behavior.
- Full continuum of behavior support is available to all students.

The following students are being recognized as students of the month of March for the John F. Kennedy Elementary School:

Yanettsy Lopez, Kira Montgomery, Jaden Taylor, Ashlie Shendock, Jayden Branch, Isabella Bentivegna, Jennifer Guemes Vargas, Tyler Wassel, Louis Morales, Madison Priole

The following students are being recognized as students of the month of March for the Dwight D. Eisenhower Middle School:

Andi Williams, Brett Lamoureaux, Adrianna Ruggiero, Vincent VanZyl, Sekeka Naznin, Isaiah Branch, Brenan Daly, Michael Gentile, Briana Stoddart, Leandro Segura

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- 7.a. Public Presentation of the 2014-2015 Budget
- 7.b. Motion by Brian Davis second by Cecil Rodrigues
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the adoption of the presented 2015-2016 Budget for the Berlin Township School District. Motion carried, roll call vote, all present voting “yes”.

8. Public Comments – Open

Recognition of Citizens – for agenda items only

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed on the published agenda and limited in length to 5 minutes.

Motion by _____seconded by _____ to open the meeting to the public for the discussion of agenda items only. Time in: ____.

9. Public Comments - Closed

Motion by _____seconded by _____ to go close the meeting to the public. Time closed: _.

10. Superintendent’s Report

- A. Review District Mission Statement

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2014-2015

- Continue to supervise the revision and implementation of all district curricula, over the 3-year period (2013-2016) as per the 2013 QSAC findings in order to improve student growth and achievement.
- Identify key instructional strategy deficiencies with administrative staff and explore ways to implement improvement activities.
- Work with the Board of Education and district staff to identify and implement improved communication between the Board of Education, School Staff and the community.

BOARD GOALS

1. Review and revise, as needed, Board Policies as found in the 6000 section of the District Policy Manual.
2. Develop and implement practices that will promote inter-district participation with Pine Hill and Clementon School Districts at both the Board and District staff levels.
3. Work with the District Staff to identify and implement improvements in communication between the Board of Education, Staff and Community members.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

C. Harassment, Intimidation and Bullying (HIB) Incident Report

Date Reported to Superintendent	School	Case Number	Result	Action
N/A				

D. Board Affirmation of Harassment, Intimidation and Bullying Investigation Decisions

Motion by _____ seconded by _____

RECOMMEND that the Board of Education, on the recommendation of the Superintendent, approve to affirm the Superintendent’s decisions associated with the harassment, intimidation and bully (HIB) incidents (Case # ____ to ____) reported on _____.

E. Field Trips:

Grade	Teacher	Place	Date	Cost to Student	Cost to District
6-8	Bottley	Sprinkles Ice Cream	05/07/15	\$0.00	\$0.00
4 – 8	Deaner/Friedman	Oceano’s Restaurant	05/15/15	\$0.00	One bus, one driver

F. Safety and Security – JFK

Type of Drill	Date and Time	Location of Drill	Route #'s	Drill Supervisor
---------------	---------------	-------------------	-----------	------------------

Fire - 03/30/15- 2:10pm
 Lockdown – 03/26/15 – 10:30am
 Bus Evacuation

G. Safety and Security – DDE

Type of Drill	Date and Time	Location of Drill	Route #'s	Drill Supervisor
---------------	---------------	-------------------	-----------	------------------

Fire – 03/31/15 – 8:30am
 Lockdown (Bomb Threat) – 03/26/15 – 10:30am
 Bus Evacuation

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

H. Monthly Reports Uploaded to Portal for Review

- a. Coordinator of Special Services
- b. Supervisor of Buildings and Grounds

Approve Use of Facilities

Motion by Deanna Reilly seconded by Cynthia Mozee

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the use of facilities as listed below:

Organization	Facility	Date and Time	Event
YES! Youth Elite Sports	Ball fields	April 18 and 19, 2015	Games

Motion carried, roll call vote, all present voting “yes”.

- c. Technology Coordinator
- d. Supervisor of Curriculum and Instruction
- e. JFK Principal
- f. DDE Principal

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

I. Discussion Items:

Policy	Name	Regulation	Name
6145.1/6145.2	Intramural Competition: Interscholastic Competition	6145.1/6145.2	Sportsmanship
6145.3	Publications	6145.1/6145.2	Medical Examination to Determine Fitness for Participation in Athletics
6145.4	Public Performances by Students	6145.3	School Sponsored Publications
6145.5	Student Organizations	6145.7	Social Events and Class Trips
6145.7	Social Events and Class Trips	6146.2	Promotion and Retention
6146.2	Promotion/Retention		
6147	Standards of Proficiency		
Policy	Name	Regulation	Name
6142.2	English as a Second Language: Bilingual Programs	6142.2	Bilingual and ESL Education
6142.6	Basic Skills	6143.1	Lesson/ Unit Plans and Plan Books
6142.9	Arts	6145	Co-Curricular Activities
6142.13	HIV Prevention Education	5111	Eligibility of Resident/Non-Resident Students
6143	Curriculum Guides		
6144	Controversial Issues		
5118	Non-residents		
5118.1	School Choice Program		

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- a. Motion by Deanna Reilly seconded by Keith Jones
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the second reading of policies 6145.1/6145.2 – Intramural Competition: Interscholastic Competition, 6145.3 – Publications, 6145.4 – Public Performances by Students, 6145.5 – Student Organizations, 6145.7 – Social Events and Class Trips, 6146.2 – Promotion/Retention, 6147 – Standards of Proficiency and Regulations 6145.1/6145.2 – Sportsmanship, 6145.1/6145.2 – Medical Examination to Determine Fitness for Participation in Athletics, 6145.3 – School Sponsored Publications, 6145.7 – Social Events and Class Trips, 6146.2 – Promotion and Retention. Motion carried, roll call vote, all present voting “yes”.

Policy	Name	Regulation	Name
5141.8	Sports Related Concussion and Head Injury		
6114	Emergencies and Disaster Preparedness		
7110	Long-Range Facilities Planning		

- b. Motion by Keith Jones seconded by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the second reading of NJSBA updates to policies 5141.8 – Sports Related Concussion and Head Injury, 6114 – Emergencies and Disaster Preparedness, and 7110 – Long-Range Facilities Planning. Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

Policy	Name	Regulation	Name
6147.1	Evaluation of Individual Student Performance	6147.1	Grading System
6151	Class Size	6153	Field Trips
6153	Field Trips	6154	Homework
6154	Homework/Makeup Work	6160	Resource Materials
6156	Instructional Planning/Scheduling		
6160	Instructional Services and Resources		

c. Motion by Brian Davis seconded by Cynthia Mozee

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the first reading of policies 6147.1 – Evaluation of Individual Student Performance, 6151 – Class Size, 6153 – Field Trips, 6154 – Homework/Makeup Work, 6156 – Instructional Planning/Scheduling, 6160 – Instructional Services and Resources, and regulations 6147.1 – Grading System, 6153 – Field Trips, 6154 – Homework, 6160 – Resource Materials. Motion carried, roll call vote, all present voting “yes”.

Policy	Name	Regulation	Name
6161	Equipment, Books and Materials	R 6161	Student Instrumental Loan Form
6161.2	Complaints Regarding Instructional Materials	R 6161	Instructional Supplies
6162.4	Community Resources	R 6161.1	Evaluation and Selection of Instructional Materials
6162.5	Research	R 6161.1	Adoption of Textbooks
6163.1	Media Center/Library	R 6163.3	Live Animals in School
6163.3	Live Animals in the Classroom	R 6164.1	Intervention and Referral Services for General Education Students
6164.1	Intervention and Referral Services for General Education Students		

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- d. Motion by Deanna Reilly seconded by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve for review the following policies and regulations: Policies 6161 – Equipment, Books and Materials, 6161.2 – Complaints Regarding Instructional Materials, 6162.4 – Community Resources, 6162.5 – Research, 6163.1 – Media Center/Library, 6163.3 – Live Animals in the Classroom, 6164.1 – Intervention and Referral Services for General Education Students and Regulations 6161 – Students Instrumental Loan Form, 6161 – Instructional Supplies, 6161.1 – Evaluation and Selection of Instructional Materials, 6161.1 – Adoption of Textbooks, 6163.3 – Live Animals in School, 6164.1 – Intervention and Referral Services for General Education Students. Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Deanna Reilly second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the acceptance of a check in the amount of \$500 on behalf of the Camden County Association of School Administrators to be used as a scholarship from CCASA for a graduating senior attending Overbrook High School from Berlin Township. Motion carried, roll call vote, all present voting “yes”.

11. Personnel

- a. Motion by _____ second by _____ and adopted by all members present voting “yes” in a roll call to approve certification hiring of staff in accordance with criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
N/A			

- b. Motion by Deanna Reilly, seconded by Cecil Rodrigues
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following field experience placement for Stockton University graduate student Gina Pretko. Ms. Pretko will be placed for the fall semester on or about September 7, 2015 and ending December 23, 2015. Ms. Pretko will complete 100-150 hours field experience as a Speech/Language Therapy Practicum student under the supervision of district speech therapist, Kimberly Gadzinski. Motion carried, roll call vote, all present voting “yes”.

- c. Motion by Cynthia Mozee, seconded by Cecil Rodrigues

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following summer placement for staff member Jessica German. Ms. German is a Rowan University student who will complete her clinical experience in special education for graduate endorsement in our district’s ESY program from June 30 through August 24, 2015. Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- d. Motion by Sol Cohen, seconded by Deanna Reilly
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following ADVANCE volunteers:

Victor Llano, Norma Rivera, Jennifer Priole, Jamison Moklak

Motion carried, roll call vote, all present voting “yes”.

- e. Motion by Brian Davis, seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the request for leave for employee number 00191. Absence will be from May 12 through approximately May 20, 2015. Sick days will be used for this absence. Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- f. Motion by Keith Jones, seconded by Brian Davis
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the list of staff to be rehired for the 2015-2016 school year:

EMPLOYEE NAME	CONTRACTED SALARY
ALESSANDRINE, DANIELLE	\$74,234.00
ALOI, CARRIE	\$80,834.00
AMANTO, KELLY	\$15,851.00
AUSTERMUHL, EDYTHE	\$134,212.00
BEACH, JANE	15.40/HOUR
BEERS, KRISTIN	\$71,680.00
BOTTLEY, DINA	\$61,195.00
BRAIDWOOD, KRISTIN	\$84,422.00
BREWSTER, MICHELE	\$55,195.00
BRIGHT, MARILYN	\$122,692.00
BROWN, JOEL	\$68,979.00
BROWN, MICHAEL	\$28,009.00
BURKE, LAURA	\$88,842.00
CAMACHO, TARA	125.00/DAY
CARROLL, DANA	\$53,495.00
CARVER, CONSTANCE	\$34,208.00
CHILDS, STACEY	\$84,534.00
COHEN, CHARLOTTE	\$43,752.00
CONICELLA, CATHERINE	\$84,534.00
CORBETT, TARA	\$72,096.00
DAIRJOU, MELISSA	125/DAY
DASHER, BONNIE	\$61,195.00
DEANER, RACHEL	\$53,495.00
DECARO, STACEY	\$61,295.00

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

DEMEO, JACKLYN	125/DAY
DILEO, PATRICA	\$71,234.00
DRAFT, SHIELA	\$77,334.00
EDWARDS, JENNIFER	\$62,795.00
ELIAS, JUDITH	\$61,195.00
ENGELBERT, BEVERLY	\$45,152.00
FARLOW, MARGARET	\$87,980.00
FOLCHER, JOSEPH	\$26,531.00
FOX, LINDA	125/DAY
FORSYTHE, KATHLEEN	\$3,698.00
FRIEDMAN, JAIME	\$61,195.00
GADZINSKI, KIMBERLY	\$87,980.00
GARTON, CHERI	\$77,680.00
GASCOT, JENNIFER	\$54,695.00
GENTILE, KARA	125/DAY
GORELIK, ILANA	\$54,695.00
GRIETZER, JOY	125/DAY
HARRIS, EVELYN	125/DAY
HERNANDEZ, TANYA (CUST)	\$27,143.00
HERTENS, WILLIAM F	9.18/HR
HESSEL, NORA	\$86,257.00
HOCKHAM, PATRICIA	\$56,495.00
HOFF, EILEEN	\$68,234.00
HOLCOMB, BURTON	19.05/HR
HUGHES, CHERYL	\$84,534.00
HULBERT, SHARON	\$84,534.00
IACOVELLI, DANIELLE	\$62,680.00
IANNUZZI, ROSEMARY	\$69,096.00
INMAN, DANIELLE	\$74,234.00
JEMIELITY, DIANA	\$54,995.00
JENNISON, JANET	\$77,680.00

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

JOSHI, MEENU	\$54,695.00
KELLY, JOHN	\$80,834.00
KLINKE, EMILY	\$57,995.00
KOLASKI, MARY JO	\$69,096.00
KWELTY, MOLLY	\$61,195.00
LANG, LOIS	\$87,980.00
LAWLOR, JACKLYN	\$60,495.00
LIANO, JONATHAN	\$62,680.00
LINDNER, EVAN	\$61,195.00
LITCHFIELD-MUSUMECI,LUCINDA	\$45,152.00
MADARA, JOAN	125/DAY
MARSHALL, LORETTA	\$57,370.00
MARTINO, BRIAN	\$51,995.00
MASON, EMILY	\$68,680.00
MAYER, HELEN	\$84,280.00
MCALEAVEY, MARISA	\$59,795.00
MCCOACH, ERIC	\$54,695.00
MCCUTCHEON, MARIA	\$56,695.00
MICALE, DOROTHY	\$84,534.00
MITCHELL, KELLY	\$59,234.00
MITCHELL, KRISTY	\$59,695.00
MURPHY, MICHAEL	\$88,434.00
MURACZEWSKI, PAULA	125/DAY
MURRAY, ELWOOD	11.41/HR
PATTERSON, JEFFREY	\$71,138.00
PEARSON, ANTONETTE	16.60/HR
PEIDL, DENISE	19.05/HR
PFLUGER, CHARLES	\$86,716.00
PUPA, FRANK	\$57,495.00
REILLY, BRIAN J	\$58,295.00
REYNOLDS, SCOTT	\$71,234.00

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

RICHARDS, TRACEY	15.87/HR
RIDLEY, JENNIFER	\$62,680.00
RIGGIO, MELISSA	\$56,495.00
ROLLINS, RYAN	\$56,295.00
SAVIDGE, PATRICIA (CUST)	13.15/HR
SAVIDGE, PATRICIA (BUS)	20.22/HR
SCHAFFER, DAWN	\$74,234.00
SCHAFFER, ROBIN	\$39,291.00
SCHNEIDER, HAROLD	13.45/HR
SEBASTIANO, PATRICIA	\$61,195.00
SIMS, NANCY	\$61,195.00
SMITH-BISSIC, CARLA	\$74,234.00
SMITH, ROCHELLE	\$45,857.00
SMITHEN, DENISE	\$60,096.00
SOWINSKI, MEGHAN	125/DAY
STODDART, MEGAN	\$88,327.00
TAYLOR-HEARN, POLLY	\$68,680.00
TIDEMAN, PATRICIA	\$60,096.00
TROENDLE, SHERIE	\$84,534.00
UHNIAT, JENNIFER	\$74,234.00
VAN CUREN, TIMOTHY	\$87,980.00
VANDEGRIFT, THERESA	20.22/HR
VIRELLI, JENNIFER	\$61,195.00
WALKER, WARD	\$84,534.00
WANKO, LINDSAY	\$61,195.00
WASH, DEBRA	\$84,280.00
WHITE, JAMES	\$29,344.00
WILSON, ROBERT	\$68,234.00

Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

12. Curriculum and Instruction

13. Business and Finance

Financial Report – Period Ending March 2015

Motion by Cecil Rodrigues, seconded by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution:

Board Secretary Financial, Revenue and Treasurer’s Reports

- A. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2015. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10 (c) 3 and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.
- B. Treasurer’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of March 2015. The Treasurer’s and Secretary’s report are in agreement for the month of March 2015.
- C. Board Secretary in accordance with N.J.A.C. 6A:23A -16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- D. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4, we certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

Megan Stoddart, Business Administrator

Date

Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- E. Motion by Cynthia Mozee seconded by Sol Cohen to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
J Patterson	\$0	LRC – Trenton, 04/20/15 <i>Dyslexia Awareness Strategies</i>	\$0.00
K Mitchell	\$0	LRC – Trenton, 04/20/15 <i>Dyslexia Awareness Strategies</i>	\$0.00
M Murphy	\$150	FEA – Legal One, Monroe Twp. 06/03/15 <i>Update on Bullying Laws</i>	\$0.00
K Mitchell	\$175	NJASP – East Windsor 05/08/15 <i>Dyslexia Awareness Strategies</i>	\$0.00
E Austermuhl	\$249	Atlantic City, NJASA 05/14/15 <i>Improve Leadership Skills & Knowledge</i>	\$0.00

Motion carried, roll call vote, all present voting “yes”.

- F. Motion by Brian Davis, seconded by Cecil Rodrigues
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve payment of bills:

Batch number 61 Amount \$ 635,053.68

Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

G. Motion by Cecil Rodrigues second by Sol Cohen

RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the following resolution with New Jersey School Insurance Group/BACCEIC (Burlington and Camden County Educator’s Insurance Consortium):

WHEREAS, the **NJSIG** seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the **Educational Institution** has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the **Educational Institution** certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to **NJSIG**.

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Institution** hereby establishes/renews its membership with **NJSIG** for a three (3) year period, beginning July 1, 2015, and ending July 1, 2018 at 12:01 a.m. eastern standard time.
2. The **Educational Institution** agrees to participate in **NJSIG** with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit “A”.
3. The **Educational Institution** hereby ratifies and affirms the bylaws and other organizational and operational documents of **NJSIG** and as from time to time amended by **NJSIG** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The **Educational Institution** agrees to be a participating member of **NJSIG** for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG Plan of Risk Management.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

5. In consideration of membership in **NJSIG**, the **Educational Institution** agrees that for those types of coverage in which it participates, the **Educational Institution** shall jointly and severally assume and discharge the liability of each and every member of **NJSIG** all of whom, as a condition of membership in **NJSIG**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the **Educational Institution** is pledged to the punctual payment of any sums which shall become due to **NJSIG** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If **NJSIG**, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the **Educational Institution** agrees to reimburse **NJSIG** for all such reasonable expenses, fees and costs on demand.
7. **The Educational Institution** and **NJSIG** agree that **NJSIG** shall hold all monies paid by the **Educational Institution** to **NJSIG** as fiduciaries for the benefit of **NJSIG** claimants all in accordance with applicable statutes and/or regulations.
8. **NJSIG** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.

Motion carried, roll call vote, all present voting “yes”.

- H. Motion by Deanna Reilly second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve to accept and award the bid to Kelco Electric for the Generator Project at John F. Kennedy Elementary School. The amount of the base bid is \$199,000.00. Motion carried, roll call vote, all present voting “yes”.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

- I. Motion by Brian Davis second by Sol Cohen
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the Out of District Tuition Contract for a McKinney-Vento eligible special education student. The student is residing in Cherry Hill and attending Brookfield Elementary School. Berlin Township School District is responsible for the student’s educational costs from July 1, 2014 – February 21, 2015. Total cost is \$55,200. Motion carried, roll call vote, all present voting “yes”.

- J. Motion by Deanna Reilly second by Cynthia Mozee
RECOMMEND that the Board of Education, on the recommendation of the Superintendent and School Business Administrator, approve the addendum to extend the agreement with S4Teachers, LLC for the 2015-2016 school year. The contracted billing cost is \$105.00/full day and \$52.50/half day. Motion carried, roll call vote, all present voting “yes”.

14. Old Business

JFK Birthday Celebration - will combine with township community day

15. New Business

- Committee Updates
 - Negotiations
 - NJSBA
 - CCESC
 - Pine Hill Bd of Ed
 - CCSBA

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

16. Public Comments – Open – N/A

Recognition of Citizens – for subjects not appearing on agenda

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the staff member or members involved therein and the Chief School Administrator prior to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff have had a reasonable opportunity to resolve the problem at the employee level. Statements should be limited to topics to be addressed and limited in length to 5 minutes.

Motion by _____ seconded by _____ to open the meeting to the public for the discussion of subjects. Time in: _____.

17. Public Comments - Closed

Motion by _____ seconded by _____ to go close the meeting to the public. Time closed: _.

18. Executive Session – In – N/A

Motion by _____ seconded by _____ to go into Executive Session to discuss: personnel, legal, contractual and negotiation issues. Time in: _____.

Resolution for Executive Session:

Whereas Section 8 of the Open Public Meeting Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and whereas this public body is of the opinion that such circumstances presently exist. Now, therefore, be it resolved by the Berlin Township Board of Education, County of Camden, State of New Jersey, as follows:

1. The public shall be excluded from discussion and action upon hereafter specified subject matters. They are:
 - a. Any matter which by express provision of federal law or state statute or rule of court shall be rendered confidential.
 - b. Matters dealing with Federal Funding.
 - c. Discussion of any materials, the disclosure of which would constitute an unwarranted invasion of individual privacy.
 - d. Matters dealing with collective bargaining.
 - e. Matters dealing with the sale or purchase of public land.
 - f. Discussion of any pending or anticipated litigation or contract negotiation.

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

April 30, 2015

Public Budget Hearing / Action Meeting Minutes

“Educating Today for Tomorrow’s Success”

19. Executive Session – Close

Motion by _____ seconded by _____ to come out of Executive Session. Time out: ____.

20. Adjournment

Motion by Cynthia Mozee seconded by Brian Davis to adjourn the meeting. Meeting adjourned: 9:02pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator