

BERLIN TOWNSHIP PUBLIC SCHOOLS

West Berlin, New Jersey

March 6, 2013 Action Meeting Minutes

BOARD OF EDUCATION MEETING

March 6, 2013

HUSTER ADMINISTRATION BUILDING

ACTION MEETING - 7:00 PM

Meeting called to order and flag salute by Deanna Reilly at 7:30pm.

Roll Call

Linda Davis	<u>present</u>
Jocelyn Lewis	<u>absent</u>
Cynthia Mozee	<u>arrived at 7:14pm</u>
Melanie Middleman	<u>present</u>
Keith Jones	<u>present</u>
Cecil Rodrigues	<u>arrived at 7:14pm</u>
Deanna Reilly, <i>Vice President</i>	<u>present</u>
Brian Davis	<u>present</u>
Mary Williams, <i>President</i>	<u>absent</u>
<i>Leonard D. Fitts, Interim Superintendent</i>	<u>present</u>
<i>Megan Stoddart, Business Administrator</i>	<u>present</u>
<i>Charles Rizzi, Board Solicitor</i>	<u>absent</u>

This meeting has been advertised in accordance with the regulation of the New Jersey Sunshine Laws. Public notice of these meetings will be placed in the Courier Post and Record Breeze posted at the Huster Administrative Building, Dwight D. Eisenhower Middle School, John F. Kennedy Elementary School, and the Berlin Township Municipal Building. Unless otherwise advertised, the meetings are held in the Huster Administration Building, 225 Grove Avenue, West Berlin. They begin at 6:45 PM with an Executive Session, which is closed to the public, and reconvene at 7:30 PM, during which public input is permitted and encouraged.

Laptops being used by Board members are property of the school district. These laptops were purchased for and are used on a daily basis by the district's students. After Board meetings, these computers are returned to the schools for student use.

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“Educating Today for Tomorrow’s Success”

DISTRICT & BOARD OF EDUCATION GOALS

2010-2011

DISTRICT

1. Present and prepare a plan of strategies to improve our facility deficiencies and renovation needs.
2. Continue to foster improved two-way communication with the community.
3. Maintain a strong focus on and conviction to improving student performance, as measured in various ways, in the belief that all students can learn and achieve at high levels.

BOARD GOALS

1. Develop and implement processes to engage and expand community involvement.

DISTRICT MISSION STATEMENT

The slogan of the Berlin Township School District of “Educating Today for Tomorrow’s Success” is meant to focus the educational community on the broad goal of giving ALL of our children the necessary skills to be successful in all future endeavors. Student achievement is the major priority; the district prides itself on its creative approach to learning and its emphasis upon helping each student to discover his or her potential. Teachers use a variety of teaching methods to reach students with a wide range of abilities. Student engagement as volunteers in the learning process is our primary focus. It is our responsibility to create structures and systems where students are totally engaged in the instruction, which will then leads to deeper learning and understanding.

The Berlin Township School District commits itself to all children by creating a standards-based school district in which all students receive the very best educational opportunities possible. Each and every student will surpass the New Jersey Core Curriculum Content Standards. To achieve this, the members of the district will focus on:

- Establishing high standards of excellence for both staff and students
- Communicating openly and frequently within the district and with the community to foster a trusting relationship
- Ensuring a safe and orderly environment for staff and students
- Recognizing that a school district serves as a role model and has the responsibility to encourage high quality character behavior

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1. PUBLIC COMMENTS – OPEN NO PUBLIC IN ATTENDANCE

Motion by _____ second by _____ to open the meeting to the public for the discussion of agenda items only. Open time: _____.

2. PUBLIC COMMENTS - CLOSED

Motion by _____ second by _____ to close the meeting to the public. Close time: _____.

3. BUDGET ADOPTION

Motion by Linda Davis second by Keith Jones to approve the 2013-14 Budget Adoption listed below:

Be it resolved, to approve the 2013-14 school district budget for submission to the Camden County Superintendent of Schools as follows for review:

	Budget	Local Tax Levy
General Fund	\$14,503,380	\$7,867,771
Special Revenue	\$ 334,890	\$ -0-
Debt Service	\$ 501,923	\$ 407,185
Total Base Budget	\$15,340,193	\$8,274,956

Total amount budgeted for travel related expenses in the 12-13 school district budget is \$20,650. This includes professional development and travel.

Motion carried, roll call vote, all present voting “yes”.

4. ADJOURNMENT

Motion by Linda Davis second by Cecil Rodrigues to adjourn the meeting. Meeting adjourned: 7:19pm.

Respectfully submitted,

Megan Stoddart, Business Administrator