

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey 08091

January 8, 2015

Re-Organization Meeting Minutes

“Educating Today for Tomorrow’s Success”

1. Call Meeting to Order

I, Mary Williams, President, call this meeting to order under the Open Public Meetings Act at 7:33pm. Motion carried, voice vote, all present voting “yes”.

This is to advise the general public and to instruct that it be recorded in the Minutes, that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act,” the Berlin Township Board of Education on January 2, 2014, caused to be posted at the Business Office of the Board of Education located at 225 Grove Avenue, West Berlin, New Jersey and advertised in the Courier Post on January 10, 2014 and the Central Record the week of January 13, 2014 a meeting notice setting forth the time, date and location of this meeting.

The oath of office will be given by Charles Rizzi, Board Solicitor, to the following elected Board of Education members:

Sol Cohen, Keith Jones, Mary Williams

2. Pledge of Allegiance

3. Roll Call

		Term Expires
Mr. Jeffrey Souza	<u>present</u>	2016
Mrs. Cynthia Mozee	<u>present</u>	2016
Mrs. Jocelyn Lewis	<u>absent</u>	2016
Mr. Sol Cohen	<u>present</u>	2017
Mr. Keith Jones	<u>present</u>	2017
Mr. Cecil Rodrigues	<u>present</u>	2015
Mr. Brian Davis	<u>present</u>	2015
Mrs. Deanna Reilly	<u>present</u>	2015
Mrs. Mary Williams	<u>present</u>	2017
Dr. Edythe B. Austermuhl, Superintendent	<u>present</u>	
Mrs. Megan Stoddart, Business Administrator	<u>present</u>	
Charles Rizzi, Esq., Board Solicitor	<u>present</u>	

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DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

B. Review District & Board of Education Goals

DISTRICT & BOARD OF EDUCATION GOALS

2014-2015

- Continue to supervise the revision and implementation of all district curricula, over the 3-year period (2013-2016) as per the 2013 QSAC findings in order to improve student growth and achievement.
- Identify key instructional strategy deficiencies with administrative staff and explore ways to implement improvement activities.
- Work with the Board of Education and district staff to identify and implement improved communication between the Board of Education, School Staff and the community.

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BOARD GOALS

1. Review and revise, as needed, Board Policies as found in the 6000 section of the District Policy Manual.
2. Develop and implement practices that will promote inter-district participation with Pine Hill and Clementon School Districts at both the Board and District staff levels.
3. Work with the District Staff to identify and implement improvements in communication between the Board of Education, Staff and Community members.

4. OFFICER AND DELEGATE NOMINATIONS

- a. Motion by Deanna Reilly second by Jeffrey Souza to nominate Mary Williams for school board president. Motion carried, voice vote, all present voting “yes”.
- b. Motion by Jeffrey Souza second by Keith Jones to appoint Mary Williams for school board president. Motion carried, voice vote, all present voting as follows:
Voting “yes”: Mr. Souza, Mr. Jones, Mr. Cohen, Mr. Rodrigues,
Mrs. Mozee, Mr. Davis, Mrs. Reilly
Abstention: Mrs. Williams
Absent: Mrs. Lewis
- c. Motion by Jeffrey Souza second by Keith Jones to nominate Deanna Reilly for school board vice president. Motion carried, voice vote, all present voting “yes”.
- d. Motion by Jeffrey Souza second by Keith Jones to appoint Deanna Reilly for school board vice president. Motion carried, voice vote, all present voting “yes”.
- e. Motion by Jeffrey Souza second by Keith Jones to appoint Brian Davis as the delegate to the New Jersey Schools Boards Association. Motion carried, voice vote, all present voting “yes”.

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- f. Motion by Jeffrey Souza second by Sol Cohen to appoint Cecil Rodrigues as the alternate delegate to the New Jersey Schools Boards Association. Motion carried, voice vote, all present voting “yes”.

- g. Motion by Jeffrey Souza second by Sol Cohen to appoint Keith Jones as the delegate to the Camden County Schools Boards Association. Motion carried, voice vote, all present voting “yes”.

- h. Motion by Jeffrey Souza second by Brian Davis to appoint Cynthia Mozee as the alternate delegate to the Camden County Schools Boards Association. Motion carried, voice vote, all present voting “yes”.

- i. Motion by Jeffrey Souza second by Cynthia Mozee to appoint Brian Davis as the representative to the Camden County Educational Services Commission. Motion carried, voice vote, all present voting “yes”.

- j. Motion by Brian Davis second by Sol Cohen to appoint Jeffrey Souza as the representative to the Pine Hill Board of Education from this date to the date of the next reorganization meeting in 2016. Motion carried, voice vote, all present voting “yes”.

- k. Motion by Brian Davis second by Cynthia Mozee to appoint the following members to, or advisors of the Board’s negotiations committee:

Keith Jones (chairperson)

Deanna Reilly (member)

Cecil Rodrigues (member)

Motion carried, voice vote, all present voting “yes”.

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5. ESTABLISHMENT OF BOARD PROCEDURES AND POLICIES

- a. Motion by Keith Jones second by Jeffrey Souza to resolve that the Berlin Township Board of Education establish the time and date of their regularly scheduled meetings as the 4th Thursday of each month as listed below:

BERLIN TOWNSHIP BOARD OF EDUCATION
MEETING CALENDAR
2015

January 22, 2015 /Action Meeting	June 25, 2015/Action Meeting
February 19, 2015/Action Meeting	July 23, 2015/ Action Meeting
March 19, 2015 /Tentative Budget Submission	August 20, 2015/ Action Meeting*
March 26, 2015/Action Meeting	September 17, 2015/Worksession*
April 30, 2015/Budget Hearing/Action Meeting*	September 24, 2015/Action Meeting
May 21, 2015/Worksession Meeting*	October 22, 2015/Action Meeting
May 28, 2015/Action Meeting	November 19, 2015/Action Meeting*
	December 17, 2015/Action Meeting*

***All meetings are scheduled on the 4th Thursday of the month unless otherwise noted.**

Motion carried, voice vote, all present voting “yes”.

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6. PERSONNEL

- a. Motion by Brian Davis second by Cecil Rodrigues to approve the travel/professional development for the following staff members:

<u>Name</u>	<u>Cost</u>	<u>Location/Date of Travel</u>	<u>Expense Amount</u>
D. Bottley	\$0	Gibbsboro School – 01/13/15 <i>PARCC Turnkey</i>	\$0.00
W. Walker	\$149	Monroe Twp – 01/15/15 <i>PARCC Like Math Tests</i>	\$0.00
J. Brown	\$250	TECHSPO, Atlantic City – 01/29/15	\$5.00
S. Hulbert	\$239	BER Voorhees – 01/30/15 <i>Writing Instruction in ELA Common Core</i>	\$0.00
E. Klinke	\$235	BER Voorhees – 04/14/15 <i>Guide to 21st century learners, Increasing student understanding and participation</i>	\$0.00

Motion carried, roll call vote, all present voting “yes”.

- b. Motion by Cynthia Mozee second by Jeffrey Souza and adopted by all members present voting “yes” in a roll call to re-affirm certification hiring of staff in accordance with criminal history requirements as noted below:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Start Date</u>
Melissa Simon	JFK Ed Asst – FT	Pro-rated \$14,702, Step 1	01/05/15

Motion carried, roll call vote, all present voting “yes”.

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7. NEW BUSINESS

- a. Information sheets to be completed by the board and returned to Dr. Austermuhl

8. ADJOURNMENT

Motion by Cecil Rodrigues second by Cynthia Mozee to adjourn the meeting. Time meeting adjourned 7:47pm. Motion carried, voice vote, all present voting “yes”.

Respectfully submitted,

Megan Stoddart, Business Administrator